

**RESOLUTION 2023-130**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD AND EXECUTION OF  
A CONTRACT FOR RECREATION WEEKLY STEAM/STEM  
INSTRUCTIONAL PROGRAMS**

**WHEREAS**, the Borough of Metuchen has determined that it is necessary to retain STEAM/STEM services for 2023 Youth Recreation Camps and Programs for the Borough of Metuchen; and

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-4.1 et seq.*, provides for the utilization of a process called competitive contracting in lieu of public bidding for procurement of specific goods and or services, such as the operation, management, and administration of recreation programs; and

**WHEREAS**, pursuant to *N.J.S.A. 11-4-3(a)*, by way of Resolution No. 2022-253, the Borough Council authorized the use of competitive contracting for the procurement of the operation, management, and administration of various youth recreation programs for the Borough of Metuchen; and

**WHEREAS**, the Borough of Metuchen prepared, issued, and publicly advertised Notices of a Request for Proposals for the provision of the operation, management, and administration of various youth recreation programs for the Borough of Metuchen; and

**WHEREAS**, the Borough received five (5) proposals to provide 2023 Recreation Weekly STEAM/STEM Instructional programs for the Borough of Metuchen; and

**WHEREAS**, Metuchen through a Committee comprised of the Borough Administrator or designee, Recreation Director and the QPA evaluated the proposals submitted based upon the criteria set forth in the RFP and have determined and recommended the award of contract to Little Scholars, Inc. for the provision of 2023 Recreation Weekly STEAM/STEM Instructional Programs; and

**WHEREAS**, the Mayor and Council of the Borough of Metuchen have determined that it to be in the best interest of Metuchen to authorize the award of a contract for 2023 Recreation Weekly STEAM/STEM Instructional Programs to Little Scholars, Inc. ; and

**WHEREAS** the recreation programs are managed through Recreation Trust Funds based on participant fees, so payments to each vendor is contingent upon adequate enrollment in program(s) offered through the Borough of Metuchen Recreation Director, with the Chief Financial Officer verifying sufficient Recreation

Trust Funds available in Recreation Trust T-22-56-859-859 upon review of vendor invoices and program enrollment revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Metuchen that it hereby authorizes the award of contract for 2023 Recreation Weekly STEAM/STEM Instructional Programs to Little Scholars, Inc.

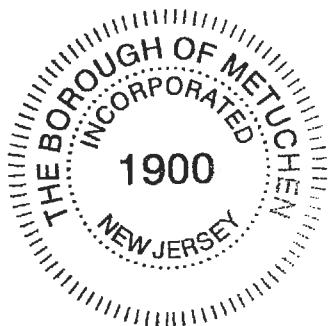
**BE IT FURTHER RESOLVED** by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement, with Little Scholars, Inc., 1512 Willow Lawn Drive, Suite 204, Richmond, VA 23230, consistent with the terms of the within Resolution, the RFP and the proposal submitted to the Borough; and

**BE IT FURTHER RESOLVED** that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution and the award and implementation of the contract awarded herein; and

**BE IT FURTHER RESOLVED** that the within contract was awarded pursuant to a “Fair and Open Process” pursuant to New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4, et. seq.).

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH	X				HYMAN	X			
DELIA	X				KANDEL	X			
HIRSCH				X	RASMUSSEN	X			
<b>MOTION</b>	<b>DELIA</b>				<b>SECOND</b>	<b>RASMUSSEN</b>			
X – INDICATES VOTE                      AB- ABSENT                      NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 10, 2023.



*Deborah Zupan*  
 Deborah Zupan, RMC  
 Borough Clerk