



**BOROUGH OF METUCHEN**

**CLERK'S OFFICE**

732-632-8508    dzupan@metuchen.com    500 Main St., Metuchen, NJ 08840

**DO NOT WRITE IN THIS SPACE**

DATE RECEIVED \_\_\_\_\_  
APPROVED \_\_\_\_\_  
NOT APPROVED \_\_\_\_\_

LICENSE # \_\_\_\_\_  
FEE PAID \$ \_\_\_\_\_  
CHECK # \_\_\_\_\_

**APPLICATION FOR FOOD ESTABLISHMENT LICENSE  
(SEE PAGE 2 FOR LICENSE FEES)**

NAME & ADDRESS OF ESTABLISHMENT: \_\_\_\_\_  
\_\_\_\_\_

ESTABLISHMENT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

IF SEATING IS PROVIDED, TOTAL SEATING CAPACITY: \_\_\_\_\_

SQUARE FOOTAGE OF ESTABLISHMENT: \_\_\_\_\_

OWNER OF THE ESTABLISHMENT: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME & ADDRESS OF PROPERTY OWNER (IF DIFFERENT FROM ESTABLISHMENT OWNER)  
\_\_\_\_\_  
\_\_\_\_\_

TRUCKS: I HEREBY MAKE APPLICATION FOR ITENERANT FOOD ESTABLISHMENT  
LICENSE FOR (#) \_\_\_\_\_ TRUCKS IN METUCHEN, NEW JERSEY

TYPE OF FOOD SOLD: \_\_\_\_\_

VENDING MACHINES: I HEREBY MAKE APPLICATION FOOD, BEVERAGE AND/OR ICE  
MACHINE LICENSE FOR (#) \_\_\_\_\_ MACHINES LOCATED AT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF MILK, MILK PRODUCTS OR FLUID MILK IS SOLD, LIST SOURCE OF SUPPLY. (THE  
BOARD OF HEALTH MUST BE NOTIFIED OF ANY NEW SOURCE OF SUPPLY):

NAME OF SOURCE

ADDRESS OF SOURCE

APPLICATION IS MADE FOR PERIOD OF FEBRUARY 1, 2026 TO JANUARY 31, 2027

**SIGNATURE OF OWNER/MANAGER**

## FOOD ESTABLISHMENT LICENSE FEES

DESCRIPTION OF ACTIVITY	FEE	EXPIRATION DATE
Pharmacies permitted to carry prepackaged foods	\$ 50	January 31
<b>Food Establishments</b>		
1 to 2,500 square feet	\$ 60	January 31
2,501 to 5,000 square feet	\$115	January 31
5,001 to 10,000 square feet	\$225	January 31
10,000 square feet and over	\$375	January 31
<b>Restaurants</b>		
Counter service only	\$ 60	January 31
1 to 25 seating capacity	\$ 85	January 31
26 to 50 seating capacity	\$115	January 31
51 to 75 seating capacity	\$190	January 31
76 and over seating capacity	\$285	January 31
<b>Vending Machines</b>		
Food and beverage	\$ 20	January 31
Ice	\$ 20	January 31
<b>Itinerant (traveling) food vehicles, each vehicle</b>	<b>\$ 70</b>	<b>January 31</b>
<b>Temporary event food license for an Annual License holder referenced above – per diem</b>	<b>\$ 10</b>	
<b>Temporary event food license per diem</b>	<b>\$ 25</b>	

**Re-inspection and Plan Review** [Added 5-16-2011 by Ord. No. 2011-6]

(1) Fees.

(a) Retail food establishment re-inspection: \$50

(b) Retail food establishment initial plan review: \$75

(2) Fees are payable to the Middlesex County Public Health Department within 10 business days of the re-inspection or plan review.

(3) Failure to pay the fee within 10 working days will result in a court summons with fines as follows:

(a) First penalty: \$100

(b) Second penalty: \$200

(c) Third and subsequent penalties: \$400