

**BOROUGH COUNCIL AGENDA
REGULAR MEETING APRIL 6, 2026
7:30 P.M.**

Reading Of Sunshine Notice

Flag Salute

Roll Call

Agenda Session

Public Comment

Borough Council Meeting Minutes

Approval of Borough Council Meeting Minutes of March 9, 2026

Report of the Borough Administrator

Reports of Council Members

Report of the Mayor

New Business Consent Agenda – Resolutions 2026-125 to 2026-136

- | | |
|-----------|---|
| R2026-125 | RESOLUTION TO AMEND THE 2026 TEMPORARY BUDGET |
| R2026-126 | RESOLUTION AWARDDING THE 2026 MUNICIPAL POOL MAINTENANCE CONTRACT ALTERNATE A, B AND C TO AQUATIC SERVICE, INC. |
| R2026-127 | RESOLUTION AUTHORIZING AWARD OF AN ESCNJ CONTRACT FOR CHLORINE FOR METUCHEN MUNICIPAL POOL |
| R2026-128 | RESOLUTION AUTHORIZING CHANGE ORDER #1 AND FINAL CONTRACT DECREASE FOR P & A CONSTRUCTION, INC. – 2024 ROAD PROGRAM |

- R2026-129 RESOLUTION ACCEPTING AND ADOPTING THE CENTRAL JERSEY JOINT INSURANCE FUND'S 2026 SAFETY INCENTIVE PROGRAM
- R0226-130 RESOLUTION TO REFUND ESCROW BALANCE – 16-1101E
- R2026-131 RESOLUTION TO REFUND ESCROW BALANCE – 19-005S
- R2026-132 RESOLUTION TO REFUND ESCROW BALANCE – 20-1272I
- R2026-133 RESOLUTION TO REFUND ESCROW BALANCE – 23-1353I
- R2026-134 RESOLUTION TO REFUND ESCROW BALANCE – 23-1357I
- R2026-135 RESOLUTION TO REFUND ESCROW BALANCE - 24-1393I
- R2026-136 RESOLUTION TO REFUND ESCROW BALANCE - 25-1412E

Other New Business

- R2026-137 RESOLUTION AUTHORIZING PAYMENT OF THE BILL LIST IN THE AMOUNT OF \$1,277,780.61

Adjournment

The Borough of Metuchen does not discriminate against people with disabilities. Individuals requiring auxiliary aids and services must notify the ADA Coordinator at least seventy-two (72) hours in advance of the meeting or scheduled activity where services are required. The ADA Coordinator for the Borough of Metuchen is Deborah Zupan, Borough Clerk, 732-632-8508 or dzupan@metuchen.com.

RESOLUTION 2026-125

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO AMEND THE 2026 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW, THEREFORE BE IT RESOLVED that the following additional temporary emergency appropriations shall be made for the year 2026, effective April 6, 2026:

FICA	OE	50,000.00
Administrative & Executive	S&W	50,000.00
Mayor & Council	S&W	5,000.00
Clerk	S&W	20,000.00
Financial Administration	S&W	100,000.00
Zoning	S&W	25,000.00
Construction	S&W	100,000.00
Group Insurance	S&W	200,000.00
Police	S&W	600,000.00
Emergency Management	S&W	5,000.00
Fire	S&W	5,000.00
Uniform Fire Safety	S&W	15,000.00
Public Works Administration	S&W	100,000.00
Streets & Roads	S&W	150,000.00
Buildings & Grounds	S&W	50,000.00
Sewers	S&W	50,000.00
Garbage & Trash	S&W	100,000.00
Forestry	S&W	60,000.00
Senior Center	S&W	15,000.00
Senior Bus	S&W	8,000.00
Recreation	S&W	20,000.00
Parks & Playgrounds	S&W	50,000.00
Court	S&W	50,000.00
PERS		625,684.02
PFRS		1,457,107.00
Police	OE	10,000.00
Buildings & Grounds	OE	10,000.00
Utilities		30,000.00
Court	OE	3,000.00
	TOTAL	3,963,791.02
POOL	OE	120,000.00

RESOLUTION 2026-126

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AWARDING THE 2026 MUNICIPAL POOL
MAINTENANCE CONTRACT ALTERNATE A, B AND C TO
AQUATIC SERVICE, INC.

WHEREAS, pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1, et seq.*, the Borough of Metuchen advertised to receive bids on or before March 31, 2026 for the 2026 Municipal Pool Maintenance for the Municipal Pool; and

WHEREAS, one (1) bid was received by the Borough Clerk submitted by Aquatic Service, Inc., 550 Hartle Street, Suite F, Sayreville, New Jersey, 08872 for Alternate A De-Winterize Pools in the amount not to exceed \$32,058.85, Alternate B Painting of Pools in the amount not to exceed \$24,902.20 and Alternate C Winterization of Pools in an amount not to exceed \$16,718.00, with a percentage mark-up for equipment and supplies for each alternate; and.

WHEREAS, said bid was reviewed by the Borough Administrator, Borough Clerk and QPA for the Borough of Metuchen and who have found that the bid appears to be reasonable and is in compliance with the Bid Specification and has recommended an award of Alternate A, B and C of the bid to Aquatic Service, Inc. for the 2026 Pool Maintenance Services with the option for an additional two, one year term contract extensions that may be any combination of Alternate A, B and/or C; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds for such contract and is available from the 2026 Temporary Pool Budget and 2026 Adopted Pool Budget and is designated from Pool Appropriation Line Pool Maintenance 6-09-55-501-508 in the amount not to exceed seventy eight thousand dollars and no cents (\$78,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey that pursuant to *N.J.S.A. 40A:11-1, et seq.* the contract for the 2026 Municipal Pool Maintenance - Alternate A, B and C be and the same is hereby awarded to lowest responsive responsible bidder, Aquatic Service, Inc., 550 Hartle Street, Suite F, Sayreville, New Jersey, 08872 in the total amount not to seventy eight thousand dollars and no cents (\$78,000.00).

BE IT FURTHER RESOLVED that the within authorization and award of contract and payments to be made thereunder shall be limited to services rendered and delivered to the Borough, and that in the event that the services included in its proposal and the bid specifications are required to be cancelled or not delivered to the Borough, the Borough shall not be required to pay for said services; and

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for 2026 Pool Maintenance Services – Alternate A, B and C with Aquatic Service, Inc. with an option for the Borough to extend for an additional two, one year term contract extensions that may be any combination of Alternate A, B and/or C, consistent with all the terms and conditions set forth herein, and in the Bid Specifications and approved as to final form by the Mayor and Borough Administrator; and

BE IT FURTHER RESOLVED that the Borough Administrator and/or her designee is hereby authorized to oversee the administration, provision, timing and delivery of the required services for the Borough of Metuchen, including but not limited to authorizing Aquatic Services, Inc. to proceed with ongoing pool maintenance services, as set forth in the Bid Specifications and to the extent necessary to cancel or postpone any and/or all services contained in the proposed Bid Specifications and contract if deemed necessary to protect the health, welfare and safety of the Borough of Metuchen; and

BE IT FURTHER RESOLVED that a copy of the within Resolution shall be forwarded to Aquatic Service, Inc. along with a form of contract consistent with this Resolution for their execution and return to the Borough.

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Aquatic Service, Inc., 550 Hartle Street, Suite F, Sayreville, New Jersey, 08872 in an amount not to exceed seventy eight thousand dollars and no cents (\$78,000.00).

RESOLUTION 2026-127

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING AWARD OF AN ESCNJ CONTRACT FOR CHLORINE FOR
METUCHEN MUNICIPAL POOL

WHEREAS, there exists a need for bulk liquid chlorine (Metered, Sodium Hypochlorite 12.5 %) for the Metuchen Municipal Pool in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, bulk liquid chlorine can be purchased through Co-op #65MCESCCPS ESCNJ contract 24/25-39-Pool Equipment-Supplies and Repair & Maintenance; and

WHEREAS, the term of the contract is from May 1, 2025 to April 30, 2026 extended through April 30, 2027; and

WHEREAS, the authorization for purchases under this award expires on December 31, 2026; and

WHEREAS, purchase of goods and services is permitted through cooperative purchasing in accordance with 40A:11-11 of the Local Public Contracts Law and N.J.A.C 5:34-1 et seq; and

WHEREAS, the Chief Financial Officer certifies that funds are available to authorize the award for hypochlorite solution (bulk sodium hypochlorite) for the Metuchen Municipal Pool in the amount not to exceed \$55,000.00 from the 2026 Temporary Budget and 2026 Adopted Budget appropriation line item Pool Utility Pool Chemicals 6-09-55-501-504; and

WHEREAS, Co-op #65MCESCCPS shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes; and

WHEREAS, this procurement is awarded under N.J.S.A. 19:44A20.4 et seq. using a fair and open process to Main Line Commercial Pools, Inc. for bulk liquid chlorine for the Metuchen Municipal Pool.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Main Line Commercial Pools, Inc., 441 Feheley Drive, King of Prussia, PA 19406 in an amount not to exceed fifty five thousand dollars and no cents (\$55,000.00).

RESOLUTION 2026-128

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING CHANGE ORDER #1 AND FINAL CONTRACT
DECREASE FOR P & A CONSTRUCTION, INC. – 2024 ROAD PROGRAM

WHEREAS, by way of Resolution 2024-255, a contract was approved for 2024 Road Program, by the Mayor and Council and P & A Construction, Inc.; and

WHEREAS, on March 6, 2026, Colliers Engineering & Design submitted a memo to the Borough for a Change Order decrease to the Borough in the amount of \$70,063.05 which was reviewed and approved by the Borough Administrator and Qualified Purchasing Agent ; and

WHEREAS, the decrease to the Borough for the Change Order #1 and Final is \$70,063.05.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen that the proper officials are hereby authorized to execute the said attached Change Order #1 and Final.

RESOLUTION 2026-129

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION ACCEPTING AND ADOPTING THE CENTRAL JERSEY JOINT INSURANCE
FUND'S 2026 SAFETY INCENTIVE PROGRAM

WHEREAS, the Borough of Metuchen is a member of the Central Jersey Joint Insurance Fund (CENTRAL JJIF); and

WHEREAS, it is the policy of the CENTRAL JJIF to achieve the best and most practical degree of freedom from accidents and / or injuries; and

WHEREAS, the CENTRAL JJIF endeavors to ensure that all of their members' employees, volunteers and public are provided with a safe and healthy environment, free from any recognized hazards; and

WHEREAS, the CENTRAL JJIF endeavors to ensure that all of their members are in compliance with applicable safety and health requirements; and

WHEREAS, the CENTRAL JJIF's Safety Committee is made up of representatives of the Fund's Municipalities, along with the professionals employed by the Fund; and

WHEREAS, the new Program will assist all the Central JJIF members in becoming or maintaining compliance with all Public Employees Occupational Safety and Health (PEOSH) Requirements; and

WHEREAS, the CENTRAL JJIF has adopted the new 2026 SAFETY INCENTIVE PROGRAM which should succeed in providing a safe, healthful and pleasant environment.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex,, State of New Jersey that the Central Jersey Joint Insurance Fund SAFETY INCENTIVE PROGRAM be adopted by the Borough of Metuchen.

RESOLUTION 2026-130

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 16-1101E

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow projects are complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
16-1101 E	1823.00	E.S.K. Builder, Inc. 25 Hillside Avenue

RESOLUTION 2026-131

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 19-005S

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow projects are complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
19-005 S	\$500.00	LoChiatto Paving & Masonry, Inc. 405 Grove Avenue

RESOLUTION 2026-132

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 20-1272I

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow projects are complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
20-1272 I	500.00	Suburban Development LLC 22 Washington Place

RESOLUTION 2026-133

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 23-1353I

WHEREAS, the Planning Board Office has requested that the following escrow account be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the project is closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow project is complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
23-1353 I	1158.24	Suburban Development, LLC 201 Lodi Avenue

RESOLUTION 2026-134

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 23-1357I

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow projects are complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
23-1357 I	192.99	Suburban Development, Inc. 231 Durham Avenue

RESOLUTION 2026-135

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE – 24-1393I

WHEREAS, the Planning Board Office has requested that the following escrow account be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Engineer for authorization to release the funds and determine the project is closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Engineer, that the following escrow project is complete and can be closed, and that no further billing from the professional for this project will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
24-1393 I	\$500.00	Robin Sherman 63 Rose Street

RESOLUTION 2026-136

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO REFUND ESCROW BALANCE - 25-1412E

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositor; and

WHEREAS, the Planning Board Office has contacted the Board Professionals for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professional, that the following escrow projects are complete and can be closed, and that no further billing from the professional for these projects will be paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
25-1412 E	1911.57	Christopher Krantz

RESOLUTION 2026-137

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling \$1,277,780.61.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO