

## NOTICE TO BIDDERS

### BID SPECIFICATIONS FOR 2026 POOL MAINTENANCE AND SERVICE

Notice is hereby given that sealed bids will be received by the Borough of Metuchen in the County of Middlesex, New Jersey for 2026 POOL MAINTENANCE AND SERVICE . Bids will be opened and read in public by the Borough Clerk and QPA, 500 Main Street, Metuchen, New Jersey, 08840 on March 31, 2026 at 2:00 P.M. prevailing time.

The Bid Proposal Documents shall be delivered to the Borough Clerk, Municipal Building, 500 Main Street, Metuchen, New Jersey 08840 by 2:00 P.M. prevailing time on March 31, 2026. Bidders are reminded that proposals shall be enclosed in a sealed opaque envelope and the outside of the envelope shall bear the name, address, and email address of the bidder as well as the indication what the bid is for specifically. The Borough shall not be responsible for bids mismailed, misdelivered, or misdirected. Bidders are responsible for the timely delivery of their proposal and no bid shall be accepted after the public call for receiving bids. Proposals received after the date and time specified herein will be returned unopened to the bidder. The Borough assumes no responsibility for Proposals that are improperly mailed, misdirected or which arrive late.

Request for Proposal Documents (“Bid Documents”) for the proposed scope of services being sought are available with the Borough Clerk, 500 Main Street, Metuchen, New Jersey 08840 and may be inspected or received by prospective vendors during regular business hours, 8:00 AM to 4:00 PM, or requested via email to [dzupan@metuchen.com](mailto:dzupan@metuchen.com). Prospective Vendors will be furnished with a copy of the bid Documents upon proper written request or in person request.

Bids must be submitted on the provided proposal forms and be accompanied by certified check, cashier’s check or bid bond drawn to the order of the “Borough of Metuchen” for not less than Ten Percent (10%) of the amount of the bid, but in no case in excess of Twenty Thousand Dollars (\$20,000.00). Bid securities shall comply with N.J.S.A. 40A:11-21.

Any Bid Addenda will be issued on the Borough website and processed in accordance with N.J.S.A. 40A:11-23(c )(1). All interested bidders should check the Borough website from now through the bid opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to this procurement.

No proposal may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The contract will be awarded to the highest scoring, most qualified and responsible Vendor.

Proposed Vendors are required to comply with the current requirements of N.J.S.A 10:5-31, *N.J.A.C. 17:27*, *N.J.A.C. 5:34-1* and *N.J.S.A. 34:11-56.25 et. seq.* (P.L. 1963, c. 150, Prevailing Wages).

Deborah Zupan, RMC, CMR, Borough Clerk  
March 16, 2026