

BOROUGH OF METUCHEN

REQUEST FOR PROPOSALS FOR THE OPERATION AND MANAGEMENT OF THE METUCHEN MUNICIPAL POOL 2026 SNACK BAR CONCESSION-COMPETITIVE CONTRACT

Notice is hereby given that sealed proposals will be received by the Borough of Metuchen in the County of Middlesex, New Jersey for a Vendor to operate and manage the Metuchen Municipal Pool 2025 Snack Bar Concession for the Borough of Metuchen. Proposals will be opened and read in public by the Borough Clerk and Acting QPA, 500 Main Street, Metuchen, New Jersey, 08840 on February 27, 2026 at 2:00 P.M. prevailing time.

The Bid Proposal Documents shall be delivered to the Borough Clerk, Municipal Building, 500 Main Street, Metuchen, New Jersey 08840 by 2:00 P.M. prevailing time on February 27, 2026. Bidders are reminded that proposals shall be enclosed in a sealed opaque envelope and the outside of the envelope shall bear the name, address, and email address of the bidder as well as the indication what the bid is for specifically. The Borough shall not be responsible for bids mismailed, misdelivered, or misdirected. Bidders are responsible for the timely delivery of their proposal and no bid shall be accepted after the public call for receiving bids. Proposals received after the date and time specified herein will be returned unopened to the bidder. The Borough assumes no responsibility for Proposals that are improperly mailed, misdirected or which arrive late.

Request for Proposal Documents (“RFP Documents”) for the proposed scope of services being sought are available on the Borough website, www.metuchennj.org, or from the Borough Clerk, 500 Main Street, Metuchen, New Jersey 08840 and may be inspected or received by prospective vendors during regular business hours, 8:00 AM to 4:00 PM, or requested via email at dzupan@metuchen.com. Prospective Vendors will be furnished with a copy of the RFP Documents upon proper written request or in person request.

Any RFP Addenda will be issued on the Borough website and processed in accordance with N.J.S.A. 40A:11-23(c)(1). All interested applicants should check the Borough website from now through the bid opening. It is the sole responsibility of the respondent to be knowledgeable of all addenda related to this procurement.

No proposal may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The contract will be awarded to the highest scoring, most qualified and responsible Vendor. It is the intention of the Borough to award a contract to the proposed vendor based upon relative experience, qualifications, and who will provide the highest quality of service at fair and competitive prices in accordance with the selection criteria set forth in the RFP Documents pursuant to *N.J.S.A. 40A:11-4.1*. The Borough reserves its rights to reject any or all proposals or to waive any informality and to accept the proposal that, in its judgment, will best serve the interests of the Borough consistent with the criteria set forth in the RFP Documents.

Proposed Vendors are required to comply with the current requirements of N.J.S.A 10:5-31, *N.J.A.C. 17:27*, *N.J.A.C. 5:34-1* and *N.J.S.A. 34:11-56.25 et. seq.* (P.L. 1963, c. 150, Prevailing Wages).

Deborah Zupan, RMC, CMR, Borough Clerk