

Zoning/Property Maintenance Officer

The Borough of Metuchen is seeking candidates with considerable experience in customer service, interpreting municipal codes and zoning enforcement principles, or equivalent combination of education and experience for the position of Zoning/Property Maintenance Officer. The candidate must have the ability to perform, interpret and enforce borough code. Officer will engage in field inspections and investigations to ensure compliance with local property maintenance codes, and inspections to ensure compliance to adopted zoning code and various other municipal ordinances. The candidate must have the ability to comprehend and interpret technical verbiage used in codes and ordinances and have the ability to apply the interpretation in an appropriate and unbiased manner. The candidate must have excellent written and oral communication skills to explain violations, prepare written reports, initiate and prepare to testify in court or other quasi-judicial hearings. Candidate must have excellent organizational skills to keep track of investigations and enforcement actions taken. Attendance at monthly Zoning and Planning meetings as needed or required. Coordination of all preliminary development review committee meetings. A minimum of five years of experience in conducting inspections and investigations to detect violations of and ensure compliance with laws, rules, and regulations is required. A current, valid NJ Driver's license is required. This is a full-time position with salary dependent on qualifications and experience. The Borough of Metuchen is an Equal Opportunity Employer. Interested candidates should submit a cover letter and resume to mperilstein@metuchen.com with the subject line 'Building/Zoning Officer Position'. Accepting resumes until 9/30/22.