

**PARKING AUTHORITY
OF THE
BOROUGH OF METUCHEN
500 Main Street
Metuchen New Jersey 08840
732.548.5553 FAX: 732.548.5556
metuchenpa@optimum.net**

Commissioners

JOHN DEFOE, Chairman
JANE LEAL
ANTHONY CAMPISI
ED O'BRIEN
GLENN GAWRONSKI

Business Manager

CORY ZANETO
Legal Counsel
DARIA VENEZIA
Council Liaison
RON GRAYZEL

PARKING RULES AND REGULATIONS

Failure to comply with these rules may result in a parking summons or revocation of your parking permit.

1. Parking permits are **NOT TRANSFERABLE**.
2. Your car must be registered with our office. You must notify the Authority of permanent changes in car information. You must display your permit in cars used on a temporary basis.
3. Permit must be displayed on the **rearview mirror only**.
4. Renewal Payment must be received by the 20th of the month in which your permit expires. If not received by the 20th, your permit may be canceled. Parking without a valid permit will subject you to a parking summons.
5. **Please write your permit number on your check** and include a stamped self-addressed envelope. Checks can be put in the drop box located in the rear of Borough Hall.
6. Permits are sold on a quarterly basis (Jan-Mar) (Apr-June) (July-Sept) (Oct-Dec) or semi-annual basis at prevailing rates.
7. If you are not renewing your permit please contact the Authority as soon as possible.
8. Office hours are Monday through Thursday 7:30AM to Noon and 12:30 to 2:30PM.
9. Park at your own risk. Do not leave valuables in plain sight. Your permit is a license to park one car in the lot shown on the permit face. No bailment is created.
10. A \$15 fee will be charged to replace lost permits.
11. A \$25 fee will be charged for a permit cancelled prior to its expiration at the end of the quarter.
12. You may pay for your permit online by credit card or electronic check at **www.metuchennj.org**.

December , 2017