

DIRECTOR OF PUBLIC WORKS

The Borough of Metuchen is seeking a full-time outstanding leader and manager ready to oversee the day-to-day supervisory, administrative, operational, and compliance activities serving as the Director for the Department of Public Works.

The Borough, with a population of approximately 15,000, has a municipal budget of approximately \$23 million.

The Director shall manage a staff of 27 full-time plus part-time and seasonal employees as required and be responsible for the oversight of the following areas: sanitation and recycling, streets and roads, sanitary sewer, stormwater management, vehicle maintenance, forestry, parks, and buildings and grounds.

The position requires frequent interaction with the Borough Engineer and Borough Administrator, as well as exceptional communication skills both in oral and written communication, always promoting a professional public works image to the community. In addition, candidates must excel in areas of management, especially budget preparation, sewer and stormwater compliance, and be well versed in government rules and regulations.

Candidates should possess the ability to establish and maintain effective working relationships with employees, union representation, administration, elected officials, stakeholders, and the public.

Qualified candidates must possess at least 7-10 years of experience in a managerial and administrative leadership capacity in a high functioning public works operation or an equivalent combination of education, training, and experience.

A valid NJ Driver's license (Commercial Driver's License - Class B preferred) and NJ CPWM Certification will be required.

Work Week Full/Time: Monday – Friday, Work Week Hours: 6:00am – 2:30pm (or as assigned). However, position requires the ability to be on-call 24 hours per day, 7 days per week.

Please for consideration submit letter of interest, resume, and copy of license to the attention of Melissa Perilstein, Metuchen Borough Administrator with subject line, DPW Director to mperilstein@metuchen.com.

Metuchen is an Equal Opportunity Employer. Resumes accepted until 1/13/22.