

2024 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2024 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF METUCHEN

COUNTY: MIDDLESEX

| | |
|--|---|
| <u>Jonathan Busch</u> Mayor's Name | <u>December 31, 2026</u> Term Expires |
|--|---|

| Municipal Officials | |
|---|---|
| <u>Deborah Zupan</u> Municipal Clerk | <u>4/6/2022</u> Date of Orig. Appt. |
| <u>Rebecca A. Cuthbert</u> Tax Collector | <u>C-2160</u> Cert. No. |
| <u>Rebecca A. Cuthbert</u> Chief Financial Officer | <u>T-8031</u> Cert. No. |
| <u>Robert Swisher</u> Registered Municipal Accountant | <u>N0429</u> Cert. No. |
| <u>Denis Murphy</u> Municipal Attorney | <u>439</u> Lic. No. |
| <div style="background-color: #e0e0e0; width: 100%;"></div> | |

Official Mailing Address of Municipality

Metuchen Borough Hall
500 Main Street
Metuchen, NJ 08840

Fax #: 732-632-8100

| Governing Body Members | |
|------------------------|-------------------|
| Name | Term Expires |
| <u>Jason Delia</u> | <u>12/31/2024</u> |
| <u>Joel Branch</u> | <u>12/31/2024</u> |
| <u>Dorothy Giamboi</u> | <u>12/31/2025</u> |
| <u>Lisa Hyman</u> | <u>12/31/2025</u> |
| <u>Vinita Jethwani</u> | <u>12/31/2026</u> |
| <u>Tyler Kandel</u> | <u>12/31/2026</u> |
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| | |

BOND ORDINANCE 2024-11

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**BOND ORDINANCE APPROPRIATING \$6,455,980 AND AUTHORIZING
\$4,614,000 BONDS OR NOTES OF THE BOROUGH FOR VARIOUS
IMPROVEMENTS AND PURPOSES AUTHORIZED TO BE
UNDERTAKEN BY THE BOROUGH OF METUCHEN, IN THE COUNTY
OF MIDDLESEX, NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF
MIDDLESEX, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively
concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby
respectively authorized as general improvements to be made or acquired by the Borough of
Metuchen, New Jersey (the “Borough”). For the said improvements or purposes stated in said
Section 3, there is hereby appropriated the sum of \$6,455,980, said sum being inclusive of all
appropriations heretofore made therefor and including (i) the sum of \$258,000 as the down payment
for said improvements or purposes required by law and more particularly described in said Section
3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the
Borough for down payment or for capital improvement purposes, (ii) grants from the New Jersey
Department of Transportation in the amount of \$1,483,980 (the “Grants”), and (iii) the sum of
\$100,000 from capital developer contribution reserves.

Section 2. For the financing of said improvements or purposes and to meet the part of said
\$6,455,980 appropriation not provided for by application hereunder of said down payment, the
Grants, and capital developer contribution reserves, negotiable bonds of the Borough are hereby
authorized to be issued in the principal amount of \$4,614,000 pursuant to the Local Bond Law of
New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes (the “Local Bond

Law”). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$4,614,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are: (i) acquisition of an automated garbage truck, forklift, radios, underground storage tank upgrades, tree removal equipment, and a light tower generator; (ii) recreation improvements to various parks; (iii) digitization of records and GIS mapping; (iv) acquisition of two police vehicles, rifles and police vehicle cameras; (v) Borough Hall improvements and repairs, including without limitation, restroom renovations, entrance improvements, HVAC system and flooring; (vi) improvements and repairs to Public Works facilities, including without limitation, windows, HVAC system and exterior; (vii) improvements and repairs to the Senior Citizen facility including without limitation, HVAC system; (viii) technology upgrades and related peripherals; (ix) furniture for the Senior Citizen Center; (x) acquisition of fire engine for fire department; (xi) overlay, drainage improvement and reconstruction of Grove Avenue, Rose Street and Newman Street; (xii) curb/sidewalk repair and/or ADA concrete/curbing improvements of various streets, including without limitation, Grove Avenue, Rose Street and Newman Street; (xiii) (xiv) Hillside Avenue bikeway project; (xiv) Grove Avenue walkway rehabilitation project; and (xv) sewer line repairs and replacement, including all work and materials necessary for or incidental to each of the foregoing purposes and improvements.

(b) The estimated maximum amount of bonds or notes to be issued for said purposes is \$4,614,000.

(c) The estimated cost of said purposes is \$6,455,980, which represents the initial appropriation made by the Borough. The excess of the appropriation of \$6,455,980 over the

estimated maximum amount of bonds or notes to be issued therefor is the amount of the Grants, capital developer contribution reserve and the down payment for said purposes.

Section 4. The following matters are hereby determined, declared, recited, and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the Borough may lawfully acquire or make as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes, within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations authorized for the purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 17.37 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete copy thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$4,614,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding \$696,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law are included as part of the estimated costs of said improvements or purposes.

Section 5. Any funds from time to time received by the Borough as grants in aid of

financing the improvements or purposes described in Section 3 of this bond ordinance, including without limitation the Grants, shall be used for financing said improvements or purposes by application thereof either to direct payment of the costs of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Borough authorized therefor by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of the costs of said improvements or purposes shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the jurisdiction of the Borough for the payment of said obligations and interest thereon without limitation as to rate or amount.

Section 7. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. The Borough intends to issue bonds or notes to finance the cost of the improvements described in Section 3 of this bond ordinance. The Borough expects that the maximum principal amount of bonds or notes that will be issued to finance the cost of the improvements described in Section 3 of this bond ordinance is \$4,614,000. If the Borough incurs any such costs prior to the issuance of its bonds or notes, the Borough intends to reimburse itself for such expenditures with the proceeds of such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction: March 25, 2024
 Date of Publication: March 29, 2024

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--|--------------|----|----|----|---------------|-----|----------------|----|----|
| BRANCH | X | | | | HYMAN | X | | | |
| DELIA | X | | | | JETHWANI | X | | | |
| GIAMBOI | X | | | | KANDEL | X | | | |
| MOTION | DELIA | | | | SECOND | | GIAMBOI | | |
| X – INDICATES VOTE AB- ABSENT NV- NOT VOTING | | | | | | | | | |

I hereby certify the foregoing to be a true copy of a bond ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 25, 2024.

 Deborah Zupan, RMC
 Borough Clerk

Adopted:
 Date of Publication:

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--|-----|----|----|----|---------------|-----|----|----|----|
| BRANCH | | | | | HYMAN | | | | |
| DELIA | | | | | JETHWANI | | | | |
| GIAMBOI | | | | | KANDEL | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE AB- ABSENT NV- NOT VOTING | | | | | | | | | |

I hereby certify the foregoing to be a true copy of a bond ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on _____, 2024.

 Deborah Zupan, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Deborah Zupan, RMC

By: _____
 Jonathan M. Busch

Ord. 2024-11
Borough Clerk

Mayor

ORDINANCE 2024-12

*Borough of
Metuchen County
of Middlesex State
of New Jersey*

**ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN,
VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND
PERMIT FEES – POOL FEES**

BE IT ORDAINED, by the Borough Council of the Borough of Metuchen, as follows:

Section 1. Section 169-3 of Chapter 169, Swimming Pools, of the Code of the Borough of Metuchen, is hereby amended to add/change the following fees to read as follows:

RESIDENT MEMBERSHIPS RATES: (Early Registration Period as set by Pool Commission – 30 day period)

| | |
|---|----------|
| Resident Family (Equivalent membership: one) | \$515.00 |
| Resident Family Plus | \$665.00 |
| Resident Individual | \$270.00 |
| Resident Senior | \$ 90.00 |

RESIDENT RATES: (Upon Expiration of Early Registration Period)

| | |
|---|----------|
| Resident Family (Equivalent membership: one) | \$590.00 |
| Resident Family Plus | \$725.00 |
| Resident Individual | \$305.00 |
| Resident Senior | \$100.00 |

NON-RESIDENT RATES: (Early Registration Period as set by Pool Commission – 30 day period)

| | |
|-------------------------|----------|
| Nonresident Family | \$755.00 |
| Nonresident Family Plus | \$875.00 |
| Nonresident Individual | \$435.00 |
| Nonresident Senior | \$240.00 |

NON-RESIDENT RATES: (Upon Expiration of Early Registration Period)

| | |
|-------------------------|-------------|
| Nonresident Family | \$840.00 |
| Nonresident Family Plus | \$955.00 |
| Nonresident Individual | \$490.00 |
| Nonresident Senior | \$260.00 |
| Guest Fees | \$10.00 per |

MISCELLANEOUS FEESCHEDULE-MEMBERSHIPREQUIRED:

| | |
|---------------------|--|
| General Event | \$ 5.00 |
| Swim Lessons | \$ 150.00 for 6 lessons |
| Camp Rentals | \$225.00 per hour |
| Long Course Rentals | \$215.00 per hour |
| Pool Water Fitness | \$25.00 per session |
| Party Reservation | \$50.00 for 3 hours and \$10.00 guest fee for each and every non-pool member |

Introduction: March 25, 2024
 Date of Publication: March 29, 2024

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--|--------------|----|----|---------------|---------------|-----|----------------|----|----|
| BRANCH | X | | | | HYMAN | X | | | |
| DELIA | X | | | | JETHWANI | X | | | |
| GIAMBOI | X | | | | KANDEL | X | | | |
| MOTION | DELIA | | | SECOND | | | GIAMBOI | | |
| X – INDICATES VOTE AB- ABSENT NV- NOT VOTING | | | | | | | | | |

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 25, 2024.

 Deborah Zupan, RMC
 Borough Clerk

Adopted:
Date of Publication:

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|------------|----|----------------|-----|----|----|----|
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | AB- ABSENT | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on.

Deborah Zupan, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Deborah Zupan, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

ORDINANCE 2024-13

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**ORDINANCE AMENDING THE CODE OF THE BOROUGH OF METUCHEN
AUTHORIZING FURTHER DUTIES AND RESPONSIBILITIES OF THE BOROUGH
ENFORCEMENT OFFICIAL**

WHEREAS, the Borough of Metuchen created the position of Enforcement Official in 2023 to enforce the Ordinances and Code of the Borough of Metuchen; and

WHEREAS, the Mayor and Council have determined to amend Chapter 160, entitled, “Solid Waste” and Chapter 166, entitled, “Streets and Sidewalks” of the Code of the Borough of Metuchen, specifically § 160-14 (Yard Waste Collection); § 160-22 (Containerized Yard Waste) § 160-28 (Refuse Containers/Dumpsters); §166-3.2 (Obstructions); §166-42.1 (Construction and Maintenance of Sidewalks; and §166-46 (Fences and other Encroachments; Dangerous Conditions) to authorize the enforcement of the Code of the Borough by the Enforcement Officer/Official.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Metuchen that Chapter 160, entitled, “Solid Waste” and Chapter 166, entitled, “Streets and Sidewalks” of the Code of the Borough of Metuchen, specifically § 160-14 (Yard Waste Collection); § 160-22 (Containerized Yard Waste) § 160-28 (Refuse Containers/Dumpsters) ; §166-3.2 (Obstructions); §166-42.1 (Construction and Maintenance of Sidewalks; and §166-46 (Fences and other Encroachments; Dangerous Conditions) are hereby amended to state as follows:

CHAPTER 160
SOLID WASTE

* * *

ARTICLE 3 – YARD WASTE COLLECTION PROGRAM

* * *

§ 160-14 Enforcement.

The provisions of this article shall be enforced by the Zoning Officer or Enforcement Officer/Official of the Borough of Metuchen.

* * *

ARTICLE 4 – CONTAINERIZED YARD WASTE

* * *

§ 160-22 Enforcement.

The provisions of this article shall be enforced by the Zoning Officer or Enforcement Officer/Official of the Borough of Metuchen.

ARTICLE 5 – REFUSE CONTAINERS/DUMPSTERS

* * *

§ 160-28 Enforcement.

The provisions of this article shall be enforced by the Zoning Officer or Enforcement Officer/Official of the Borough of Metuchen

CHAPTER 166

STREETS AND SIDEWALKS

* * *

ARTICLE 2 – OBSTRUCTIONS

* * *

§ 166-3.2 Enforcement.

The provisions of this article shall be enforced by the Borough of Metuchen Police Department and/or, Zoning Officer and/or the Enforcement Officer/Official of the Borough of Metuchen.

ARTICLE 4 – CONSTRUCTIONS AND MAINTENANCE OF SIDEWALKS

* * *

§ 166-42.1 Enforcement.

The Zoning Officer, Director of the Department of Public Works, the Borough Engineer, Building Code Official, Police Department, Enforcement Officer/Official, and/or other subcode official, as their jurisdiction may arise, shall be responsible for the enforcement of these sections of this article

ARTICLE 5 – FENCES AND OTHER ENCROACHMENTS; DANGEROUS CONDITIONS

* * *

§ 166-46 ~~Zoning Officer~~ Designated Enforcing Officers.

The Zoning Officer and/or Enforcement Officer/Official, within their given jurisdictions, are hereby designated as the enforcing officers of this article.

BE IT FURTHER ORDAINED by the Mayor and Council that all remaining sections of Code of the Borough of Metuchen not specifically amended herein shall not be affected by the within amendments and shall remain in full force and effect.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law.

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough officials shall take all necessary actions to in order to effectuate the within Ordinance.

ORDINANCE 2024-14

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN,
CHAPTER 185, ENTITLED “VEHICLES AND TRAFFIC”, SPECIFICALLY,
SECTIONS 185-12(A) – PARKING TIME LIMITED ON CERTAIN STREETS ADDING
THREE LOCATIONS**

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Metuchen that Chapter 185 of the Code of the Borough of Metuchen is hereby amended to add the following locations and application to Section 185-12. A. Parking Time Limited on Certain Streets:

| Street | Side | Time Limit | Hours | Location |
|---------------|-------------|--|--|-----------------|
| Hanson Street | Both | 2 hours for non-residents of Hanson Street | 12:00 a.m. through 8:00 a.m. and 6:00 p.m. through 11:59 pm on Monday through Friday and for all 24 hours on both Saturday and Sunday. | Entire length |
| McCoy Street | Both | 2 hours for non-residents of McCoy Street | 12:00 a.m. through 8:00 a.m. and 6:00 p.m. through 11:59 pm on Monday through Friday and for all 24 hours on both Saturday and Sunday. | Entire length |
| Sydney Street | Both | 2 hours for non-residents of Sydney Street | 12:00 a.m. through 8:00 a.m. and 6:00 p.m. through 11:59 pm on Monday through Friday and for all 24 hours on both Saturday and Sunday. | Entire length |

BE IT FURTHER ORDAINED by the Mayor and Council that the above time limit parking restrictions for Hanson Street, McCoy Street and Sydney Street shall not apply to residents of Hanson Street, McCoy Street and Sydney Street respectively.

BE IT FURTHER ORDAINED by the Mayor and Council that all remaining sections of Chapter 185 not specifically amended herein, including all of the existing locations contained in Section 185-12(A) shall not be affected by the within amendments and shall remain in full force and effect.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law.

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough officials shall take all necessary actions to in order to effectuate the within Ordinance, including but not limited to the installation of sign/s in the above designated area and the issuance of residential parking decals to the residents of Hanson Street, McCoy Street and Sydney Street.

ORDINANCE 2024-15

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Metuchen in the County of Middlesex finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$ 169,879.65 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Mayor & Council of the Borough of Metuchen, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Metuchen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1.0 %, amounting to \$ 169,879.65, and that the CY 2024 municipal budget for the Borough of Metuchen be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RESOLUTION 2024-132

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO AMEND THE 2024 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW, THEREFORE, BE IT RESOLVED that the following additional temporary emergency appropriations shall be made for the year 2024, effective April 8, 2024:

| | | |
|--|--------------|-------------------|
| Street Lighting | | 20,000.00 |
| Sewers | | 5,000.00 |
| Group Insurance | | 200,000.00 |
| Mayor & Council | OE | 2,000.00 |
| LMXAC | | 3,000.00 |
| Police | OE | 10,000.00 |
| Recycling | OE | 10,000.00 |
| Utilities | | 20,000.00 |
| METV | OE | 6,000.00 |
| Municipal Court | OE | 4,000.00 |
| Senior Citizen Center | OE | 2,000.00 |
| Recreation | OE | 5,000.00 |
| Capital Improvement Fund | | 58,000.00 |
| DCRP | | 5,000.00 |
| | | |
| | | |
| | TOTAL | 350,000.00 |
| | | |
| Pool | OE | 50,000.00 |
| Pool Capital Improvements-Roof Replacement | | 75,000.00 |
| | TOTAL | 125,000.00 |

RESOLUTION 2024-133

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION FOR SELF-EXAMINATION OF BUDGET
[as required by DCA]**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Metuchen has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2024 budget year.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Metuchen that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

RESOLUTION 2024-134

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION NO. 2024-30
AND THE AWARD OF CONTRACT FOR BOROUGH REDEVELOPMENT COUNSEL**

WHEREAS, by way of Resolution No. 2024-30, the Borough of Metuchen authorized and awarded a contract to the law firm of Maley Givens, a Professional Corp., located at 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108 to service as Borough Redevelopment Counsel for the Borough of Metuchen for a cost not to exceed \$50,000.00 as a fair and open contract pursuant to N.J.S.A. 19:44A-20.4; and

WHEREAS, the Borough of Metuchen has determined that there is a need to amend Resolution No. 2024, and the authorization and award of contract to Maley Givens, PC to include additional legal services relating to proposed and existing redevelopment projects within the Borough; and

WHEREAS, the Chief Financial Officer anticipates that the value of the additional services to be rendered will exceed \$5,000; and

WHEREAS, the anticipated term of this contract shall remain through the calendar year 2024; and

WHEREAS, the maximum amount of the additional services under the contract shall not exceed \$25,000.00 and the Chief Financial Officer has certified that there are sufficient funds for such additional services and amendment to the contract and are available and designated from the Middlesex County Arts & History Capital Grant Account Number G-02-41-760-310 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that Resolution No. 2024-30 is hereby amended to include the additional Redevelopment Legal Counsel services relating to proposed and existing redevelopment projects sought by the Borough at an additional cost not to exceed \$25,000.00.

BE IT FURTHER RESOLVED by the Mayor and Council that it hereby authorizes the amendment to the award of contract to Maley Givens, PC for the provision of the additional Redevelopment Legal Counsel services relating to proposed and existing redevelopment projects sought by the Borough at an additional cost not to exceed \$25,000.00 for a total contract cost not to exceed \$75,000.00; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute all documentation required to effectuate the within Resolution

including but not limited to an amendment to the existing professional services agreement with the firm of Maley Givens, PC; and

BE IT FURTHER RESOLVED that the existing contract with Maley Givens, PC was awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.4; and

BE IT FURTHER RESOLVED by the Mayor and Council that Notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2024-135

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING 2ND AND FINAL EXTENSION OF CONTRACT
FOR GRANT WRITING SERVICES TO MILLENNIUM STRATEGIES LLC**

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for Grant Writing services utilizing a fair and open process wherein sealed bids were received on March 1, 2022; and

WHEREAS, by way of Resolution No. 2022-88, the Borough of Metuchen authorized an award of contract for Grant Writing services to Millennium Strategies LLC for the calendar year 2022 in an amount not to exceed Forty-two Thousand Dollars (\$42,000.00); and

WHEREAS, the contract between the Borough and Millennium Strategies LLC contained a term of one year and the Borough reserved the option to extend the term for two (1) year periods pursuant to N.J.S.A. 40A:11-15; and

WHEREAS, the Borough of Metuchen had determined that the grant writer services of Millennium Strategies LLC for the Borough were being performed in an effective and efficient manner and that the Borough extended the term of contract between the Borough of Metuchen and Millennium Strategies LLC for a first extension for the calendar year 2023; and

WHEREAS, the Borough of Metuchen has determined that the grant writer services of Millennium Strategies LLC for the Borough were being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and Millennium Strategies LLC for the second and final extension for the calendar year 2024; and

WHEREAS, the maximum amount for Grant Writing Services for the Borough of Metuchen for the 2024 calendar year is \$ 42,000.00, comprised of \$37,200.00 for grant writing services and \$4,800.00 for grant administration, and that the Chief Financial Officer certifies that there are sufficient funds for such award and is available and is designated from 2024 Temporary Budget and 2024 Adopted Budget Current Fund appropriation Administrative & Executive, Professional Services 4-01-20-701-028.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract for Grant Writing Services to Millennium Strategies LLC for the calendar year 2024 for an amount not to exceed total amount not to exceed Forty-two Thousand Dollars (\$ 42,000.00).

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an

agreement or amendment to the existing agreement, if necessary, with Millennium Strategies, LLC, 60 Columbia Road, Building B, Suite 230, Morristown, NJ 07960 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution and the award and implementation of the contract awarded herein; and

BE IT FURTHER RESOLVED that the within contract was awarded pursuant to a “Fair and Open Process” pursuant to New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4, et. seq.).

RESOLUTION 2024-136

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING CHANGE ORDER #1 CONTRACT
INCREASE FOR MAGIC TOUGH CONSTRUCTION CO., INC. –
POOL BATHHOUSE REPAIRS**

WHEREAS, a Metuchen Pool plumbing services project for the repair and upgrade to the bathhouse showers has been approved in a contract between the Mayor and Council and Magic Touch Construction Co., Inc.; and

WHEREAS, on March 28, 2024, Magic Touch Construction Co., Inc. submitted a letter to the Borough for a Change Order increase to the Borough in the amount of **\$6,874.38**, which was reviewed and approved by the Borough Administrator and Qualified Purchasing Agent; and

WHEREAS, the increase to the Borough for the Change Order #1 is **\$6,874.38**.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen that the proper officials are hereby authorized to execute the said attached Change Order #1.

RESOLUTION 2024-

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING BERGEN BIDS COOPERATIVE CONTRACT FOR
POOL ROOF REPAIR, REPLACEMENT AND MAINTENANCE**

WHEREAS, there exists a need for roof replacement and related repairs at the Metuchen Municipal Pool in the Borough of Metuchen, County of Middlesex, State of New Jersey; and

WHEREAS, roof repair, replacement and maintenance services are offered through New Jersey Cooperative Purchasing Alliance, CK04-Bergen Bids (#11BCCP Coop) Bid 23-46; and

WHEREAS, Northeast Roof Maintenance, Inc. is one twelve vendors awarded roof repair, replacement, and maintenance services through Bergen Bid BC-BID 23-46 for the contract term December 6, 2023 through December 5, 2024 ; and

WHEREAS, the Chief Financial Officer's certification of funds is made authorizing the award for the Metuchen Pool roofs in an amount not to exceed seventy one thousand five hundred forty six dollars and no cents (\$71,546.00) from the 2024 Temporary Pool Utility Budget and 2024 Adopted Pool Utility Budget Appropriation Line Capital Improvements: Roof Replacement 4-09-55-501-530 in the amount not to exceed \$71,546.00; and

WHEREAS the amount to complete the roof repair and replacement is above the bid threshold as set by New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq and is subject to vendor compliance with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27; and

WHEREAS, Jersey Cooperative Purchasing Alliance, CK04-Bergen Bids (#11BCCP Coop) shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27 and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a purchase order to Northeast Roof Maintenance Inc.. 649 Catherine Street, Perth Amboy, NJ 08861-2801.

RESOLUTION 2024-138

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR CHLORINE FOR
METUCHEN MUNICIPAL POOL THROUGH ESCNJ**

WHEREAS, there exists a need for bulk liquid chlorine (Metered, Sodium Hypochlorite 12.5 %) for the Metuchen Municipal Pool in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, pool equipment, supplies and repair and maintenance can be purchased through ESCNJ 21/22-39-Pool Equipment-Supplies-Repair-Maintenance; and

WHEREAS, the term of the contract is from April 24, 2022 to April 23, 2024, with a contract extension through April 24, 2025; and

WHEREAS, the authorization for purchases under this award expires on December 31, 2024; and

WHEREAS, purchase of goods and services is permitted through cooperative purchasing in accordance with 40A:11-11 of the Local Public Contracts Law and N.J.A.C 5:34-1 et seq; and,

WHEREAS, the Chief Financial Officer's Certification of Funds is made authorizing the award for hypochlorite solutions (bulk sodium hypochlorite) for the Metuchen Municipal Pool in the amount not to exceed \$50,000.00 from the 2024 Temporary and 2024 adopted budget appropriation line item Pool Utility Other Expenses- Pool Chemicals 4-09-55-501-504; and

WHEREAS, this procurement is awarded under N.J.S.A. 19:44A20.4 et seq. using a fair and open process to Main Line Commercial Pools, Inc. for bulk liquid chlorine for the Metuchen Municipal Pool.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order Main Line Commercial Pools, Inc., 441 Fehely Drive, King of Prussia, PA 19406.

RESOLUTION 2024-139

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING A STATE CONTRACT AWARD
FOR ASBESTOS ABATEMENT**

WHEREAS, there exists a need for asbestos abatement services at Safety Place – former EMS Building in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, these services can be purchased through State Contract T2881 – Water Damage Restoration Services-Statewide, Master Blanket 20-GNSV2-01363, awarded to V00037978 Asbestos & Mold Services, Corp; and

WHEREAS, said contracts are in effect from February 14, 2021 through February 13, 2024, extended through February 13, 2025; and

WHEREAS, the amount to complete the asbestos abatement is above the bid threshold as set by New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq and is subject to vendor compliance with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27; and

WHEREAS, the maximum amount authorized for the asbestos abatement project at Safety Place, Block 132, Lots 10 through 27 and 49 through 51 is forty eight thousand three hundred fifty five dollars and no cents (\$48,355.00) as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Capital Bond Ordinance 2013-14, C-04-55-943-002 in the amount not to exceed \$48,355.00, of which \$7,210.00 of the award is outside of the approved state contract award (NJ notification fees, waste disposal and rentals) for these services); and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Asbestos & Mond Services, Corp., 70 Stacy Haines Road, Lumberton, NJ 08048.

RESOLUTION 2024-140

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted as the required Performance Guarantee by the contractor named below, for work done at the address named below; and

WHEREAS, the Superintendent of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Superintendent of Public Works advises the release of the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds to the contractor listed below:

| Permit Number | Address | Contractor |
|----------------------|-----------------|--|
| 2022-68 | 425 Main Street | PSE&G 80 Park Plaza Newark, NJ 07102 |

RESOLUTION 2024-141

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING MONTROSE ENVIRONMENTAL SOLUTIONS, INC. FOR SITE ASSESSMENT AND REMEDIATION AT SAFETY PLACE IN THE BOROUGH OF METUCHEN, MIDDLESEX COUNTY, NEW JERSEY

WHEREAS, the Borough of Metuchen (the “Borough” or “Metuchen”) requires the services of a Licensed Site Remediation Professional (“LSRP”) to assist the Borough in site investigation, remedial investigation, remedial work, and related reporting related to the removal of an underground storage tank located at Block 132, Lots 10 through 27 and 49 through 51; and

WHEREAS, said services are of the nature of a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i), and, therefore, a contract for the services may be negotiated and awarded by the Board without public advertising for bids and bidding therefore; and

WHEREAS, the Borough of Metuchen wishes to conduct a preliminary assessment, site investigation, remedial investigation, and/or remedial action with respect to the following parcel:

Block 132, Lots 10 through 27 and 49 through 51–Safety Place, Metuchen, Middlesex County, New Jersey 08840

WHEREAS, Montrose Environmental Solutions, Inc. submitted two proposals to the Borough of Metuchen to perform all services necessary to conduct on site investigation, remedial investigation, remedial work, and related reporting related to the removal of an underground storage tank, and/or remedial action on the aforementioned property; and

WHEREAS, the Borough has reviewed Montrose Environmental Solutions, Inc.’s proposals, experience and credentials and believes Montrose Environmental Solutions, Inc. is qualified to conduct a preliminary assessment, site investigation, remedial investigation, and/or remedial action on the aforementioned property; and

WHEREAS, the Borough determined it to be in the best interest of the Borough and authorized Montrose Environmental Solutions, Inc. to render professional services on behalf of the Borough in an amount not to exceed forty seven thousand four hundred eighty dollars and no cents, (\$47,480.00), for the UST remedial investigation proposal and the UST remedial action proposal; and

WHEREAS, Montrose Environmental Solutions, Inc. has advised that monitoring wells and related LSRP reporting will be needed as well at the site, for which an estimated thirty thousand dollars is also authorized by this resolution as an estimate for monitoring wells and related LSRP services; and

WHEREAS, the Chief Financial Officer has certified availability of funds and that there are sufficient funds for such authorization, not to exceed \$ 47,480.00 from and which are available and designated from Capital Bond Ordinance 2023-14, C-04-55-943-002, for the two proposals received as described above, and an additional amount authorized in the amount of \$30,000.00 for monitoring wells and related LSRP services from Capital Bond Ordinance 2023-14, C-04-55-943-002, for a grand total of \$77,480.00.

NOW, THEREFORE BE, IT RESOLVED by the Municipal Council of the Borough of Metuchen, in the County of Middlesex, and State of New Jersey as follows:

Montrose Environmental Solutions, Inc. is hereby authorized and approved to render professional services to the Borough of Metuchen consistent with its proposals and initial estimate for monitoring wells at a cost not to exceed seventy seven thousand four hundred eighty dollars and no cents (\$ 77,480.00).

RESOLUTION 2024-142

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling \$4,205,280.26.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO