

BOROUGH OF METUCHEN COUNCIL MINUTES

March 6, 2023

7:30 PM

The Regular Meeting of the Borough Council was held in the Council Chambers of Borough Hall on Monday, March 6, 2023.

The Meeting was called to order at 7:30 p.m. by Mayor Busch.

Mayor Busch asked for moment of silence in honor of George Trapp, and extraordinary member of the community who served on the Board of Education.

Mayor Busch asked all to rise for the flag salute.

Adequate Notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and Star Ledger on December 21, 2022, posted in Borough Hall, and on file in the Clerk's Office. All requirements of the "Open Public Meetings Act" have been satisfied.

Roll Call

Mayor Busch asked for a roll call.

Present were Councilmembers Branch, Hirsch, Hyman, Kandel, Rasmussen, Council President Delia, and Mayor Busch. Also present were Borough Administrator Melissa Perilstein, Borough Clerk Deborah Zupan, and Attorney Anne Marie Rizzuto, who attended in place of Borough Attorney Denis Murphy.

Agenda Session

Council President Delia made a motion to open the Agenda Session, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

With no actions taken, Council President Delia made a motion to close the Agenda Session, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Public Comment

Mayor Busch opened Public Comment to any members of the public wishing to speak.

Linda LaStella, 242 Amboy Avenue, spoke regarding her concerns about the proposed power plant in the Keasbey section of Woodbridge, including the actions she has taken to learn about the plant and to protest it. Ms. LaStella strongly encouraged the Mayor and Council to pass a resolution opposing the construction of the plant.

Seeing no one else wishing to speak, Mayor Busch closed the Public Comment.

Borough Council Meeting Minutes

Council President Delia made a motion to approve Borough Council Meeting Minutes of December 12, 2022, second by Councilmember Rasmussen. Councilmembers Hyman and Rasmussen abstained from voting. With all others in favor, motion carried, 4-0.

Communications Consent Agenda – Items A - C

Council President Delia made a motion to approve Communications Consent Agenda, Items A - C, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

- A. Receive and Accept Library Board Meeting Minutes of January 17, 2023
- B. Receive and Accept Parade Commission Meeting Minutes of February 13, 2023
- C. Receive and Accept TV & Technology Committee Meeting Minutes August 25, 2022

Presentation

Borough Administrator Melissa Perilstein gave a presentation on the proposed Bond Ordinances being introduced at this meeting.

Ordinances – Public Hearing

Ordinance 2023-02

ORDINANCE TO SET THE MINIMUM AND
MAXIMUM WAGE RANGES FOR CERTAIN
BOROUGH EMPLOYEES, AMENDING ORDINANCE
2022-18

Council President Delia asked Ms. Zupan, Borough Clerk, to present the affidavit of publication.

Ms. Zupan presented the affidavit of publication stating that said Ordinance 2023-02 had been published one time in the Home News Tribune according to law on February 16, 2023.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2023-02 be read by title only.

Ms. Zupan read Ordinance 2023-02 by title only.

Mayor Busch opened the public hearing on Ordinance 2023-02.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2023-02 on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
Nays: None

Ordinance 2023-02 was adopted, 6-0.

ORDINANCE 2023-02

*Borough of Metuchen
County of Middlesex
State of New Jersey*

ORDINANCE TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES, AMENDING ORDINANCE 2022-18

.. **BE IT ORDAINED**, by the Mayor and Council of the Borough of Metuchen that Ordinance 2022-18 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2023, effective January 1, 2023.

A. The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

POSITION	MINIMUM	MAXIMUM	PER
Mayor	\$ 10,000.00	\$ 20,000.00	year
Councilmember	\$ 5,000.00	\$10,000.00	year
Borough Administrator	\$ 73,000.00	\$ 180,000.00	year
Director of Special Projects	\$ 70,000.00	\$ 100,000.00	year
Director of Economic Development	\$70,000.00	\$100,000.00	year
Project Manager	\$50,000.00	\$100,000.00	year
Borough Clerk	\$ 50,000.00	\$ 100,000.00	year
Chief Financial Officer/ Tax Collector/QPA	\$ 75,000.00	\$ 170,000.00	year
Tax Assessor	\$ 50,000.00	\$ 100,000.00	year
Public Works Director	\$ 85,000.00	\$ 170,000.00	year
Public Works Superintendent	\$75,000.00	\$130,000.00	year
Public Works Supervisor	\$ 65,000.00	\$ 120,000.00	year
Chief of Police	\$ 130,000.00	\$250,000.00	year
Police Captain	\$ 130,000.00	\$220,000.00	year
Police Lieutenant	\$ 130,000.00	\$ 205,000.00	year
Court Administrator	\$ 50,000.00	\$ 95,000.00	year
Director of Recreation	\$50,000.00	\$100,000.00	year
Senior Citizen Director	\$45,000.00	\$100,000.00	year
Director of Recreation/Senior Services	\$ 50,000.00	\$ 100,000.00	year
Program Coordinator of Recreation/Senior Services	\$ 45,000.00	\$ 85,000.00	year
Administrative Assistant	\$38,000.00	\$65,000.00	year
Zoning Officer	\$ 50,000.00	\$ 90,000.00	year
TACO Administrative Officer	\$ 50,000.00	\$ 90,000.00	year
Administrative Manager	\$50,000.00	\$90,000.00	year
Deputy Court Administrator	\$ 40,000.00	\$ 65,000.00	year
Violations Clerk	\$35,000.00	\$60,000.00	year
QPA	\$ 6,000.00	\$ 15,000.00	year
Finance Clerk	\$39,000.00	\$ 65,000.00	year
Senior Finance Specialist	\$ 50,000.00	\$ 100,000.00	year
Finance Specialist	\$ 45,000.00	\$ 90,000.00	year
Multi-Media & Communication Director	\$50,000.00	\$ 95,000.00	year
Janitor	\$30,000.00	\$50,000.00	year
Mileage/Car Use Stipend – at Borough Administrator discretion		\$2,000.00	year

POSITION – PART TIME	MINIMUM	MAXIMUM	PER
Bus Drivers	\$20.00	\$30.00	hour
Part-Time Clerk Office Assistant	\$15.00	\$30.00	hour
Part-Time Violations Clerk	\$19.00	\$33.00	hour
Janitor, Firehouse	\$15.00	\$30.00	hour
Fire Official (Fire Prevention)	\$6,000.00	\$30,000.00	year
Fire Inspectors (Fire Prevention)	\$5,000.00	\$20,000.00	year
Office of Emergency Management Director	\$6,000.00	\$15,000.00	year
Office of Emergency Management Deputy Coordinator	\$1,000.00	\$1,500.00	stipend
Registrar	\$5,000.00	\$17,000.00	year
Deputy Registrar	\$3,000.00	\$11,000.00	year
School Crossing Guards	\$19.00	\$30.00	hour
Municipal Cares Coordinator	\$6,000.00	\$10,000.00	year
C-3 Sanitary Sewer Collection System Operator	\$6,000.00	\$8,000.00	year
Per Diem Clerical	\$15.00	\$30.00	hour
Public Works Summer Help	\$15.00	\$20.00	hour
Parking Enforcement Officer	\$19.00	\$30.00	hour
Police Auxiliary Officer	\$500.00	\$1,000.00	stipend
Police Aide	\$30.00	\$40.00	hour

CONSTRUCTION INSPECTORS/OFFICIALS

POSITION	MINIMUM	MAXIMUM	PER
Construction Official	\$40.00	\$65.00	hour
Plumbing Subcode Official	\$25.00	\$45.00	hour
Plumbing Inspector	\$45.00	\$65.00	hour
Electrical Subcode Official	\$25.00	\$45.00	hour
Electrical Inspector	\$45.00	\$65.00	hour
Fire Subcode Official	\$25.00	\$45.00	hour
Fire Inspector	\$45.00	\$65.00	hour
Building Subcode Official	\$25.00	\$45.00	hour
Building Inspector	\$45.00	\$65.00	hour
Alternate Subcode Officials	\$25.00	\$45.00	hour
Alternate Inspectors	\$40.00	\$65.00	hour
Special Inspections	\$20.00	\$20.00	hour

COURT ADMINISTRATION

POSITION	MINIMUM	MAXIMUM	PER
Municipal Court Judge	\$25,000.00	\$50,000.00	year
Municipal Public Defender	\$15,000.00	\$30,000.00	year

RECREATION SEASONAL

POSITION	MINIMUM	MAXIMUM	PER
Tennis Instructor	\$12.70	\$15.00	hour
Tennis Director	\$75.00	\$85.00	hour
Art Director	\$50.00	\$75.00	hour
Cooking Director	\$40.00	\$50.00	hour
Camp Director	\$35.00	\$45.00	hour
Assistant Camp Director	\$25.00	\$30.00	hour
Camp Counselors	\$12.70	\$15.00	hour
Field Hockey Director	\$30.00	\$40.00	hour
Field Hockey Coach	\$20.00	\$30.00	hour
Field Hockey Referee	\$14.00	\$15.00	hour
Recreation Assistant	\$12.70	\$15.00	hour
Soccer Camp Director	\$35.00	\$50.00	hour
Soccer Counselor	\$12.70	\$15.00	hour
Soccer Trainer	\$20.00	\$30.00	hour
Track Camp Director	\$30.00	\$40.00	hour
Track Advisor	\$25.00	\$30.00	hour
Track Specialist	\$20.00	\$30.00	hour
Basketball Director	\$30.00	\$50.00	hour
Basketball Referee	\$25.00	\$30.00	hour
Junior Referee	\$12.70	\$15.00	hour
Umpire	\$30.00	\$30.00	hour

POOL SEASONAL

POSITION	MINIMUM	MAXIMUM	PER
Pool Manager	\$6,000.00	\$15,000.00	season
Assistant Managers	\$3,500.00	\$10,000.00	season
Aquatics Director	\$3,000.00	\$10,000.00	season
Head Swim Team Coach *	\$2,000.00	\$3,500.00	season
Assistant Swim Team Coach	\$1,000.00	\$3,000.00	season
Swim Team Assistant	\$750.00	\$1,300.00	season
Head Diving Coach	\$1,500.00	\$2,500.00	season
Assistant Diving Coach	\$1,100.00	\$2,000.00	season
Activities Director	\$3,000.00	\$4,000.00	season
Pre-Season Rate	\$12.70	\$12.70	hour
Swim Instructor	\$12.70	\$12.70	hour
Head Lifeguard	\$14.40	\$14.40	hour
Lifeguard	\$12.85	\$12.85	hour
Head Gate Attendant	\$12.85	\$12.85	Hour
Gate Attendant	\$12.70	\$12.70	Hour
Head Maintenance	\$13.40	\$13.40	Hour
Maintenance	\$12.70	\$12.70	hour
*Position not filled when Aquatics Director position is filled and acts as Head Coach.			

**LIBRARY PERSONNEL
SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES**

POSITION	MINIMUM	MAXIMUM	PER
FT Library Director	\$ 85,000.00	105,000.00	year
FT Principal Librarian	\$ 72,000.00	\$ 85,000.00	year
FT Senior Librarian (Youth/User Services)	\$ 62,000.00	\$ 75,000.00	year
FT Senior Librarian (Adult/User Services)	\$ 62,000.00	\$ 75,000.00	year
FT Librarian	\$ 55,000.00	\$ 68,000.00	year
FT Librarian (Adult/Youth Services)	\$ 55,000.00	\$ 68,000.00	year
FT Librarian (Adult/User Services)	\$ 55,000.00	\$ 68,000.00	year
FT Librarian (Youth Services)	\$ 55,000.00	\$ 68,000.00	year
FT Principal Library Assistant	\$ 42,000.00	\$ 55,000.00	year
FT Senior Library Assistant	\$ 36,000.00	\$ 45,000.00	year
FT Library Assistant	\$ 31,000.00	\$ 36,000.00	year
PT Senior Librarian	\$ 35.00	\$ 45.00	hour
PT Senior Librarian (Youth Services)	\$ 35.00	\$ 45.00	hour
PT Librarian	\$ 30.00	\$ 36.00	hour
PT Librarian (Youth Services)	\$ 30.00	\$ 36.00	hour
PT Library Bookkeeper	\$ 26.00	\$ 32.00	hour
PT Library Technology Assistant	\$ 23.50	\$ 28.00	hour
PT Senior Library Assistant	\$ 20.00	\$ 28.00	hour
PT Library Children's Service Specialist	\$ 20.00	\$ 28.00	hour
PT Library Technical Services Assistant	\$ 18.00	\$ 25.00	hour
PT Library Assistant	\$ 15.00	\$ 25.00	hour
PT Library Page	\$ 14.00	\$ 18.00	hour

B. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

POSITION	MINIMUM	MAXIMUM
Parking Maintenance	\$ 31.19	\$ 34.85
Pump Operator	\$ 31.67	\$ 35.38
Maintenance Repair Person	\$ 31.44	\$ 35.12
Assistant Maintenance Repair Person	\$ 32.47	\$ 33.69
Master Mechanic	\$ 31.19	\$ 34.85
Heavy Equipment Operator	\$ 31.19	\$ 34.85
Head Forestry	\$ 31.19	\$ 34.85
Assistant Equipment Operator	\$ 30.13	\$ 33.69
Forestry	\$ 30.13	\$ 33.69
Assistant Mechanic	\$ 30.13	\$ 33.69
Assistant Pump Operator	\$ 30.13	\$ 33.69
Parks Worker	\$ 31.19	\$ 34.85
Assistant Park Worker	\$ 32.47	\$ 33.69
Drivers	\$ 29.27	\$ 32.75
Laborer	\$ 28.34	\$ 31.73

Additional compensation by way of longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

C. The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

POSITION	MINIMUM	MAXIMUM
Sergeant	\$137,266.00	\$155,998.00
Detective	\$129,823.00	\$147,539.00

Patrolman	\$ 49,002.00	\$143,139.00
Academy	\$ 25,500.00	\$25,500.00

Additional compensation by way of Corporal assignment, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

1. Additional compensation by way of overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Handbook and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.
2. No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.
3. This Ordinance shall supersede and replace all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees

4.

and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant, and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.
6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.
7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2023.

Ordinance 2023-03

ORDINANCE OF THE BOROUGH OF METUCHEN
ADOPTING A FURTHER AMENDMENT TO THE
REDEVELOPMENT PLAN FOR BLOCK 71, LOT 37.01
& 37.02 WITHIN THE BOROUGH OF METUCHEN,
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Council President Delia asked Ms. Zupan, Borough Clerk, to present the affidavit of publication.

Ms. Zupan presented the affidavit of publication stating that said Ordinance 2023-03 had been published one time in the Home News Tribune according to law on February 16, 2023.

Council President Delia moved that the affidavit of publication be received and filed, second by Councilmember Rasmussen, with all in favor, the motion carried, 6-0.

Council President Delia asked that Ordinance 2023-03 be read by title only.

Ms. Zupan read Ordinance 2023-03 by title only.

Mayor Busch opened the public hearing on Ordinance 2023-03.

Seeing no one wishing to speak, Mayor Busch closed the public hearing.

Council President Delia made a motion to pass Ordinance 2023-03 on second reading and be published according to law, second by Councilmember Rasmussen.

Mayor Busch asked for a roll call vote.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
Nays: None

Ordinance 2023-03 was adopted, 6-0.

ORDINANCE 2023-03

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**ORDINANCE OF THE BOROUGH OF METUCHEN ADOPTING A FURTHER
AMENDMENT TO THE REDEVELOPMENT PLAN FOR BLOCK 71, LOT 37.01 &
37.02 WITHIN THE BOROUGH OF METUCHEN, COUNTY OF MIDDLESEX, STATE
OF NEW JERSEY**

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”), Resolution #2015-147 of the Borough of Metuchen Council (the “Borough Council”), declared Block 71, Lot 37.01 within the Borough of Metuchen as a Non-Condensation “Area in Need of Redevelopment” (the “Redevelopment Area”); and

WHEREAS, the Borough Council, pursuant to Resolution #2020-50, designated the entire Borough of Metuchen, County of Middlesex (the “Borough” or “Rehabilitation Area”) an “Area in Need of Rehabilitation” pursuant to the LRHL; and

WHEREAS, in order to facilitate the redevelopment of the Redevelopment Area, the Council adopted Ordinance #2018-24 Adopting the “Redevelopment Plan for Block 71, Lot 37.01 Within The Borough Of Metuchen, County Of Middlesex, State Of New Jersey”, (“Original Redevelopment Plan”) after review by the Borough Planning Board (the “Planning Board”), pursuant to N.J.S.A. 40A:12A-7; and

WHEREAS, based upon the designation of the entirety of the Borough as a Rehabilitation Area and a desire to refine the permitted uses and standards of review within the Original Redevelopment Plan and to include Lot 37.02, Block 71 within the Amended Redevelopment Plan in order to appropriately effectuate the comprehensive rehabilitation and redevelopment of Lot 37.01 and 37.02 within Block 71, the Council adopted Ordinance #2021-15 adopting the “Amended Oakite Site Redevelopment Plan for Block 71, Lots 37.01 & 37.02”; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a governing body may adopt, revise or amend a redevelopment plan; and

WHEREAS, based upon the determination of the Borough Council to allow certain types of Cannabis facilities to be located within the Borough, consideration has been given to allowing one (1) Class 5 Retail Cannabis Operator to locate within the Oakite Site Redevelopment/Rehabilitation Area, specifically on Parcel A within Lot 37.01 only; and

WHEREAS, in order to facilitate the overall development, redevelopment, and rehabilitation of the Borough, the Borough Council has determined it is in the Borough’s best interest to adopt this amendment to Section 5.0 of the “Amended Oakite Site Redevelopment Plan Block 71, Lot 37.01 & 37.02” to allow for one (1) Class 5 Retail Cannabis Operator to be located on Parcel A within Lot 37.01 only, which will support and promote the overall development, redevelopment, and rehabilitation of the Redevelopment and Rehabilitation Areas; and

WHEREAS, this Redevelopment Plan Amendment provides a more specific plan for the planning, development, redevelopment, and rehabilitation of Parcel A, within Block 71, Lot 37.01 within the Borough for purposes of improving conditions within the Redevelopment and Rehabilitation Areas; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Borough Council hereby referred this Ordinance #2023-03, which further amends the “Amended Oakite Site Redevelopment Plan, Block 71, Lots 37.01 & 37.02” to the Planning Board for review and a determination of the Amended Redevelopment Plan’s consistency with the Borough’s Master Plan; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Planning Board recommended to the Borough Council that this Amendment to the Amended Oakite Site Redevelopment Plan, which is on file with the Borough Clerk’s office, be adopted, as it provides for improved planning,

development, redevelopment, and rehabilitation of Parcel A within the overall Oakite Site and is consistent with the Borough Master Plan; and

WHEREAS, this Amendment to the Amended Oakite Site Redevelopment Plan shall be an overlay to the development regulations of the Borough's Zoning Ordinance, to the extent set forth therein, and the Borough Zoning Map is hereby amended to conform with the provisions of this Amendment to the Amended Oakite Site Redevelopment Plan; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to adopt this Amendment to the Amended Oakite Site Redevelopment Plan, as recommended by the Board, to effectuate the rehabilitation and redevelopment of the Borough.

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Metuchen, Middlesex County, State of New Jersey, as follows:

Section 1. The following shall be added to:
Section 5.0 Proposed Land Uses & Building Requirements

5.1A Permitted Conditional Uses

A. The following conditional use shall be permitted on Parcel A, only after it has been subdivided into a separate tax lot.

1. Class 5 Cannabis Retailer, provided that it complies with the requirements of Chapter 75, Article I, §75-5C of the Code of the Borough of Metuchen.

Section 2. The Borough Council declares and determines that said plan amendment meets the criteria, guidelines and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for the redevelopment of the Borough in the designated area and is otherwise in conformance with N.J.S.A. 40A:12A-1, *et seq.*

Section 3. The Borough Council shall have, be entitled to, and is hereby vested all power and authority granted by the aforementioned statutory provisions to effectuate the Amended Oakite Site Redevelopment Plan.

Section 4. This Amendment to the Amended Oakite Site Redevelopment Plan shall be an overlay to the development regulations of the Borough's Zoning Ordinance, to the extent set forth therein, and the Borough Zoning Map is hereby amended to conform with the provisions of this Amendment to the Amended Oakite Site Redevelopment Plan.

Section 5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. In the event any clause, section or paragraph of this Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Borough Council that the balance of the Ordinance remains in full force and effect to the extent it allows the Borough to meet the goals of the Ordinance.

Section 7. This Ordinance shall take effect after final adoption and publication according to law.

Ordinances – Introduction

Ordinance 2023-04 ORDINANCE AMENDING SECTION 110-51
(APPLICABILITY) IN CHAPTER 110 (LAND
DEVELOPMENT) CONCERNING THE
APPLICABILITY OF MAJOR SITE PLAN
APPLICATIONS

Council President Delia made a motion that Ordinance 2023-04 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2023-04 be read by title only.

Ms. Zupan read Ordinance 2023-04 by title only.

Council President Delia moved that Ordinance 2023-04 be passed on first reading, be published according to law, and a public hearing be set down for Monday, April 10, 2023, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
 Nays: None

Ordinance 2023-04 was passed on first reading, 6-0, and will be published according to law.

Ordinance 2023-05 ORDINANCE AMENDING CHAPTER 137 OF THE
CODE OF THE BOROUGH OF METUCHEN,
ENTITLED, "PRECIOUS METALS AND GEMS" TO
ADD SECONDHAND GOODS AND TO REQUIRE
ADDITIONAL RECORDKEEPING AND REPORTING

Council President Delia made a motion that Ordinance 2023-05 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2023-05 be read by title only.

Ms. Zupan read Ordinance 2023-05 by title only.

Council President Delia moved that Ordinance 2023-05 be passed on first reading, be published according to law, and a public hearing be set down for Monday, April 10, 2023, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
 Nays: None

Ordinance 2023-05 was passed on first reading, 6-0, and will be published according to law.

Ordinance 2023-06 BOND ORDINANCE APPROPRIATING \$4,700,000
AND AUTHORIZING \$2,571,000 BONDS OR NOTES
OF THE BOROUGH FOR IMPROVEMENTS TO
EDGAR FIELD AUTHORIZED TO BE UNDERTAKEN
BY THE BOROUGH OF METUCHEN, IN THE
COUNTY OF MIDDLESEX, NEW JERSEY

Council President Delia made a motion that Ordinance 2023-06 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2023-06 be read by title only.

Ms. Zupan read Ordinance 2023-06 by title only.

Council President Delia moved that Ordinance 2023-06 be passed on first reading, be published according to law, and a public hearing be set down for Monday, April 10, 2023, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
 Nays: None

Ordinance 2023-06 was passed on first reading, 6-0, and will be published according to law.

Ordinance 2023-07

BOND ORDINANCE APPROPRIATING \$2,913,615
AND AUTHORIZING \$2,355,000 BONDS OR NOTES
OF THE BOROUGH FOR VARIOUS IMPROVEMENTS
AND PURPOSES AUTHORIZED TO BE
UNDERTAKEN BY THE BOROUGH OF METUCHEN,
IN THE COUNTY OF MIDDLESEX, NEW JERSEY

Council President Delia made a motion that Ordinance 2023-07 be introduced and be taken up on first reading, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

Council President Delia asked that Ordinance 2023-07 be read by title only.

Ms. Zupan read Ordinance 2023-07 by title only.

Council President Delia moved that Ordinance 2023-07 be passed on first reading, be published according to law, and a public hearing be set down for Monday, April 10, 2023, second by Councilmember Rasmussen.

Roll Call: Yeas: Branch, Hirsch, Hyman, Kandel, Rasmussen, Delia
 Nays: None

Ordinance 2023-07 was passed on first reading, 6-0, and will be published according to law.

Report of Borough Administrator

No report.

Reports of Councilmembers

Council President Delia

- The Traffic and Transportation Committee is getting the “Slow Down in Our Town” campaign up and running again.
- The Metuchen Downtown Alliance partnered with the Human Relations Commission to put informative posters in local business windows for Black History Month last month.
- “Conversation Corner” on the corner of New and Center Streets had a ribbon cutting recently thanks to an AARP grant. Restaurant Week was a big success.
- Remember that the Parking Deck offers three hours of free parking, and that meters offer ten free minutes for quick errands.
- There are details on the MDA website regarding a poster contest for the Forum.
- MDA is looking for celebration video participants on March 18.

Councilmember Rasmussen

- The Shade Tree Commission meets tomorrow.
- The Barnes Commission in having a public hearing regarding its Master Plan on March 9 and the First Aid Squad. Copies of the plan are available at the Clerk's office.
- The Environmental Commission meets March 15. They submitted the Borough's Sustainable Jersey application last month.

Councilmember Kandel

- Join Councilmembers Branch and Kandel on March 13 at Cai's for "Coffee with Councilmembers."

Councilmember Hyman

- The Municipal Alliance/Metuchen CARES will meet this Thursday.
- The Parade Commission will meet on March 13.

Councilmember Hirsch

- There is an opportunity to meet a local author, Noreen Mahony on March 11. Noreen Mahony who is a Metuchen resident for 20 years and her newly published book, "Ruby Rue & Ba-Ba Ewe", a colorful picture book celebrating learning, positive affirmations, and adventures.
- A Cornerstone Jazz Series on Kenny Davis Quartet will be performed on March 12. This concert program is the partnership among the Metuchen Library, Metuchen Arts Council and the Friends of Metuchen Arts, and the program is funded through the 2023 arts program support grant that the Library is awarded from the Arts Institute of Middlesex County.
- An Irish Balladeer, Richard Stillman will perform on March 19. It will feature traditional stories and dances with authentic Irish instruments.
- The Library celebrates Makers Day on March 25th. There will be fun playing with Sphero-a programmable robot that you get to control, as well as many STEAM related programs for all ages.

Councilmember Branch

- Registration for the Daddy-Daughter Dance closes on March 10.
- The Human Relations Commission program about the Montfort Point Marines was a big success, thanks to all who attended.
- The Arts Council will host a Windows of Understanding art gallery reception at the Berkshire Hathaway Offices on March 11. On March 23 there will be a community conversation at the Library, topics to include violence prevention, food equity, and women's health.

Report of the Mayor

There is so much going on in the Borough, and we are quickly approaching the Main Street Conference in Boston, where we are up for the Great American Main Street Award. Please join us for making of the celebration video on March 18 if you can.

New Business Consent Agenda – Resolutions 2023-92 to 2023-103

Council President Delia moved to approve New Business Consent Agenda Resolutions 2023-92 to 2023-103, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

RESOLUTION 2023-92

RESOLUTION APPOINTING FIREFIGHTER

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that **Michael Joseph Eosso** has been approved to be a permanent member of the Metuchen Fire Department.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, **Michael Joseph Eosso** be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

RESOLUTION 2023-93

RESOLUTION APPOINTING FIREFIGHTER

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that **Luis Pacheco** has been approved to be a permanent member of the Metuchen Fire Department.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, **Luis Pacheco** be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

RESOLUTION 2023-94

RESOLUTION TO AMEND THE 2023 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW THEREFORE BE IT RESOLVED, that the following additional temporary emergency appropriations shall be made for the year 2023, effective March 6, 2023:

Police	OE	20,000.00
Municipal Court	OE	3,000.00
Solid Waste Collection	OE	30,000.00
Sewer	OE	8,000.00
Streets & Roads	OE	50,000.00
Library		70,000.00
Group Insurance		300,000.00
Woodbridge Shared Services-Assessor		29,600.00
Utilities		30,000.00
Capital Improvement Fund		770,000.00
Zoning	OE	2,000.00
Recycling	OE	10,000.00
Celebration of Public Events		5,000.00
	TOTAL	\$1,327,600.00

RESOLUTION 2023-95

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO COLLIERS ENGINEERING & DESIGN, TO PERFORM ENGINEERING SERVICES FOR PEARL STREET AND NEW STREET IMPROVEMENTS

WHEREAS, the Borough of Metuchen has identified the need for Professional Engineering services of a Borough Engineer; and

WHEREAS, by way of Resolution No. 2023-21, the Borough of Metuchen awarded a required disclosure contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5* for Borough Engineering services to Colliers Engineering & Design for the calendar year 2023 at a cost not to exceed thirty-five thousand dollars (\$35,000.00); and

WHEREAS, the Borough of Metuchen has identified the need for engineering design, construction documents, bidding services and construction administrative services for Pearl Street and New Street Improvements pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

WHEREAS Colliers Engineering & Design, submitted a proposal dated February 20, 2023, to the Borough to render engineering services for Pearl Street and New Street Improvements for a cost not to exceed one hundred twenty-five thousand dollars and no cents (\$125,000.00); and

WHEREAS, the proposal was reviewed and evaluated, and it is the recommendation of the Borough Administrator that a contract for engineering services for Pearl Street and New Street Improvements be awarded to Colliers Engineering & Design of Red Bank, New Jersey consistent with the proposal submitted; and

WHEREAS, the Council of the Borough of Metuchen have reviewed the proposal and have determined it is in the best interest of Metuchen to award a contract to Colliers Engineering & Design, of Red Bank, New Jersey to render engineering services for Pearl Street and New Street Improvements; and

WHEREAS the cost for the proposed services shall not exceed one hundred twenty-five thousand dollars and no cents (\$125,000.00) without further approval by the Mayor and Borough Council; and

WHEREAS, this contract is awarded as a “required disclosure (non-fair and open) contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there are sufficient funds for such contract and is available and is designated from the 2022-08 Capital Bond Ordinance C-04-55-938-013.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that it hereby awards a contract to Colliers Engineering & Design, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 on the basis of the proposal dated February 20, 2023 to provide professional engineering services to the Borough of Metuchen for Pearl Street and New Street Improvements for a cost not to exceed one hundred twenty-five thousand dollars and no cents (\$125,000.00).

BE IT FURTHER RESOLVED, that the Mayor and Borough officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution, including but not limited to the execution of an Agreement in the form acceptable in contents by the Mayor and Council President.

RESOLUTION 2023-96

RESOLUTION AUTHORIZING THE ENTRY INTO A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF METUCHEN AND THE TOWNSHIP OF WOODBRIDGE FOR THE PROVISION OF OPIOID OVERDOSE RECOVERY PROGRAM SERVICES

WHEREAS, the Township of Woodbridge maintains the Woodbridge Opioid Overdose Recovery Program for the purpose of deploying Recovery Specialists to opioid overdose victims; and

WHEREAS, the Borough of Metuchen is desirous of obtaining Woodbridge Opioid Overdose Recovery Program services for the victims of opioid overdoses within their borders; and

WHEREAS, the Township of Woodbridge and the Borough of Metuchen understand and agree that deploying Recovery Specialists to overdose victims within the Borough of Metuchen is of significant importance to the protection of the residents of the Borough of Metuchen; and

WHEREAS, both the Township of Woodbridge and the Borough of Metuchen are desirous

of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which deploying Recovery Specialists to opioid overdose victims within the Borough of Metuchen will be provided by the Township of Woodbridge or their agents.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen, that it hereby authorizes the Mayor and the Borough Clerk to execute a Shared Services Agreement between the Township of Woodbridge and the Borough of Metuchen for Opioid Overdose Recovery Program Services for the period January 1, 2023 through December 31, 2023, in accordance with the agreement on file in the Office of the Borough Clerk.

RESOLUTION 2023-97

**RESOLUTION AUTHORIZING CHANGE ORDER #1 AND FINAL CONTRACT
DECREASE FOR STILO EXCAVATING – 2020 ROAD PROGRAM**

WHEREAS, a Roads and Improvement project has been approved in a contract between the Mayor and Council and Stilo Excavating; and

WHEREAS, on January 23, 2023, Colliers Engineering & Design submitted to the Borough a New Jersey Department of Transportation Change Order #1 and Final approving Final Net Change Order decrease to the Borough of Metuchen for **\$36,421.68**; and

WHEREAS, the decrease to the Borough for Final Net Change Order is **\$36,421.68**.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the proper officials are hereby authorized to execute the said attached Final Net Change Order.

RESOLUTION 2023-98

**RESOLUTION AUTHORIZING ESCNJ CONTRACT FOR MAINTENANCE
AND REPAIR OF HEAVY DUTY VEHICLES**

WHEREAS, there exists a need for parts and maintenance and repair of Public Works heavy duty fleet trucks of the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, these parts and services can be purchased through ESCNJ contract award 20/21-55 Class 4-8 Trucks; and

WHEREAS, said contract is in effect from April 23, 2021 through April 22, 2023; and

WHEREAS, the maximum amount for the maintenance and repair of Public Works heavy duty fleet trucks of the Borough of Metuchen is \$10,000.00 and funds are anticipated to be available in the 2023 Temporary budget and 2023 Adopted budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number Streets & Roads-Vehicle Maintenance & Repair, 3-01-20-765-025 for these services; and

WHEREAS, the authorization to purchase goods and services under this award expires on April 23, 2023; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Sanitation Equipment Corporation, 80 Furler Street, Totowa, NJ, 07512.

RESOLUTION 2023-99

RESOLUTION AUTHORIZING ESCNJ CONTRACT FOR MAINTENANCE AND REPAIR OF HEAVY DUTY VEHICLES – STREET SWEEPER

WHEREAS, there exists a need for parts and maintenance and repair of Public Works heavy duty fleet trucks of the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, these parts and services can be purchased through ESCNJ contract award 20/21-55 Class 4-8 Trucks; and

WHEREAS, said contract is in effect from April 23, 2021 through April 22, 2023; and

WHEREAS, the maximum amount for the maintenance and repair for the street sweeper of Borough of Metuchen is \$10,000.00 and funds are anticipated to be available in the 2023 Temporary budget and 2023 Adopted budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number Streets & Roads-Vehicle Maintenance & Repair, 3-01-20-765-025 for these services; and

WHEREAS, the authorization to purchase goods and services under this award expires on April 23, 2023; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to WE Timmerman 3554 US-22, Whitehouse, NJ 08888.

RESOLUTION 2023-100

RESOLUTION AUTHORIZING THE AWARD FOR PARTS AND MAINTENANCE AND REPAIR FOR VEHICLES THROUGH STATE CONTRACTS

WHEREAS, there exists a need for vehicle parts and maintenance and repair for fleet vehicles of the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract T0126–OEM & Non OEM Maintenance & Repair Services for Light/Medium Duty Vehicles, and through State Contract T2760 OEM Automotive Parts and Accessories for Light Duty Vehicles Class 4 or Lower; and

WHEREAS, said state contract T0126 is in effect from March 18, 2016 through March 17, 2023, and state contract T2760 is in effect from August 5, 2019 through August 4, 2023; and

WHEREAS, the maximum amount for vehicle parts and maintenance and repair for fleet vehicles for the Borough of Metuchen is \$12,000.00 and funds are anticipated to be available in the 2023 Temporary budget and 2023 Adopted budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is

designated from Account number Streets & Roads-Vehicle Maintenance & Repair, 3-01-20-765-025 for these services; and

WHEREAS, the authorization to purchase goods and services under these awards expires on March 17, 2023 and August 4, 2023 ; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Malouf Ford Lincoln Inc., PO Box 7480, 2210 US Highway 1, North Brunswick, NJ, 08902.

RESOLUTION 2023-101

RESOLUTION ACCEPTING LOCAL EFFICIENCY ACHIEVEMENT PROGRAM (LEAP) GRANT AMENDMENT

WHEREAS, the State of New Jersey has allocated \$2.0 million in Local Efficiency Achievement Program (LEAP) funds to promote shared service initiatives among peer local units across New Jersey; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, LEAP Implementation Grants provide reimbursement for qualifying expenses incurred in the implementation of a local or regional service agreements, or for the coordination of programs and services authorized under the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.); and

WHEREAS, the LEAP Implementation Grant exists to help cover costs associated with shared services implementation - including one-time reimbursable costs for project completion or transition support for municipalities and counties; and

WHEREAS, on September 15, 2021, the STATE OF NEW JERSEY, DEPARTMENT offices at 101 South Broad Street, Trenton, NJ 08625-0800, and the Borough of Metuchen, located at 500 Main Street, Metuchen, NJ 08840, executed a Local Efficiency Achievement Program (LEAP) agreement (#I-2021-2022-10) with a term of September 1, 2021 to March 1, 2023; and

WHEREAS, the purpose of the award is to provide funding to Joint Pump Station; and

WHEREAS, the Borough of Metuchen is experiencing construction project delays due to unavailability of certain components and supply chain issues; and

WHEREAS, the Borough of Metuchen has requested an extension to the term period of the grant (#I-2021-2022-10) and remains committed to identify and achieve greater efficiencies and enhancing the quality of services within its borders; and

WHEREAS, the Director of Local Government Affairs has determined to extend the term of the grant period to September 30, 2023.

NOW THEREFORE BE IT RESOLVED, by the Mayor and the Borough Council of Metuchen, New Jersey, that the Governing Body does hereby accept the grant amendment extending the grant period to September 30, 2023.

RESOLUTION 2023-102

RESOLUTION AUTHORIZING SUBMISSION OF PROJECT PROPOSAL FOR THE 2023 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the Borough of Metuchen proposes the use of the 2023 Community Development Block grants funds, estimated to be \$62,000, to repair and improve accessibility for the existing restrooms at the Metuchen Public Library.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the Borough Administrator is hereby authorized to prepare an application to be submitted for the use of the 2023 Community Development Block Grant to repair and improve accessibility for the existing restrooms at the Metuchen Public Library.

RESOLUTION 2023-103

RESOLUTION APPROVING SUSTAINABLE NEW JERSEY LAND USE PLEDGE

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead.

NOW THEREFORE BE IT RESOLVED, that the Borough of Metuchen resolves to take the following steps with regard to our municipal land-use decisions with the intent of making Metuchen a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational, and agricultural value, avoiding or mitigating negative

impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Other New Business

R2023-104

RESOLUTION AUTHORIZING THE PAYMENT OF THE
BILL LIST IN THE AMOUNT OF \$980,198.86

Council President Delia made a motion to approve Resolution 2023-104, second by Councilmember Rasmussen, with all in favor, motion carried, 6-0.

RESOLUTION 2023-104

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling \$980,198.86.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Adjournment

Council President Delia made a motion to adjourn the meeting, second by Councilmember Rasmussen, with all in favor, 6-0, the meeting was adjourned at 8:21p.m.

Respectfully Submitted,



Deborah Zupan, RMC, Borough Clerk