

**BOROUGH COUNCIL AGENDA  
REGULAR MEETING OCTOBER 23, 2023  
7:30 P.M.**

Reading Of Sunshine Notice

Flag Salute

Roll Call

Agenda Session

Report

Report from Metuchen EMS

Public Comment

Borough Council Meeting Minutes

Approval of Borough Council Meeting Minutes of July 10, 2023

Communications Consent Agenda – Items A - E

- A. Receive and Accept Arts Council Meeting Minutes of August 21 and September 18, 2023
- B. Receive and Accept Library Board Meeting Minutes of September 12, 2023
- C. Receive and Accept Pool Commission Meeting Minutes of April 11, May 9, and June 13, 2023
- D. Receive and Accept Traffic and Transportation Committee Meeting Minutes of March 8, April 12, May 10, and June 14, 2023
- E. Receive and Approve Block Party-Street Closing for Midland Avenue, November 3, 2023

Ordinance – Introduction

Ord. 2023-29

ORDINANCE AMENDING CHAPTER 37 OF  
THE CODE OF THE BOROUGH OF  
METUCHEN, ENTITLED, “POLICE  
DEPARTMENT” TO AMEND THE  
COMPOSITION OF THE POLICE  
DEPARTMENT

Reports Of Council Members

Report of the Mayor

New Business Consent Agenda – Resolutions 2023-258 to 2023-266

- R2023-258 RESOLUTION APPOINTING FIREFIGHTER –  
KARAN CHAUDHRI
- R2023-259 RESOLUTION APPOINTING FIREFIGHTER –  
MARTIN CHUKWU
- R2023-260 RESOLUTION AWARDING CONTRACT FOR  
SAFE STREET TO TRANSIT, PEARL STREET  
AND NEW STREET IMPROVEMENTS PROJECT
- R2023-261 RESOLUTION OF SUPPORT FROM THE  
BOROUGH OF METUCHEN TO SUBMIT AN  
APPLICATION TO THE NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DESIGN AND DEVELOPMENT OF ARTS  
DISTRICT GRANT
- R2023-262 RESOLUTION OF SUPPORT FROM THE  
BOROUGH OF METUCHEN TO SUBMIT AN  
APPLICATION TO THE NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
EMERGENCY SERVICES CENTER GRANT
- R2023-263 RESOLUTION OF SUPPORT FROM THE  
BOROUGH OF METUCHEN TO SUBMIT AN  
APPLICATION TO THE NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
THOMAS MUNDY PETERSON POCKET PARK  
GRANT
- R2023-264 RESOLUTION TO CANCEL 2023 REAL  
PROPERTY TAXES BILLS FOR BLOCK 37,  
LOTS 5.05, 212 DURHAM AVENUE
- R2023-265 RESOLUTION TO TRANSFER 2023 TAX  
OVERPAYMENT DUE TO PARCELS AFFECTED  
BY SUBDIVISION, LAND BOUNDARY  
CHANGES OR COMBINING PARCELS
- R2023-266 RESOLUTION AUTHORIZING RELEASE OF  
STREET OPENING BOND

Other New Business

R2023-267

RESOLUTION AUTHORIZING THE PAYMENT  
OF THE BILL LIST IN THE AMOUNT OF  
\$3,364,591.02

Adjournment

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

**ORDINANCE 2023-29**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**ORDINANCE AMENDING CHAPTER 37 OF THE CODE OF THE BOROUGH OF  
METUCHEN, ENTITLED, “POLICE DEPARTMENT” TO AMEND THE  
COMPOSITION OF THE POLICE DEPARTMENT**

**WHEREAS**, at the recommendation of the Chief of Police and Borough Administrator, the Mayor and Council have determined that it is in the best interest of the effective operations and management of the Borough of Metuchen Police Department to amend the composition of the Metuchen Police Department to increase the number of potential full-time patrol officers from twenty (20) patrol officers to twenty-two (22) patrol officers.

**NOW THEREFORE BE IT ORDAINED** by the Council of the Borough of Metuchen, County of Middlesex, that it hereby amends Article 1, “General Provisions” of Chapter 37 “Police Department” of the Code of the Borough of Metuchen, specifically § 37-1, entitled, “Composition; appointment”, to state as follows:

**CHAPTER 37 POLICE DEPARTMENT**

**ARTICLE 1**

**General Provisions**

**§ 37-1 Composition; appointment.**

The Police Department of the Borough of Metuchen shall consist of no more than one (1) Chief of Police, one (1) Captain of Operations/Deputy Chief, two (2) Lieutenants, six (6) Sergeants, and ~~twenty (20)~~twenty-two (22) patrol officers, and such other employees as the Mayor and Borough Council may from time to time appoint. Patrol officers shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator and the Police Chief upon confirmation by the Borough Council. The Police Chief shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator upon confirmation by the Borough Council. The Captain of Operations/Deputy Chief, Lieutenants, and Sergeants shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator and the Police Chief.

**BE IT FURTHER ORDAINED** by the Mayor and Council that all prior ordinances, or sections of ordinances, inconsistent with the within ordinance are hereby repealed; and

**BE IT FURTHER ORDAINED** by the Mayor and Council that all remaining sections of Chapter 37 not amended or referenced herein shall not be affected thereby and shall remain in full force and effect; and

**BE IT FURTHER ORDAINED** by the Mayor and Council that if any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance, which shall continue in full force and effect, and to this end, the provisions of this Ordinance are hereby declared to be severable; and

**BE IT FURTHER ORDAINED** by the Mayor and Council that this ordinance shall become effective immediately upon final passage and publication as provided by law.

Introduction:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HIRSCH				
DELIA					HYMAN				
GIAMBOI					KANDEL				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 23, 2023.

\_\_\_\_\_  
Deborah Zupan, RMC  
Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HIRSCH				
DELIA					HYMAN				
GIAMBOI					KANDEL				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

Ord. 2023-29

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Deborah Zupan, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Deborah Zupan, RMC  
Borough Clerk

By: \_\_\_\_\_  
Jonathan M. Busch  
Mayor

**RESOLUTION 2023-258**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING FIREFIGHTER – KARAN CHAUDHRI**

**WHEREAS**, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Karan Chaudhri has been approved to be a permanent member of the Metuchen Fire Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Karan Chaudhri be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

**RESOLUTION 2023-259**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING FIREFIGHTER – MARTIN CHUKWU**

**WHEREAS**, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Martin Chukwu has been approved to be a permanent member of the Metuchen Fire Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Martin Chukwu be and hereby is elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.



**RESOLUTION 2023-261**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION OF SUPPORT FROM THE BOROUGH OF METUCHEN  
TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY  
AFFAIRS DESIGN AND DEVELOPMENT OF ARTS DISTRICT GRANT**

**WHEREAS**, the Borough of Metuchen desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$3,000,000 to carry out a project to design and develop an Arts District.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1) that the Borough of Metuchen does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Metuchen and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

---

Melissa Perilstein  
Borough Administrator

---

Jonathan M. Busch  
Mayor

**RESOLUTION 2023-262**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION OF SUPPORT FROM THE BOROUGH OF METUCHEN  
TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY  
AFFAIRS EMERGENCY SERVICES CENTER GRANT**

**WHEREAS**, the Borough of Metuchen desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$2,000,000 to carry out a project of construction of a new emergency services building.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1) that the Borough of Metuchen does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Metuchen and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

---

Melissa Perilstein  
Borough Administrator

---

Jonathan M. Busch  
Mayor

**RESOLUTION 2023-263**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION OF SUPPORT FROM THE BOROUGH OF METUCHEN  
TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY  
AFFAIRS THOMAS MUNDY PETERSON POCKET PARK GRANT**

**WHEREAS**, the Borough of Metuchen desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$250,000 to carry out a project to create a green space on Main Street.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1) that the Borough of Metuchen does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Metuchen and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

---

Melissa Perilstein  
Borough Administrator

---

Jonathan M. Busch  
Mayor

**RESOLUTION 2023-264**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO CANCEL 2023 REAL PROPERTY TAXES BILLS FOR BLOCK 37,  
LOTS 5.05, 212 DURHAM AVENUE**

**WHEREAS**, Block 37, Lot 5.05, was acquired by the County of Middlesex on December 23, 2022, and recorded in the office of the Middlesex County Clerk's Office Book 19229, Page 167; and

**WHEREAS**, Middlesex County is exempt from paying real property taxes; and

**WHEREAS**, the Tax Collector is requesting that the taxes levied for 2023 in the amount of \$100,830.00 be cancelled.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to cancel the 2023 taxes levied on Block 37, Lot 5.05, additional lots 7.01, 7.02, 14, 15.01, 16.02, 16.03, 17.01, 17 in the amount of \$100,830.00.

**RESOLUTION 2023-265**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO TRANSFER 2023 TAX OVERPAYMENT DUE TO  
PARCELS AFFECTED BY SUBDIVISION, LAND BOUNDARY CHANGES  
OR COMBINING PARCELS**

**WHEREAS**, Block 48.01, Lot 2.011 and Block 48.01 Lot 64 were affected by subdivision, boundary changes or combining parcels where parcels are being combined/eliminated; and

**WHEREAS**, payments for quarters one and two were made, with the parcels subsequently eliminated as billable parcels at the time of certification of the extended tax duplicate for 2023; and

**WHEREAS**, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2023 tax payments on the following properties due to subdivision, boundary changes or combining parcels where parcels are being combined/eliminated, in the amount of \$149,852.03.

Block/Lot/Qual	Address	Owner	Amount to Transfer	Quarter of Transfer
48.01/2.011	70 Leonard Street	BKM Leonard Street LLC	(6,517.00)	1/2023
48.01/2.011	70 Leonard Street	BKM Leonard Street LLC	(6,517.00)	2/2023
48.01/2.011	70 Leonard Street	BKM Leonard Street LLC	(0.13)	3/2023
48.01/64.02	70 Leonard Street	BKM Leonard Street LLC	13,034.13	4/2023
48.01/64	60 Leonard Street	P & V Warehouse & Distributing Co	(68,408.95)	1/2023
48.01/64	60 Leonard Street	P & V Warehouse & Distributing Co	(68,408.95)	2/2023
48.01/64.01	60 Leonard Street	SPG60 Leonard St LLC	136,817.90	4/2023

**RESOLUTION 2023-266**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND**

**WHEREAS**, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted as the required Performance Guarantee by the contractor named below, for work done at the address named below; and

**WHEREAS**, the Superintendent of Public Works advises that said work has been completed in a manner satisfactory to his department; and

**WHEREAS**, the Superintendent of Public Works advises the release of the monies previously deposited.

**NOW, THEREFORE, BE IT RESOLVED** by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds to the contractor listed below:

<b>Permit Number</b>	<b>Address</b>	<b>Contractor</b>
2022-46	105 Main Street	Ken's Plumbing 1606 Route 27, Edison, NJ 08817

**RESOLUTION 2023-267**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling \$3,364,591.02.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

---

Rebecca Cuthbert, CFO