

**BOROUGH COUNCIL AGENDA
REGULAR MEETING JANUARY 30, 2023
7:30 P.M.**

Reading Of Sunshine Notice

Flag Salute

Roll Call

Agenda Session

Proclamation and Award

Honoring the retirement of Fred Hall, Director of Public Works

Public Comment

Borough Council Meeting Minutes

Approval of Borough Council Meeting Minutes of November 14, 2022

Communications Consent Agenda – Items A- E

- A. Receive and Accept Arts Council Meeting Minutes of October and November 2022
- B. Receive and Accept Human Relation Commission Meeting Minutes of April, May, June, and July 2022
- C. Receive and Accept Traffic and Transportation Committee Meeting Minutes of August, September, and October 2022
- D. Receive and Accept TV & Technology Committee Meeting Minutes of March and May 2022
- E. Receive and Accept Resignation of Bobbie Thievakumaran from the Parking Authority

Ordinance – Public Hearing

Ordinance 2023-01

ORDINANCE AMENDING CHAPTER 37 OF THE CODE OF THE BOROUGH OF METUCHEN, ENTITLED, “POLICE DEPARTMENT” TO AMEND THE COMPOSITION OF THE POLICE DEPARTMENT AND PROMOTIONAL AND APPOINTMENT PROCESS

Report Of the Borough Administrator

Reports Of Council Members

Council President Delia
Councilmember Rasmussen
Councilmember Kandel
Councilmember Hyman
Councilmember Hirsch
Councilmember Branch

Report of the Mayor

New Business Consent Agenda – Resolutions 2023-65 to 2023-74

- | | |
|----------|--|
| R2023-65 | RESOLUTION APPOINTING AUXILIARY POLICE OFFICERS FOR THE CALENDAR YEAR 2023 |
| R2023-66 | RESOLUTION TO AMEND THE 2023 TEMPORARY BUDGET |
| R2023-67 | RESOLUTION TO CANCEL AND APPLY 2022 TAXES AS A RESULT OF COUNTY ADDED TAX APPEAL – 22 HALSEY STREET |
| R2023-68 | RESOLUTION AUTHORIZING THE AWARD FOR MAINTENANCE AND REPAIR FOR HEAVY DUTY VEHICLES THROUGH STATE CONTRACT |
| R2023-69 | RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE FOR PUBLIC WORKS CLASS 4 UTILITY, CLASS 4 DUMP TRUCK AND CLASS 2 PICKUP TRUCK |

R2023-70 RESOLUTION REFUNDING SIDEWALK SECURITY DEPOSIT #22-037 SI - 11 HOWELL STREET

R2022-71 RESOLUTION AUTHORIZING THE REFUND OF ESCROW BALANCES

R2022-72 RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF 2022 TAXES – 50 CHARLES STREET

R2023-73 RESOLUTION AUTHORIZING THE REFUND OF RECREATION TRUST PROGRAM FEES

R2023-74 RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO ENDORSE DEP APPLICATION FOR THE TREATMENT WORKS APPLICATION (TWA) FOR THE ROADWAY IMPROVEMENTS AND COFFEE SHOP PROJECT AT 700 MIDDLESEX AVENUE

Other New Business

R2023-75 RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST IN THE AMOUNT OF \$2,463,282.56

Appointments

Appoint Irene Boudouvas to the Parking Authority for the unexpired term ending 12/31/2024
Appoint Kun-Han Lee to the Shade Tree Commission for the unexpired term ending 12/31/2025

Adjournment

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

ORDINANCE 2023-01

*Borough of Metuchen
County of Middlesex
State of New Jersey*

ORDINANCE AMENDING CHAPTER 37 OF THE CODE OF THE BOROUGH OF METUCHEN, ENTITLED, "POLICE DEPARTMENT" TO AMEND THE COMPOSITION OF THE POLICE DEPARTMENT AND PROMOTIONAL AND APPOINTMENT PROCESS

WHEREAS, at the recommendation of the Chief of Police, the Mayor and Council have determined that it is in the best interest of the effective operations and management of the Borough of Metuchen Police Department to amend the composition of the Metuchen Police Department and to the promotional process for the members of the Borough of Metuchen Police Department.

NOW THEREFORE BE IT ORDAINED, by the Council of the Borough of Metuchen, County of Middlesex, that it hereby amends Article 1, "General Provisions" of Chapter 37 "Police Department" of the Code of the Borough of Metuchen, specifically § 37-1, entitled, "Composition; appointment", to state as follows:

CHAPTER 37 POLICE DEPARTMENT

ARTICLE 1

General Provisions

§ 37-1 Composition; appointment.

The Police Department of the Borough of Metuchen shall consist of no more than one Chief of Police, one Captain of Operations/Deputy Chief, two Lieutenants, six Sergeants, ~~two Detectives~~ and 17 twenty (20) patrol officers, and such other employees as the Mayor and Borough Council may from time to time appoint. Patrol officers shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator and the Police Chief upon confirmation by the Borough Council. The Police Chief shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator upon confirmation by the Borough Council. The Captain of Operations/Deputy Chief, Lieutenants, and Sergeants shall be appointed by the Mayor in consultation with the Appropriate Authority/Borough Administrator and the Police Chief.

BE FURTHER ORDAINED, by the Council of the Borough of Metuchen, that it hereby amends Article 4, “Sergeants” of Chapter 37 “Police Department” of the Code of the Borough of Metuchen, specifically § 37-35, entitled “Procedure for promotion from patrol officer to Sergeant” to state as follows:

§ 37-35 Procedure for promotion from patrol officer to Sergeant.

A. Procedure.

(1) The promotional procedure to the position of Sergeant from that of patrol officer within the Department shall be comprised of the following criteria:

- (a) Seniority and service.
- (b) Evaluation of the Chief of Police.
- (c) Evaluation of the Captain of Operations.
- (d) Evaluation of the Lieutenant/s.
- (e) Evaluation of the Borough Administrator.

(f) A score of at least 65 ~~on an oral examination administered by the New Jersey State Association of Chiefs of Police must be obtained on a written examination approved by the Chief of Police. Once the test scores are calculated, candidates will be ranked by their score, with the best score being first and the lowest score being last.~~ Any candidates scoring less than a 65 will be eliminated from the remainder of the process.

(2) The weight assigned to each of the aforesaid criteria for the purposes of ranking the candidate shall be as follows:

Promotional Criteria	Maximum Points Per Category
Seniority and service	20
Chief of Police evaluation	65
Captain of Operations evaluation	30
Lieutenants' evaluation	20 each evaluation
Appropriate Authority/Borough Administrator evaluation	65

Seniority. In accordance with the chart set forth above, the maximum 20 points for seniority and service shall be determined for each candidate by allotting 1 point per year for each of the first 15 years in service and 1/2 point for each year of service between a candidate's 16th through 25th year of service. Additionally, no patrol officer shall be eligible for a promotion to the position of Sergeant until he/she has served with the Borough of Metuchen Police Department as a sworn

law enforcement officer for at least five complete years. Fractional years of service shall not be calculated in the numbers of whole years for purposes of the calculation of points and shall be determined as of the date when the position is to be made available.

B. Police Chief evaluation. The Chief of Police shall allot to each individual candidate a mathematical score, up to a maximum of 65 points, based upon an evaluation which shall consider past performance, leadership skills, management skills, personal strengths and weaknesses and other factors reasonably considered by the Chief to be related to the responsibilities of the position of Sergeant.

C. Captain of Operations evaluation. The Captain of Operations shall make a similar, but independent, appraisal of the individual candidates based upon the same factors as the Chief of Police, with a maximum point total of 30 points.

D. Lieutenants' evaluation. The Lieutenant/s shall make a similar, but independent, appraisal of the individual candidates based upon the same factors as the Chief of Police and Captain of Operations, with a maximum point total of 20 points for each Lieutenant's evaluation.

E. Appropriate Authority/Borough Administrator evaluation. The Borough Administrator shall assign a point total, up to 65 points, based upon the Administrator's estimate of the personality strengths and weaknesses, leadership and supervisory qualities, ease and skill in interacting with the public, management skills and other qualities reasonably considered as relevant to the responsibilities of the position of Sergeant.

F. Selection process. The individuals' names with the top three scores will be submitted to the Mayor for his/her consideration. If a promotion is made, the Mayor shall promote any one of the top three candidates, regardless of ranking. If there are two Sergeant positions available, the top four candidates' names will be submitted to the Mayor. For each additional position available, one candidate's name will be added to the list submitted to the Mayor for consideration.

G. Maintenance of ranking list. Once posted, the ranking list shall remain in effect for up to two years, unless the Mayor exercises its discretion to call for a new test because additional candidates would be eligible for consideration to the position of Sergeant or the Mayor exercises its discretion to extend the list beyond two years for a period of time determined by the Mayor.

H. Removal from list. The name of any candidate may be removed from the list based on disciplinary action taken by the Department against the candidate after the list has been established.

BE IT FURTHER ORDAINED, by the Mayor and Council that all prior ordinances, or sections of ordinances, inconsistent with the within ordinance are hereby repealed; and

BE IT FURTHER ORDAINED, by the Mayor and Council that all remaining sections of Chapter 37 not amended or referenced herein shall not be affected thereby and shall remain in full force and effect; and

BE IT FURTHER ORDAINED, by the Mayor and Council that if any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance, which shall continue in full force and effect, and to this end, the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED, by the Mayor and Council that this ordinance shall become effective immediately upon final passage and publication as provided by law.

Introduction: January 9, 2023
 Date of Publication: January 12, 2023

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 9, 2023.

 Deborah Zupan, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 30, 2023.

Deborah Zupan, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Deborah Zupan, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

RESOLUTION 2023-65

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING AUXILIARY POLICE OFFICERS
FOR THE CALENDAR YEAR 2023**

WHEREAS, the Mayor and Council desires to provide the residents of Metuchen with the safest environment throughout the Borough by supporting THE Borough of Metuchen’s police department with alternative resources to assist with manpower in various capacities; and

WHEREAS, the individuals listed herein have successfully completed the required Office of Emergency Management Auxiliary Police Training Course administered through the State of New Jersey or Middlesex County, and have been recommended by the Chief of Police to serve as Auxiliary Police Officers.

NOW THEREFORE BE IT RESOLVED, that the below listed individuals are hereby appointed as Auxiliary Police Officers for the year 2023, effective January 1, 2023:

- Richard Dana
- Eric Gassenheimer
- Angelo Donato III
- Patrick Donato
- James Lewis
- Rosnelly Duran-Estevez

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 30, 2023.

Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-66

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO AMEND THE 2023 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW THEREFORE BE IT RESOLVED, that the following additional temporary emergency appropriations shall be made for the year 2023, effective January 30, 2023:

Planning Board	S&W	10,000.00
Group Insurance		100,000.00
Public Works	OE	40,000.00
Streets & Roads	OE.	40,000.00
Buildings & Grounds	OE	100,000.00
Municipal Court	OE	1,000.00
	TOTAL	\$291,000.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2022-67

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION TO CANCEL AND APPLY 2022 TAXES AS A RESULT OF
COUNTY ADDED TAX APPEAL – 22 HALSEY STREET**

WHEREAS, a successful County Tax Appeal judgment was awarded to the block and lot parcel described below, changing the assessed value for 2022 as follows; and

WHEREAS, the reduction in taxes can be applied to the open tax balance due for 2023.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to reduce the 2022 tax billings on the following property due to the successful County Tax Appeal including amendments, in the amount of \$253.73, and apply the resulting overpayment due to the successful County tax appeal in the amount of \$253.73.

Block/Lot/Qual	Address	Assessment Reduction	Total Tax Reduction	Reduction to 2022 Levy	Overpayment Applied
145/50.03	22 Halsey Street	Prorated 6 months 3,700.00	235.73	253.73	253.73

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-68

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD FOR MAINTENANCE AND REPAIR FOR HEAVY DUTY VEHICLES THROUGH STATE CONTRACT

WHEREAS, there exists a need for heavy duty truck maintenance and repair for Public Works fleet vehicles the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract T2108 –Maintenance & Repair for Heavy Duty Vehicles (Class 5 or higher, over 15,000 LB GVWR); and

WHEREAS, said contract is in effect from July 21, 2015 through November 20, 2023; and

WHEREAS, the maximum amount for the maintenance and repair for heavy duty trucks for the Borough of Metuchen is \$40,000.00 and funds are anticipated to be available in the 2023 Temporary budget and 2023 Adopted budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number Streets & Roads-Vehicle Maintenance & Repair, 3-01-20-765-025 for these services; and

WHEREAS, the authorization to purchase goods and services under this award expires on November 20, 2023; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Sanitation Truck Repair, Inc., 2301 Roosevelt Avenue, South Plainfield, NJ, 07080.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE			AB- ABSENT		NV- NOT VOTING				

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-69

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE FOR
PUBLIC WORKS CLASS 4 UTILITY, CLASS 4 DUMP TRUCK AND
CLASS 2 PICKUP TRUCK**

WHEREAS, there exists a need for three (3) trucks for the Public Works Department in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, these trucks can be purchased through State Contract #T2100, Master Blanket PO 23-FLEET-34922 which is in effect until April 25, 2023, and State Contract #T2102, Master Blanket PO 23-FLEET-34923, which is in effect until December 11, 2023; and

WHEREAS, the awarded amounts of the State Contract purchase of two (2) 2023 Ford F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60"CA, Base Vehicle with state contract factory options, is \$60,596.00 for one (1) utility truck and \$58,807.00 for one (1) dump truck; and

WHEREAS, additional vehicle add-ons that are not covered by State Contract for the two (2) 2023 Ford F-450 trucks in the amount of \$17,820.00 and \$13,865.00 are included in the authorization cost per 2023 Ford F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60"CA Vehicle; and

WHEREAS, the awarded amounts of the State Contract purchase of one (1) 2023 Ford F-250 (F2B) XL 4WD Reg Cab 8' Box, Base Vehicle with state contract factory options, is \$45,825.00 for one (1) pickup truck; and

WHEREAS, additional vehicle add-ons that are not covered by State Contract for the one (1) 2023 Ford F-250 truck in the amount of \$11,610.00 are included in the authorization cost for the 2023 Ford F-250 (F2B) XL 4WD Reg Cab 8' Box Vehicle; and

WHEREAS, the total award for the three (3) Public Works truck is \$208,523.00 for a maximum amount not to exceed \$208,523.00; and

WHEREAS, the Chief Financial Officer's Certification of Funds is made authorizing the award for two (2) 2023 Ford F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60"CA Vehicles and one (1) 2023 Ford F-250 (F2B) XL 4WD Reg Cab 8' Box Vehicle from Other Trust – Donation designated for Borough Vehicles, Account Number T-16-56-876-901 in the amount of \$173,415.00, and \$35,108.00 from Capital Bond Ordinance 2022-8, C-04-55-938-001, not to exceed a grand total of \$208,523.00; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Nielsen Ford of Morristown, Inc., 170 Ridgedale Avenue, Morristown, NJ 07960.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 30, 2023.

Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-70

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REFUNDING SIDEWALK SECURITY DEPOSIT #22-037 SI
11 HOWELL STREET**

WHEREAS, Escrow Sidewalk Security Deposit in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Marzet Farris for 11 Howell Street; and

WHEREAS, the Engineer/Collier’s Engineering advises that said applicant required partial sidewalk replacement, therefore Engineer’s Inspection not required; and

WHEREAS, Engineer/Collier’s Engineering advises to release the Sidewalk Escrow Fee previously deposited.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized to release said funds in the amount of \$500.00 to: Marzet Farris, 11 Howell Street, Metuchen, New Jersey 08840, as recommended.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-71

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE REFUND OF ESCROW BALANCES

WHEREAS, the Planning Board Office has requested that the following escrow accounts be closed, and the balance be refunded to the depositors; and

WHEREAS, the Planning Board Office has contacted the Board Engineer, Planner, and Attorney for authorization to release the funds and determine the projects are closed; and

WHEREAS, the Planning Board Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professionals, that the following escrow projects are complete and can be closed, and that no further billing from the professionals for these projects will be paid.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositors, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
18-1176 I	\$91.25	Suburban Development Inc. 76 Maple Avenue
18-1197 I	\$60.00	Suburban Development Inc. 35 Hickory Street
19-1225 I	\$1,000.00	Suburban Development Inc. 3 New York Avenue
19-1225 E	\$500.00	Suburban Development Inc. 3 New York Avenue
19-1241 I	\$26.25	Suburban Development Inc. 5 New York
20-1254 E	\$667.50	Greenway Village Inc. 26 Washington Place

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB					
BRANCH					HYMAN									
DELIA					KANDEL									
HIRSCH					RASMUSSEN									
MOTION					SECOND									
X – INDICATES VOTE					AB- ABSENT					NV- NOT VOTING				

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-72

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF 2022 TAXES

WHEREAS, the following has made an overpayment of taxes, which was cancelled by resolution in 2022:

Name	Block/Lot	Address	Amount		Year
Pickus & Landsberg on behalf of Ervin Zhao & Jiening Liu	211/55	50 Charles Street	\$2,023.12	Tax overpayment-prior owner	2nd qtr. 2022

NOW THEREFORE BE IT RESOLVED, that the above listed former property owner or agent be refunded property taxes as described in the amount of \$2,023.12.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-73

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE REFUND OF
RECREATION TRUST PROGRAM FEES**

WHEREAS, the fees collected for attendance at various Borough of Metuchen Recreation Commission events and camps have been collected in 2022; and

WHEREAS, the program and/or camps were cancelled or rescheduled, with one refund request made due to an illness; and

WHEREAS, the fees collected are requested by the Recreation Director to be refunded, as detailed in the below schedule.

NOW THEREFORE BE IT RESOLVED, that the Chief Finance Officer be authorized to process refunds in the amount of \$460.00 as described, from the Recreation Trust account.

	Built By Me-Afterschool	
Robert O’Hagan	Program	165.00
Stacey Morse	Track & Field Camp	125.00
Sara Santo Pietro	Bulldog Basketball Camp	170.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE			AB- ABSENT		NV- NOT VOTING				

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2022-74

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO ENDORSE
DEP APPLICATION FOR THE TREATMENT WORKS APPLICATION (TWA) FOR
THE ROADWAY IMPROVEMENTS AND COFFEE SHOP PROJECT AT
700 MIDDLESEX AVENUE**

WHEREAS, Bohler Engineering NJ LLC, engineer for the developer, has submitted documents for the TWA to connect to the Borough’s sanitary sewer collection system to serve the Project; and

WHEREAS, the Project consists of roadway improvements with sanitary sewer main, and a two thousand two hundred fifty (2,250 sf) square feet of coffee shop; and

WHEREAS, the DEP forms require the signature of the Borough’s authorized representative of the sanitary sewer collection system; and

***WHEREAS**, the Borough is the owner of the sanitary sewer collection system.*

NOW THEREFORE BE IT RESOLVED, that the Borough of Metuchen hereby designates Thomas Herits PE PP PLS, Borough Engineer, as the Authorized Representative to endorse all applicable DEP forms associated with the TWA for the Project.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Deborah Zupan, RMC
Borough Clerk

RESOLUTION 2023-75

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn, and all bills be paid totaling \$2,463,282.56.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					HYMAN				
DELIA					KANDEL				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 30, 2023.

Deborah Zupan, RMC
Borough Clerk