

**BOROUGH COUNCIL AGENDA
REGULAR MEETING MARCH 14, 2022
7:30 P.M.**

READING OF SUNSHINE NOTICE

FLAG SALUTE

ROLL CALL

AGENDA SESSION

PUBLIC COMMENT

BOROUGH COUNCIL MEETING MINUTES

Approval of Borough Council Meeting Minutes of January 1, 2022

ORDINANCE – PUBLIC HEARING

ORDINANCE 2022-03

CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF LAND FOR THE SITE OF A FUTURE EMERGENCY SERVICES CENTER IN, BY AND FOR THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

ORDINANCE - INTRODUCTION

ORDINANCE 2022-04

ORDINANCE OF THE BOROUGH OF METUCHEN ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR THE GULTON TRACT WITHIN THE BOROUGH OF METUCHEN, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

COMMUNICATIONS CONSENT AGENDA – ITEMS A-F

- A. Receive and Accept Accessibility Committee Meeting Minutes of February 23, 2022
- B. Receive and Accept Arts Council Meeting Minutes of January 31, 2022
- C. Receive and Accept Human Relations Commission Meeting Minutes of July 6, 2021, September 7, 2021, October 5, 2021, and November 2, 2021
- D. Receive and Accept Traffic and Transportation Meeting Minutes of November 10, 2021, December 8, 2021, and January 12, 2022
- E. Receive and Accept TV and Technology Committee Meeting Minutes of December 2, 2021.
- F. Receive and Accept Resignation of Amy Dees from the Shade Tree Commission

REPORT OF BOROUGH ADMINISTRATOR

REPORTS OF COUNCIL MEMBERS

Council President Delia
Councilmember Rasmussen
Councilmember Koskoski
Councilmember Kandel
Councilmember Hirsch
Councilmember Branch

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – Resolutions 2022-76 to 2022-88

- | | |
|----------|---|
| R2022-76 | RESOLUTION TO AMEND THE 2022
TEMPORARY BUDGET |
| R2022-77 | RESOLUTION AUTHORIZING RESERVE
TRANSFERS |
| R2022-78 | RESOLUTION AUTHORIZING THE BOROUGH
OF METUCHEN PLANNING BOARD TO
REVIEW A PROPOSED AMENDMENT TO THE
REDEVELOPMENT PLAN FOR THE GULTON
TRACT WITHIN THE BOROUGH OF
METUCHEN, MIDDLESEX COUNTY, STATE OF
NEW JERSEY |
| R2022-79 | RESOLUTION AUTHORIZING AWARD OF IT
AND 911 SHARED SERVICES PROJECT
MANAGEMENT |
| R2022-80 | RESOLUTION AUTHORIZING AWARD OF A
REQUIRED DISCLOSURE WINDOW
CONTRACT FOR LIBRARY HVAC CINTRROLS
AND VALVE REPLACEMENTS |
| R2022-81 | RESOLUTION AUTHORIZING THE ENTRY
INTO AND THE EXECUTION OF A SHARED
SERVICES AGREEMENT BETWEEN THE
BOROUGH OF METUCHEN AND THE COUNTY
OF MIDDLESEX FOR USE OF THE MIDDLESEX
COUNTY RADIO NETWORK |

R2022-82 RESOLUTION AUTHORIZING THE
EXTENSION OF COMPETITIVE CONTRACT
FOR A POOL CONCESSION CONTRACT FOR A
TERM OF ONE YEAR

R2022-83 RESOLUTION AUTHORIZING THE
EXTENSION OF AWARDED CONTRACT FOR
FIRE APPARATUS SERVICE AND REPAIR FOR
A TERM OF ONE YEAR

R2022-84 RESOLUTION AUTHORIZING THE
EXTENSION OF AWARDED CONTRACT FOR
MUNICIPAL POOL MAINTENANCE SERVICES
FOR A TERM OF ONE YEAR

R2022-85 RESOLUTION INTRODUCING AND
APPROVING THE SPECIAL IMPROVEMENT
DISTRICT/METUCHEN DOWNTOWN
ALLIANCE BUDGET FOR 2022

R2022-86 RESOLUTION REAPPOINTING ACTING
BOROUGH CLERK

R2022-87 RESOLUTION APPROVING APPOINTMENTS
TO BOARDS, COMMITTEES, AND
COMMISSIONS

R2022-88 RESOLUTION AUTHORIZING AWARD OF
CONTRACT FOR GRANT WRITING

OTHER NEW BUSINESS

R2022-XX RESOLUTION AUTHORIZING PAYMENT OF
THE BILL LIST

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

ORDINANCE 2022-03

*Borough of Metuchen
County of Middlesex
State of New Jersey*

CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF LAND FOR THE SITE OF A FUTURE EMERGENCY SERVICES CENTER IN, BY AND FOR THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council (the “Council”) of the Borough of Metuchen, in the County of Middlesex, New Jersey (the “Borough”) has adopted a budget for the expenditure of public funds for capital purposes to give effect to general improvement programs, including the acquisition of real property; and

WHEREAS, the capital improvement appropriations have not heretofore been earmarked for specific purposes; and

WHEREAS, the Borough has reserved funds in the capital improvement appropriations for the acquisition of real property and needs to make a capital improvement appropriation for the costs of the acquisition of the real property located at 98 Essex Avenue in the Borough (the “Property”), which Property is anticipated to be used by the Borough as the site for a future Emergency Services Center; and

WHEREAS, there is money available for the costs of the acquisition of the Property in the Capital Fund Reserve for Capital Improvements of the Borough (the “Reserve for Capital Improvements”); and

WHEREAS, the Borough has determined to appropriate reserve for capital improvements funds in the amount of \$545,000 towards the costs of the acquisition of the Property.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Metuchen (not less than two thirds of all the members thereof affirmatively concurring), as follows:

Section 1. The Borough is hereby authorized to acquire the Property.

Section 2. The Borough hereby appropriates the sum of \$545,000.00 from the Reserves for Capital Improvements for the purpose of financing the costs of the acquisition of the Property.

Section 3. The acquisition of the Property described in Section 1 of this capital ordinance is a lawful capital purpose of the Borough, and no part of the cost thereof has been or shall be

assessed against property specially benefited thereby. The period of usefulness of said purpose is 40 years.

Section 4. The capital budget of the Borough is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board of the Division showing all detail of the amended capital budget and capital program as approved by the Director of the Division, are on file with the Clerk of the Borough and are available for public inspection.

Section 5. This capital ordinance shall take effect after final adoption and publication as required by applicable law.

Introduction: February 22, 2022

Date of Publication: February 25, 2022

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH	X				KANDEL	X			
DELIA	X				KOSKOSKI	X			
HIRSCH	X				RASMUSSEN	X			
MOTION	DELIA			SECOND			RASMUSSEN		
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 22, 2022.

Deborah Zupan
Acting Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION				SECOND					
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Deborah Zupan
Acting Borough Clerk

By: _____
Jonathan M. Busch
Mayor

ORDINANCE 2022-04

*Borough of Metuchen
County of Middlesex
State of New Jersey*

ORDINANCE OF THE BOROUGH OF METUCHEN ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR THE GULTON TRACT WITHIN THE BOROUGH OF METUCHEN, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “LRHL”), via Resolution No. 2015-226 adopted on September 8, 2015, the Borough Council of the Borough of Metuchen (the “Borough Council”) designated Block 37, Lots 5.03, 5.05, 5.12, 5.22, 6, 7.01, 7.02, 13, 14, 15.01, 16.02, 16.03, 17.01 & 17.02; Block 42, Lots 1-7; and, Block 66, Lots 1-3 as a “Non-Condensation Redevelopment Area” (the “Gulton Tract”); and

WHEREAS, the Borough Council, pursuant to Resolution #2020-50, designated the entire Borough of Metuchen, County of Middlesex, including the Gulton Tract an “Area in Need of Rehabilitation” pursuant to N.J.S.A. 40A:12A-1 *et seq.* (the “Rehabilitation Area”); and

WHEREAS, in order to facilitate the redevelopment of the Rehabilitation Area, the Council adopted Ordinance 2020-10 on May 26, 2020, adopting a redevelopment plan entitled “Redevelopment Plan for Rehabilitation in the Borough of Metuchen, dated March 2020, (“Original Redevelopment Plan”) after review by the Borough Planning Board (the “Planning Board”), pursuant to N.J.S.A. 40A:12A-7; and

WHEREAS, by way of Ordinance No. 2021-19, adopted on September 27, 2021, the Borough Council adopted the “Gulton Tract Redevelopment Plan” prepared by LRK, Inc., dated September 10, 2021, which superseded the 2020 Redevelopment Plan in its entirety, as it relates to the Gulton Tract only (“Gulton Tract Redevelopment Plan”), and which set forth, *inter alia*, the plans for the planning, development, redevelopment, and rehabilitation of the Gulton Tract; and

WHEREAS, the Borough has determined it is necessary to create more specific design standards for the redevelopment and rehabilitation of the Gulton Tract to ensure high-quality site development and building design that is appropriate and necessary given its highly visible gateway location as well as adjacent open spaces and residential areas; and

WHEREAS, the Borough has determined that adoption of an amended redevelopment plan for the Gulton Tract is necessary to incorporate these more specific design standards and has prepared an amended redevelopment plan entitled, “Amended Gulton Tract Redevelopment Plan,” prepared by LRK, Inc. (the “Amended Gulton Tract Redevelopment Plan”); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a governing body may adopt, revise or amend a redevelopment plan; and

WHEREAS, in order to facilitate the rehabilitation and redevelopment of the Gulton Tract, the Planning Board, pursuant to N.J.S.A. 40A:12A-7, reviewed the Amended Gulton Tract Redevelopment Plan which will support and promote the adaptive reuse, rehabilitation and redevelopment of the Gulton Tract; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Planning Board recommended to the Borough Council that the Amended Gulton Tract Redevelopment Plan, which is on file with the Borough Clerk's office, be adopted, as it provides for improved planning, development, redevelopment, and rehabilitation of the Gulton Tract and is consistent with the Borough Master Plan; and

WHEREAS, the Amended Gulton Tract Redevelopment Plan shall supersede the development regulations of the Borough's Zoning Ordinance, to the extent set forth therein, and the Borough Zoning Map is hereby amended to conform with the provisions of the Amended Gulton Tract Redevelopment Plan; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to adopt the Amended Gulton Tract Redevelopment Plan, as recommended by the Board, to effectuate the rehabilitation and redevelopment of the Borough.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Metuchen, Middlesex County, State of New Jersey, as follows:

Section 1. The Borough hereby adopts the "Amended Gulton Tract Redevelopment Plan" to facilitate the rehabilitation and redevelopment of the Borough of Metuchen.

Section 2. The Borough Council declares and determines that said Amended Gulton Tract Redevelopment Plan meets the criteria, guidelines, and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for the rehabilitation and redevelopment of the Borough, and is otherwise in conformance with N.J.S.A. 40A:12A-1, et seq.

Section 3. The Borough Council shall have, be entitled to, and is hereby vested all power and authority granted by the aforementioned statutory provisions to effectuate the Amended Gulton Tract Redevelopment Plan.

Section 4. The Amended Gulton Tract Redevelopment Plan shall supersede the development regulations of the Borough's Zoning Ordinance, to the extent set forth therein, and the Borough Zoning Map is hereby amended to conform with the provisions of the Amended Gulton Tract Redevelopment Plan.

Section 5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. In the event any clause, section or paragraph of this Ordinance is deemed invalid or unenforceable for any reason, it is the intent of the Borough Council that the balance of the Ordinance remains in full force and effect to the extent it allows the Borough to meet the goals of the Ordinance.

Section 7. This Ordinance shall take effect after final adoption and publication according to law.

Introduction:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 28, 2022.

Deborah Zupan
Acting Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Deborah Zupan
Acting Borough Clerk

Jonathan M. Busch
Mayor

RESOLUTION 2022-76

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO AMEND THE 2022 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided.

NOW THEREFORE BE IT RESOLVED, those the following additional temporary emergency appropriations shall be made for the year 2022, effective March 14, 2022:

Mayor & Council	S&W	6,000.00
METV	OE	5,000.00
Planning	S&W	12,000.00
Fire	OE	27,000.00
FICA		20,000.00
Solid Waste Collection		30,000.00
Celebration of Public Events		5,000.00
Joint Insurance Fund		30,000.00
Public Defender	S&9W	8,000.00
Solid Waste Disposal		2,000.00
Buildings & Grounds	OE	60,000.00
	TOTAL	205,000.00
Pool	OE	70,000.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-78

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE BOROUGH OF METUCHEN PLANNING BOARD TO REVIEW A PROPOSED AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE GULTON TRACT WITHIN THE BOROUGH OF METUCHEN, MIDDLESEX COUNTY, STATE OF NEW JERSEY

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”), via Resolution No. 2015-226 adopted on September 8, 2015, the Borough Council of the Borough of Metuchen (the “Borough Council”) designated Block 37, Lots 5.03, 5.05, 5.12, 5.22, 6, 7.01, 7.02, 13, 14, 15.01, 16.02, 16.03, 17.01 & 17.02; Block 42, Lots 1-7; and, Block 66, Lots 1-3 as a “Non-Condensation Redevelopment Area” (the “Gulton Tract”); and

WHEREAS, the Borough Council, pursuant to Resolution #2020-50, designated the entire Borough of Metuchen, County of Middlesex, including the Gulton Tract an “Area in Need of Rehabilitation” pursuant to N.J.S.A. 40A:12A-1 et seq. (the “Rehabilitation Area”); and

WHEREAS, in order to facilitate the redevelopment of the Rehabilitation Area, the Council adopted Ordinance 2020-10 on May 26, 2020, adopting a redevelopment plan entitled “Redevelopment Plan for Rehabilitation in the Borough of Metuchen, dated March 2020, (“Original Redevelopment Plan”) after review by the Borough Planning Board (the “Planning Board”), pursuant to N.J.S.A. 40A:12A-7; and

WHEREAS, by way of Ordinance No. 2021-19, adopted on September 27, 2021, the Borough Council adopted the “Gulton Tract Redevelopment Plan” prepared by LRK, Inc., dated September 10, 2021, which superseded the 2020 Redevelopment Plan in its entirety, as it relates to the Gulton Tract only (“Gulton Tract Redevelopment Plan”), and which set forth, inter alia, the plans for the planning, development, redevelopment, and rehabilitation of the Gulton Tract; and

WHEREAS, the Borough has determined it is necessary to create more specific design standards for the redevelopment and rehabilitation of the Gulton Tract to ensure high-quality site development and building design that is appropriate and necessary given its highly visible gateway location as well as adjacent open spaces and residential areas; and

WHEREAS, the Borough has determined that adoption of an amended redevelopment plan for the Gulton Tract is necessary to incorporate these more specific design standards and has prepared an amended redevelopment plan entitled, “Amended Gulton Tract Redevelopment Plan,” prepared by LRK, Inc. (the “Amended Gulton Tract Redevelopment Plan”); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a governing body may adopt, revise or amend a redevelopment plan; and

WHEREAS, prior to adopting a redevelopment plan, or any amendment thereto, the proposed redevelopment plan or amendment must be referred to the Planning Board, pursuant to N.J.S.A. 40A:12A-7, for review and a determination regarding the redevelopment plan or the amendment’s consistency with the Borough’s Master Plan; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Borough Council hereby refers the Amended Gulton Tract Redevelopment Plan to the Planning Board for review and a determination of the Amended Gulton Tract Redevelopment Plan’s consistency with the Borough’s Master Plan.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey:

1. That, pursuant to N.J.S.A. 40A:12A-7, the Borough Council does hereby authorize the Planning Board to review the “Amended Gulton Tract Redevelopment Plan” in accordance with N.J.S.A. 40A:12A-7 and to report its findings to the Governing Body within forty-five (45) days hereof.

2. This Resolution shall take effect immediately.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-79

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING AWARD OF IT AND 911 SHARED SERVICES
PROJECT MANAGEMENT**

WHEREAS, the Borough of Metuchen has entered into a shared services agreement Rutgers, The State University of New Jersey for the provision of E9-1-1- emergency communication services and radio dispatching services by way of Resolution 2022-70, on February 22, 2022; and

WHEREAS, the Borough is in need of IT and project management services to facilitate the transitioning of E-9-1-1 emergency communication services and radio dispatching services from Borough provided services to these services as provided for in the Interlocal Services Agreement for E9-1-1 Emergency Services to commence on August 1, 2022.; and

WHEREAS, TK1 Services has previously been awarded a competitive contract to provide IT and consulting services for the Borough of Metuchen, with the second one-year extension of the contract by way of Resolution 2022-46 and has provided a written quote for 911 data shared services project management, technical and data migration review, VPN setup and configurations in the amount of \$20,250.00, and

WHEREAS, the Chief Financial Officer’s certification of funds is made authorizing the award for E9-1-1 and radio dispatching project management services as a result of entering into the interlocal agreement with Rutgers, The State University for E9-1-1-Emergency Communications an amount not to exceed \$20,250.00 from the 2022 Temporary Budget and 2022 Adopted Budget appropriation line Administrative & Executive Professional Services 2-01-20-702-028.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a purchase order to TK1 Solutions, LLC, PO Box 845, 298 Main Street, Suite 2A,, Woodbridge, NJ 07095 in the amount of \$20,250.00.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-80

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING AWARD OF A REQUIRED DISCLOSURE WINDOW
CONTRACT FOR LIBRARY HVAC CONTROLS AND VALVE REPLACEMENTS**

WHEREAS there exists a need for repairs and upgrades to the Metuchen Library VAV controllers and replaced sensors, router, air handler unit controller and heating control valves in the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, the Borough of Metuchen has solicited a quote from the existing, software licensed HVAC vendor for the Metuchen Library HVAC controls and valve replacement work, using a non-fair and open, now known as required disclosure process; and

WHEREAS the amount to complete the repair and upgrades to the Library HVAC system is under the bid threshold as set by New Jersey Local Public Contracts Law N.J.S.A. 40A:11-1 et seq, but above \$17,500.00 and is subject to vendor compliance with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), N.J.A.C. 10:5-31 et seq and N.J.A.C. 17-27; and

WHEREAS, the Chief Financial Officer's Certification of Funds is made authorizing the award for the Metuchen Library VAV controllers and replaced sensors, router, air handler unit controller and heating control valves in the amount not to exceed \$42,678.90 from the 2022 Temporary and 2022 Adopted Budget appropriation line Buildings & Grounds, Building & Maintenance 2-01-26-772-024; and

WHEREAS this procurement is awarded under N.J.S.A. 19:44A20.4 et seq. using a non-fair and open (now known as required disclosure) process to Innovative Controls Group. who submitted a written quote for the Metuchen Library VAV controllers and replaced sensors, router, air handler unit controller and heating control valves for the Borough of Metuchen.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to Innovative Controls Group, 11 Smoke Rise Lane, Annandale, NJ 08801.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

R2022-80

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-81

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE ENTRY INTO AND THE EXECUTION OF A
SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF METUCHEN
AND THE COUNTY OF MIDDLESEX FOR USE OF THE MIDDLESEX COUNTY
RADIO NETWORK**

WHEREAS, the County of Middlesex constructed a new p25 Phase II, 700/800 Megahertz radio network with microwave redundancy for the purpose of improving public safety and public service communications; and

WHEREAS, the Borough of Metuchen believes that the use of the Middlesex County Radio Network (“MCRN”) would be beneficial to the Borough of Metuchen; and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1*, et seq. (the “Act”), any local unit may, by the adoption of a resolution of its governing body, enter into an agreement with any other local unit or units to provide or receive any service that each unit participating in the agreement is empowered to provide or receive within its own jurisdiction and that such agreement between the local units for the provision of shared services shall be entered pursuant to the Act; and

WHEREAS, Middlesex County has offered to provide the Borough of Metuchen the use of the MCRN; and

WHEREAS, the Borough of Metuchen has determined that it is in the best interest of the Borough and to utilize the MCRN by way of a shared services agreement with the County of Middlesex; and

WHEREAS, Metuchen and the County of Middlesex have negotiated the terms and conditions of a shared services agreement, entitled “Middlesex County Shared Radio Network Agreement” wherein the County of Middlesex would provide the Borough of Metuchen with the ability to use the MCRN for a period of seven (7) years at no cost to the Borough under the terms and conditions of the Middlesex County Shared Radio Network Agreement; and

WHEREAS, the Borough of Metuchen has determined that it is in the best interest of the Borough for the Borough to use the Middlesex County Radio Network and to enter into the Middlesex County Shared Radio Network Agreement to memorialize the provision and receipt of shared services between the Borough and County.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes the entry into and the execution of the Middlesex

County Shared Radio Network Agreement for the shared service of the use of the Middlesex County Radio Network in general conformity with the terms and conditions set out in the proposed Middlesex County Shared Radio Network Agreement; and

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes all Borough officials to take all necessary actions in order to effectuate the within resolution and the Middlesex County Shared Radio Network Agreement, including but not limited to the Mayor and Acting Clerk are hereby authorized to execute the Middlesex County Shared Radio Network Agreement on behalf of the Borough of Metuchen in a final form acceptable to the Mayor and Borough Administrator.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-82

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE EXTENSION OF
COMPETITIVE CONTRACT FOR A POOL CONCESSION CONTRACT
FOR A TERM OF ONE YEAR**

WHEREAS, the Borough of Metuchen issued a competitive contract bid notice for the granting of a concession for the Borough of Metuchen Pool Snack Bar utilizing a fair and open process wherein sealed bids were received on March 17, 2021; and

WHEREAS, by way of Resolution No. 2021-103, the Borough of Metuchen authorized an award of a concession for the Metuchen pool snack bar to FBJ Investments dba Fresco by Jimmy for the calendar year 2021); and

WHEREAS the contract between the Borough and FBJ Investments dba Fresco by Jimmy contained a term of one year and the Borough reserved the option to extend the term for one (1) year periods pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, the Borough of Metuchen had determined that the Metuchen pool snack bar concession services of V for the Borough were being performed in an effective and efficient manner and that the Borough extended the term of contract between the Borough of Metuchen and FBJ Investments dba Fresco by Jimmy for the calendar year 2022.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes the extension of competitive contract concession for Metuchen Pool snack bar Services with FBJ Investments dba Fresco by Jimmy for the calendar year 2022; and

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with FBJ Investments dba Fresco by Jimmy, 456 Main Street, Metuchen, NJ 08840 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED, that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE			AB- ABSENT		NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-83

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE EXTENSION OF AWARDED CONTRACT FOR FIRE APPARATUS SERVICE AND REPAIR FOR A TERM OF ONE YEAR

WHEREAS, the Borough of Metuchen issued a bid notice for the retention of Fire Apparatus Service and Repair for 2021 utilizing a fair and open process wherein sealed bids were received on March 11, 2021; and

WHEREAS, by way of Resolution No. 2021-101, the Borough of Metuchen authorized an award of contract for fire apparatus service and repair to Fire and Safety Services for the calendar year 2021 in an amount not to exceed Twenty-seven Thousand Dollars (\$27,000.00); and

WHEREAS, the contract between the Borough and Fire and Safety Services. contained a term of one year and the Borough reserved the option to extend the term for one (1) year periods pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, the Borough of Metuchen has determined that the fire apparatus service and repair services of Fire and Safety Service. for the Borough are being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and Fire and Safety Service. for a one-year contract extension for the calendar year 2022; and

WHEREAS, the Chief Financial Officer has certified sufficient available funds available for the award of the within contract extension for the calendar year 2022 Temporary Budget and Adopted 2022 Budget, from account Fire Department Vehicle Maintenance and Repair, 2-01-25-752-025 in the amount not to exceed \$ 27,000.00.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes the extension of an awarded contract for Fire Apparatus Service and Repair with Fire and Safety Services for the calendar year 2022 for an amount not to exceed Twenty-seven Thousand Dollars (\$27,000.00); and

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED, that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-84

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE EXTENSION OF AWARDED
CONTRACT FOR MUNICIPAL POOL MAINTENANCE SERVICES
FOR A TERM OF ONE YEAR**

WHEREAS, the Borough of Metuchen issued a bid notice for the retention of Municipal Pool Maintenance for the Municipal Pool for 2021 Services utilizing a fair and open process wherein sealed bids were received on March 11, 2021; and

WHEREAS, by way of Resolution No. 2021-102, the Borough of Metuchen authorized an award of contract for Municipal Pool Maintenance Contract services to Aquatic Service, Inc. for the calendar year 2021 in an amount not to exceed Thirty-five Thousand Two Hundred Forty-one Dollars and Twenty Cents (\$35,241.20) for work in specification of de-winterizing and winterization of pools, and emergency service with the contract minimum of Eight Thousand Five Hundred Twenty-one Dollars and Seventy-five Cents (\$8,521.75); and

WHEREAS, the contract between the Borough and Aquatic Service, Inc. contained a term of one year and the Borough reserved the option to extend the term for one (1) year periods pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, the Borough of Metuchen has determined that the municipal pool maintenance contract services of Aquatic Service, Inc. for the Borough are being performed in an effective and efficient manner and that the Borough wishes to extend the term of contract between the Borough of Metuchen and Aquatic Service, Inc. for a one-year contract extension for the calendar year 2022, with the statutorily permitted Index Rate increase of 5% for the 2022 contract price; and

WHEREAS, the Chief Financial Officer has certified sufficient available funds available for the award of the within contract extension for the calendar year 2022 Temporary Pool Utility Budget and Adopted 2022 Pool Utility Budget, from account Pool Maintenance, 2-09-55-501-508 in the amount of \$ 45,950.90 for municipal pool maintenance service, and \$8,947.84 for emergency services from account Pool Maintenance 2-09-55-501-5082-01-25-745-028.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that it hereby authorizes the extension of an awarded contract for Municipal Pool Maintenance Contract Services with Aquatic Service, Inc. for the calendar year 2022 for an amount not to exceed a grand total of Fifty-four Thousand Eight Hundred Ninety-eight Dollars and Seventy-four Cents (\$54,898.74); and

BE IT FURTHER RESOLVED, by the Council of the Borough of Metuchen that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement or amendment to the existing agreement, if necessary, with Aquatic Service, Inc., 550 Hartle Street, Suite F, Sayreville, NJ 08872 consistent with the terms of the within Resolution, the current agreement and the proposal submitted to the Borough; and

BE IT FURTHER RESOLVED, that the Borough Administrator, and other officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

 Deborah Zupan
 Acting Borough Clerk

RESOLUTION 2022-85

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION INTRODUCING AND APPROVING
THE SPECIAL IMPROVEMENT DISTRICT/METUCHEN DOWNTOWN
ALLIANCE BUDGET FOR 2022**

WHEREAS, by way of Ordinance No, 2016-10, the Borough of Metuchen created a Special Improvement District and designated the Metuchen Downtown Alliance as the District Management Corporation as defined in N.J.S.A. 40:56-66(c) for the Special Improvement District; and

WHEREAS, the Metuchen Downtown Alliance submitted to the Mayor and Council a proposed budget for the Year 2022 for consideration and approval; and

WHEREAS, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the Borough to introduce and approve the Metuchen Downtown Alliance proposed budget for 2022 for the Special Improvement District, and to fix the time and place for the holding of a public hearing upon the budget.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Metuchen that the following statements of revenues and appropriations shall constitute the Metuchen Downtown Alliance Budget for the Special Improvement District for the Year 2022:

GENERAL REVENUE

Special Improvement District Contribution	\$250,000.00
Borough Contribution	\$ 75,000.00
Contributions	\$ 5,000.00
Grants	<u>\$ 25,000.00</u>
Total General Revenue	\$355,000.00

GENERAL APPROPRIATIONS

Total Program Expenses	\$201,084.00
Total General and Administrative Expenses	\$136,166.00
Addition to Reserve	<u>\$ 17,750.00</u>
Total Appropriations plus Addition to Reserve	\$355,000.00

BE IT FURTHER RESOLVED, that said Budget shall be published in the Home News Tribune prior to the public hearing to be conducted on April 25, 2022 at 7:30 p.m.

BE IT FURTHER RESOLVED, that at the public hearing on said Budget comments and objections to said Budget for the Year 2022 may be presented by Special Improvement District taxpayers, the Metuchen Downtown Alliance Members, or other interested persons or entities.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Metuchen that upon the final adoption of the Special Improvement District/Metuchen Downtown Alliance Budget set forth above, it shall constitute an appropriation for the purposes stated in the sums thereof as appropriations in the amount thereof.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

 Deborah Zupan
 Acting Borough Clerk

RESOLUTION 2022-86

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION REAPPOINTING ACTING BOROUGH CLERK

BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that Deborah Zupan is hereby reappointed as the Acting Municipal Clerk for the Borough of Metuchen, for a term of one (1) year commencing March 19, 2022 pursuant to *N.J.S.A. 40A:9-133 (c)*.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022.

Deborah Zupan
Acting Borough Clerk

RESOLUTION 2022-87

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPROVING APPOINTMENTS TO
BOARDS, COMMITTEES, AND COMMISSIONS**

WHEREAS, the Mayor of Metuchen has recommended that the following individual be appointed to the following Borough of Metuchen Board, Committee, or Commission.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of Metuchen hereby confirms the appointment to the following listed Borough of Metuchen Board, Committee, or Commission.

Ken Sammond, Shade Tree Commission, unexpired term ending 12/31/2024

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
BRANCH					KANDEL				
DELIA					KOSKOSKI				
HIRSCH					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 14, 2022

Deborah Zupan
Acting Borough Clerk