



Transportation for the Downtown Main Street Streetscape  
Improvements Project

- R2017-47 Resolution Approving the Submittal of a Grant Application and Execution of a Grant Contract with the New Jersey Department of Transportation for the Grove Avenue Bike Lane Project
- R2017-48 Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of Transportation for the Leonard Street Improvements Project
- R2017-49 Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of Transportation for the Division Street Improvements Project
- R2017-50 Resolution Authorizing Bid Award for Fire Apparatus Service and Repair
- R2017-51 Resolution Authorizing Refund of 2015 and 2016 Taxes
- R2017-52 Resolution to Cancel and Refund 2016 Taxes
- R2017-53 Resolution Authorizing the Cancellation of Tax Sale Lien

APPOINTMENTS –

Appointing Gerda Stetz to Recreation Commission as Alternate I with a term ending 12/31/2020

Appointing Jason Woods to Recreation Commission as Alternate II with a term ending 12/31/2021

COMMENTS FROM THE PUBLIC ON NEW BUSINESS MATTERS ONLY

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

**RESOLUTION 2017-43**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO APPOINT CASEY EVERETT KLEIN TO THE BOROUGH OF METUCHEN POLICE DEPARTMENT**

**WHEREAS**, at the request of the Chief of Police, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the health, safety and welfare of the residents of Metuchen to hire a full-time officer to the Borough of Metuchen Police Department; and

**WHEREAS**, Casey Everett Klein has expressed an interest in an appointment to the Borough of Metuchen Police Department as a full-time police officer; and

**WHEREAS**, the Chief of Police, Council and the Administrator, have reviewed the credentials of, interviewed, and the Chief has conducted the necessary background investigation of Casey Everett Klein; and

**WHEREAS**, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the health, safety and welfare of the residents of Metuchen Borough of Metuchen to appoint Casey Everett Klein as a full-time police office of the Borough of Metuchen effective January 24, 2017.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that Casey Everett Klein is hereby appointed to the Borough of Metuchen Police Department as a full-time police officer effective January 24, 2017 at the starting rate of Trainee.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 17, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-44**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION AUTHORIZING AN AGREEMENT FOR CONSULTANT SERVICES  
FOR SAFE ROUTES TO SCHOOLS DESIGN ASSISTANCE PROGRAM –  
PRELIMINARY ENGINEERING – PARSONS BRINCKERHOFF, INC**

**WHEREAS**, there exists the need for consultant services for Safe Routes to Schools Design Assistance Program – Preliminary Engineering; and

**WHEREAS**, the proposal was reviewed and evaluated by Borough Administrator; and

**WHEREAS**, it is the recommendation of the Borough Administrator that a contract for consultant service be awarded to Parsons Brinckerhoff, Inc of New Jersey; and

**WHEREAS**, it is the desire of Borough Council to appoint Parsons Brinckerhoff, Inc of New Jersey as the consultant for Preliminary Engineering Services – Safe Routes to School Design Assistance Program effective January 17, 2017; and

**WHEREAS**, the cost for the proposed service is not to exceed \$58,402.36 for Preliminary Engineering (Phase 1); and

**WHEREAS**, the Chief Financial Officer has received a letter from the State of New Jersey, Department of Transportation dated October 27, 2016 authorizing funding up to \$58,402.36 under Federal Project No. TAP-COOS (944). The NJDOT authorization will be included as a grant in the 2017 budget for adoption, at a later date in 2017 in the amount of \$58,402.36; and

**WHEREAS**, the anticipated term of this contract is for the Preliminary Engineering (Phase 1) only, and it may only be renewed upon further action of the Borough Council; and

**WHEREAS**, this contract is awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Borough Council of the Borough of Metuchen that the Mayor is authorized to execute and the Borough Clerk to attest an agreement between the Borough of Metuchen and Parsons Brinckerhoff, Inc., Two Gateway Center, 2 Center St #1803, Newark, NJ 07102 for specialized consultant services for the Preliminary Engineering (Phase 1) for Safe Routes to Schools Design Assistance Program.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-45**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX, DIVISION OF SOLID WASTE MANAGEMENT AND THE BOROUGH OF METUCHEN FOR THE RECYCLING OF USED COOKING OIL RECYCLING PROGRAM**

**WHEREAS**, Middlesex County is beginning a pilot Cooking Oil Recycling Program with Metuchen Borough to host a drop-off center that would be open for four hours per week to any County residents; and

**WHEREAS**, Middlesex County and the Borough of Metuchen are desirous of locating a container system for the program at the following location: 44 Jersey Avenue; and

**WHEREAS**, Middlesex County will provide signs, residential containers, and advertising for the program; and

**WHEREAS**, the location of said container will greatly foster the implementation of the recycling programs of the County and the Municipality; and

**WHEREAS**, the County and Municipality are authorized to enter into this Agreement pursuant to N.J.S.A. 40A:11-5(2); and

**WHEREAS**, the term of this agreement will be commencing January 1, 2017 for a three-year term ending December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that Middlesex County and the Borough of Metuchen are hereby directed to enter into an agreement concerning the recycling of used tires in accordance with the attached contract.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-46**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DOWNTOWN MAIN STREET STREETScape IMPROVEMENTS PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TV-2017-Metuchen Borough-00016 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-47**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE GROVE AVENUE BIKE LANE PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor, Administrator and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2017-Metuchen Borough-00035 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
LEIBFRIED					KOSKOSKI					
GRAYZEL					MULDOON					
INSERRO					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-48**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LEONARD STREET IMPROVEMENTS PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Metuchen Borough-00285 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-49**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DIVISION STREET IMPROVEMENTS PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Metuchen Borough-00286 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-50**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING BID AWARD FOR FIRE APPARATUS SERVICE AND REPAIR**

**WHEREAS**, bids were received by the Borough Administrator on January 11, 2017 for the Fire Apparatus Service And Repair for the Borough of Metuchen; and

**WHEREAS**, the Finance Officer has determined that sufficient funds will be available in the amount of \$24,500 as evidenced by the Finance Officer's certification,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey that the contract for Fire Apparatus Service and Repair be and the same is hereby awarded to Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080.

**BE IT FURTHER RESOLVED**, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-51**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING REFUND OF 2015 AND 2016 TAXES**

**WHEREAS**, the following has made an overpayment of taxes,

Name	Block/Lot	Address	Amount		Year
Suburban Sportsland	130.1/48	913 Middlesex Ave	19,834.82	Duplicate payment now paid by mortgage servicer	3 <sup>rd</sup> qtr 2016
Suburban Sportsland	130.1/47.2	Middlesex Ave	2,422.39	Duplicate payment now paid by mortgage servicer	3 <sup>rd</sup> qtr 2016
Corelogic for John Volkland	153.1/6 C304C	116 Newman Street	678.65	Payment in error by mortgage servicer	2 <sup>nd</sup> qtr 2015

**NOW, THEREFORE, BE IT RESOLVED**, that the above listed property owner or agent be refunded property taxes as described in the amount of \$22,935.86.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-52**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO CANCEL AND REFUND 2016 TAXES**

**WHEREAS**, a successful County Tax Appeal added taxes judgment were awarded to the following block and lot parcels described below, changing the assessed values for 2015 as follows, and

**WHEREAS**, the reduction in taxes has caused a reduction or overpayment of taxes for the parcel identified below,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to reduce the 2016 tax billings on the following property due to the successful County Tax Appeal for added taxes including amendments, in the amount of \$10,097.50, and overpayments as a result of a tax appeal be refunded in the amount of \$10,097.50.

Block/Lot/Qual	Address	Added Assessment Reduction	Number of Months of Added	Year/Quarter of Reduction	Refund
4.2/20	25 Buchanan Road	165,000	12	2016/4	9,520.50
185.1/9	12 Bounty Street	10,000	12	2016/4	577.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-53**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE LIEN**

**WHEREAS**, the Tax Collector received the necessary amount to redeem the following Tax Sale Certificate on the following property:

<u>Cert #</u>	<u>Block/Lot</u>	<u>Address</u>	<u>Lienholder</u>
16-00006	167/6	44 Henry Street	US Bank Cust ProCap4 & Crdtrs

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel this lien from the municipal record.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
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