

**AGENDA**

**BOROUGH COUNCIL AGENDA  
REORGANIZATION MEETING JANUARY 1, 2017  
3:00 P.M.**

INTRODUCTORY BUSINESS

Announcement of meeting

Invocation by Deacon Frank Cammarano

Pledge of Allegiance presented by Roman Stefaniw, James Rasmussen, Ian Fairclough and Sandra Fairclough

Roll Call

Swearing in of Councilwoman-Elect Dorothy Rasmussen and Councilwoman-Elect Linda Koskoski

By Judge James B. Graziano, Esq.

Election of Council President

Roll Call

Mayor's Message

NEW BUSINESS CONSENT AGENDA - R2017-01 to R2017-42

R2017-01	Resolution Adopting Rules and Regulations of the Metuchen Borough Council – 2017
R2017-02	Resolution Setting Borough Council Meeting Dates for 2017
R2017-03	Resolution Authorizing Appointment of Official Newspapers
R2017-04	Resolution Appointing Councilmembers as Liaisons to Boards and Commissions
R2017-05	Resolution Authorizing Check Signatories
R2017-06	Resolution Authorizing Check Signatories – Court and Election Accounts

R2017-07	Resolution Authorizing Depository Institutions
R2017-08	Resolution Authorizing Interest Rate on Delinquent Taxes
R2017-09	Resolution Setting Rate for Delinquent Real Estate Taxes-Year End Penalty
R2017-10	Resolution Authorizing Cancellation Tax Overpayments or Delinquent Amounts Less Than Ten Dollars (\$10.00)
R2017-11	Resolution Authorizing Adoption of a Temporary Budget for 2016
R2017-12	Resolution Appointing Insurance Fund Commissioner-Jennifer Maier
R2017-13	Resolution Appointing Class II Member of Planning Board-Jennifer Maier
R2017-14	Resolution Appointing Right to Know Coordinator - Susan D. Jackson
R2017-15	Resolution Appointing Public Agency Compliance Officer-Susan D. Jackson
R2017-16	Resolution Authorizing Appointment of Municipal Housing Liaison – Christopher Consenza
R2017-17	Resolution Appointing Parking Enforcement Officers
R2017-18	Resolution Appointing Crossing Guards
R2017-19	Resolution Appointing Housing and Community Development Committee Members- Mayor Peter Cammarano and Beatrice Moskowitz
R2017-20	Resolution Authorizing the Award of a Contract for Borough Engineer
R2017-21	Resolution Authorizing the Award of a Contract for Borough Attorney
R2017-22	Resolution Authorizing the Award of a Contract for Tax Appeal Attorney

R2017-23	Resolution Authorizing the Award of a Contract for Borough Labor Relations Attorney
R2017-24	Resolution Authorizing the Award of a Contract for Borough Planner
R2017-25	Resolution Authorizing the Award of a Contract for Borough Auditor
R2017-26	Resolution Authorizing the Award of a Contract for Borough Bond Counsel
R2017-27	Resolution Authorizing the Award of a Contract for Municipal Financial Advisor
R2017-28	Resolution Authorizing the Award of a Contract for Borough COAH Housing Consultant
R2017-29	Resolution Authorizing the Award of a Contract for Affordable Housing/COAH Attorney
R2017-30	Resolution Authorizing the Award of a Contract for Affordable Housing/COAH Compliance Services
R2017-31	Resolution Authorizing the Award of a Contract for Civil Engineering with Specialization in Wastewater Engineering
R2017-32	Resolution Authorizing the Award of a Contract for Municipal Prosecutor Services
R2017-33	Resolution Authorizing Purchase from Middlesex Regional Educational Services Commission for Regular Unleaded and Diesel Fuel
R2017-34	Resolution Appoint Class III Planning Board Member – Jay Muldoon
R2017-35	Resolution Authorizing Appointment of Office of Emergency Management Deputy Coordinator
R2017-36	Resolution Approving Reappointments and Appointments to Boards, Committees and Commissions

- R2017-37 Resolution Authorizing Acceptance of Youth Service Board/Municipal Alliance Agreement for FY 2018
- R2017-38 Resolution Introducing and Approving the Special Improvement District/Metuchen Downtown Alliance Budget for 2017
- R2017-39 Resolution Approving Submission, Participation and Acceptance of an Award from the State of New Jersey, Department of Law & Public Safety for the Federal Grant Program: Cops in Shops
- R2017-40 Resolution Appointing C-3 Sanitary Sewer Collection System Operator as a Borough of Metuchen Employee
- R2017-41 Resolution Authorizing State Contract Purchase of Office Supplies – W.B. Mason
- R2017-42 Resolution Appointing Municipal Public Defender- Kenneth Vercammen

OPEN TO PUBLIC

CLOSING

Benediction by Deacon Frank Cammarano

Adjournment

## **RESOLUTION 2017-01**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

### **RESOLUTION ADOPTING RULES AND REGULATIONS OF THE METUCHEN BOROUGH COUNCIL – 2016**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen, that the following Rules and Regulations be and the same are hereby adopted as the rules and regulations of the Council for the year **2017** to continue in full force and effect until altered, amended or made void by appropriate action of the Council.

#### **RULE ONE**

Regular meetings of the Council shall be held in the Borough Hall on the first and third Mondays of each month, at the hour of seven thirty (7:30) p.m. provided, however, that in the event any such meeting shall fall due upon a legal holiday, then such regular meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall.

Special meetings shall be called and held as provided for by statute, and upon written notice, designating the time and place of meeting, signed by the Mayor or by four members of the Council, which notice shall be given to all members of the Council personally, or left at their place of residence at least forty-eight (48) hours before the time of the meeting. Emergency meetings as provided in Open Public Meetings Act may be called on such notice as required by law.

Adjourned meetings shall be called to order and held at the time and place appointed by the motion or resolution under which it is held.

Agenda meetings of the Council shall be held at Borough Hall at the beginning of each regularly scheduled meeting of the Council. If agenda meetings fall upon a legal holiday, then such agenda meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall. The meeting shall begin at 7:30 p.m.

#### **RULE TWO**

The Mayor shall preside at all meetings; in his/her absence the President of the Council shall preside; and in his/her absence, the senior member of the Council shall preside.

#### **RULE THREE**

The order of business at regular meetings shall be as follows:

1. Announcement of compliance with the Open Public Meetings Act, Invocation, Pledge of Allegiance and Roll Call
2. Agenda Session
3. Comments from the Public
4. Proclamations or Resolutions Honoring.
5. Approval of Minutes
6. Public Hearings and Action on Ordinances.
7. Communications Consent Agenda

- Other Communications
- 8. Report of Officers
- 9. Report of the Borough Administrator
- 10. Report of Borough Council Members
- 11. Report of the Mayor
- 12. New Business Consent Agenda  
Other New Business
- 13. Comments from the Public on New Business Matters Only
- 15. Adjournment

#### **RULE FOUR**

The order of business for agenda meetings shall be generally as follows:

1. Announcement of compliance with the Open Public Meetings Act and Roll Call.
2. Items for the regular agenda meeting.
3. Reports of Council members.
4. Report of Mayor.
5. Reports of other Borough Officials
6. Meetings with any other persons or bodies.
7. Any other business including items from which public may be excluded under Open Public Meetings Act.
8. Adjournment.

#### **RULE FIVE**

Every ordinance and resolution submitted for the consideration of Council shall be in writing. Every ordinance so submitted, including amendments to existing ordinances, shall be accompanied by a brief interpretive statement explaining the purpose of the ordinance or amendments. Any amendments to existing ordinances shall be provided in "redline" format when necessary showing the original text, along with proposed changes. No ordinance, or amendment to existing ordinance, shall be introduced unless a copy thereof is made available to each Councilmember no later than three days prior to the meeting at which the ordinance shall be introduced. The Council shall not be asked to consent to the appointment of officers of the Borough or members of Advisory Boards, Commissions and Committees, unless the name of the nominee for appointment is made known to each Councilmember no later than three days prior to the meeting at which consent shall be asked. The Council President shall be notified of all items on the agenda.

#### **RULE SIX**

##### **A. In General**

Since no substantive action will ordinarily be taken at agenda meetings, the only votes contemplated at such meetings are those to determine whether a matter will be placed on the agenda for the regular meeting, any points of order, and motions in respect to adjournment. Such votes shall be by a majority of members present, with the presiding officer voting only in case of a tie. However, nothing herein shall preclude the Council to adopt resolutions at agenda meetings to act on matters from which the public may be excluded pursuant to Sections 7 and 8 of the Open Public Meetings Act, or to vote on holding emergency meetings pursuant to the requirements of said Act.

Procedure at agenda meetings not specifically set forth herein shall be governed by the rules hereinafter applicable to regular meetings.

**B. Consent Agenda**

The Council may establish a Consent Agenda for any regular or special meeting. The consent agenda shall apply to communications, resolutions and motions but shall not apply to ordinances. The Consent Agenda may then be approved by motion, by majority vote, without the necessity of the Borough Clerk reading the title or the actual body of the communications, resolutions and motions on the consent agenda. If at any time prior to the adoption of the consent agenda at the regular meeting or special meeting, any Councilmember objects to placing or the existence of an item on the consent agenda, the matter shall be promptly deleted from the consent agenda and shall be voted on separately.

**RULE SEVEN**

A quorum for all meetings shall consist of four Councilmembers, or the Mayor and three Councilmembers.

**RULE EIGHT**

Wherever in these rules mention is made in the masculine gender, the feminine gender shall apply.

**RULE NINE**

The order of business of agenda meetings may be modified by a vote of the majority of Councilmembers present.

**RULE TEN**

The Borough Clerk is directed to take the minutes of all meetings, which shall be distributed to all Council members.

**RULE ELEVEN**

When a question is under debate, no motion shall be in order unless for recess, to lay on the table, to call the previous question, to postpone, to refer, or to amend, and these shall be precedence in the order in which they are named, the first three of which shall be decided without debate. A motion to refer, until it is decided, shall preclude all amendments for the main question.

**RULE TWELVE**

The ayes and nays may be called by a member, and being called, the names of those who voted for or against the question, or abstained, if requested by any member, shall be entered in the minutes.

**RULE THIRTEEN**

When a member intends to speak upon a question, he shall acknowledge the chair only in his opening remarks; thenceforth he shall confine himself to the question and avoid personalities.

Should more than one member rise to speak at the same time, the presiding officer shall determine who is entitled to the floor.

#### **RULE FOURTEEN**

The previous question may be called for by any member, and if seconded, shall be put in this form, "Shall the main question be put?", and until it is decided, shall preclude all amendments to the main question and all further debate.

#### **RULE FIFTEEN**

Any member may call another to order while speaking when the debate shall be suspended and the member shall not speak until the point of order is determined. When the appeal from the decision of the chair is called for, no other question but the point of appeal shall be debated, when the question shall be put, "Shall the decision of the chair be sustained?"

#### **RULE SIXTEEN**

When any question is stated, and by Council agreed to be put, no member shall be at liberty to withhold his vote without the consent of the Council.

#### **RULE SEVENTEEN**

A motion to adjourn shall always be in order and decided without debate.

#### **RULE EIGHTEEN**

The proceedings of the Council where not specifically mentioned herein, shall be governed by Robert's Rules of Order.

#### **RULE NINETEEN**

Except as otherwise provided by law, all action of the Council, including the passage of ordinances, resolutions, creations of committees and the appointments or consent to the appointments of any officers of the Borough or members of advisory boards, commissions or committees, shall be by a majority vote of those members of the Council present.

#### **RULE TWENTY**

Except as otherwise provided by law or specific rule, the Mayor shall appoint the Chairman of all committees. It shall be the Chairman's duty to give notice of the time and place of meetings for the purpose of preparing the business for which he is appointed.

#### **RULE TWENTY-ONE**

The names of members of the Council, when called by the Clerk on any questions, shall be called alphabetically, with the Presiding Officer's name called last. Reports of Councilmembers shall be given in reverse alphabetically by order except that the Council President shall be first.

**RULE TWENTY-TWO**

All bills shall be itemized and certified to by the claimant as being correct, just and true. Before any bills shall be presented to the Council for payment, it shall have first been certified by the officer incurring the indebtedness. Before payment all vouchers must be approved and signed by the Administrator and the bill list must be signed by the Mayor and Council.

**RULE TWENTY-THREE**

No rule of this Council or part thereof shall be amended, suspended or superseded without at least the consent of two-thirds of the entire Council, except as provided in Rule Nine.

**RULE TWENTY-FOUR**

All rules of the Borough Council heretofore adopted and inconsistent herewith are and the same are hereby repealed.

**RULE TWENTY-FIVE**

The Presiding Officer at the commencement of every meeting shall announce publicly and shall cause to be entered in the minutes of the meeting an accurate statement that adequate notice had been given to the public of the time, place of the meeting, and the manner in which said notice was given, Section 5 of the Open Public Meetings Act.

**RULE TWENTY-SIX**

The Borough Clerk shall be the Borough official responsible for posting, mailing and filing of the "Adequate Notice" of meetings as provided in the Open Public Meetings Act including an annual schedule of meetings and any revisions thereof as set forth in Section 13 of said act.

**RULE TWENTY-SEVEN**

The Borough Clerk shall be the Borough official responsible for making minutes of Council meetings available to the public pursuant to Section 9 of the Open Public Meetings Act, and the mailing of regular meeting schedules or revisions thereof to persons requesting same under Paragraph 14 of said act.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-02**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION SETTING BOROUGH COUNCIL MEETING DATES FOR 2016**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen, that the following meeting schedule for **2017** for the Borough Council be established:

Reorganization Meeting

3:00 P.M. - January 1, 2017

Regular Council Meetings

- January 17 (Tuesday - Martin Luther King)
- February 6
- February 21 (Tuesday - Presidents Day)
- March 6
- March 20
- April 3
- April 17
- May 1
- May 15
- June 5
- June 19
- July 17
- August 21
- September 5 (Tuesday - Labor Day)
- September 18
- October 2
- October 16
- November 6 (Start time 6:30 PM)
- December 4
- December 18

**BE IT RESOLVED**, all regular meetings will begin at 7:30 p.m. (unless otherwise noted) in Council Chambers of Borough Hall, 500 Main Street, Metuchen, New Jersey 08840.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					RASMUSSEN				
INSERRO					MULDOON				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-03**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING APPOINTMENT OF OFFICIAL NEWSPAPERS**

**WHEREAS**, N.J.S.A.40:53-1 provides that the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by said municipalities; and

**WHEREAS**, it appears for the best interest of the Borough of Metuchen that official newspapers shall be designated for the convenience of all individuals, taxpayers, firms and corporations interested in such ordinances, public notices and legal advertisements required by law to be published.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, that the Home News and Tribune and The Star Ledger, are hereby designated as the official newspapers of the Borough of Metuchen, and that such municipal notices, ordinances, public notices, election notices, and all other advertising required by law to be published shall be published in any of the official newspapers of the Borough of Metuchen in accordance with law.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-04**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING COUNCILMEMBERS AS LIAISONS TO BOARDS  
AND COMMISSIONS**

**WHEREAS**, the Mayor and Council of the Borough of Metuchen created the position of Borough Administrator in October of 1970 to serve as the Chief Administrative Officer of the Borough to supervise Borough Personnel and carry out the policies of the Mayor and Council to achieve the orderly operation of Borough Government.

**NOW, THEREFORE, BE IT RESOLVED** that the following Boards, Commissions, Officials, and Committees which are hereby listed shall have the following members of the Mayor and Council as Liaison for legislative purposes:

**NAMES OF BOARDS AND OFFICIALS AND COUNCIL LIAISONS**

Peter Cammarano Mayor	Planning Board (Class I Member) Fire Department
Jay Muldoon Councilmember	Planning Board (Class III Member) Historic Preservation Committee Parking Authority
Ronald Grayzel Councilmember	Accessibility Committee TV & Technology Advisory Finance Edison-Metuchen Dog Park
Linda Koskoski Councilmember	Arts Council Emergency Management Traffic and Transportation Committee Traffic and Transportation/Middlesex County
Reed Leibfried Councilmember	Pool Commission Recreation Commission Metuchen EMS
Dorothy Rasmussen Councilmember	Shade Tree Commission Environmental Commission Chamber of Commerce Senior Citizen Commission
Allison Inserro Councilmember	Board of Health Youth Service Board/Municipal Alliance Committee Finance

Library Board

**BE IT FURTHER RESOLVED**, that where any Councilmember cannot carry out his or her liaison or is absent for any reason, the Mayor shall appoint in their absence another Councilmember to discharge said duty.

**BE IT FURTHER RESOLVED**, that the Mayor with the advice and consent of the Council, or the Council by motion, or resolution by majority vote may establish committees for special projects. Membership of said committee shall be appointed by the Mayor with the consent of the Council or by resolution of the Council by majority vote.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					RASMUSSEN				
INSERRO					MULDOON				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-05**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING CHECK SIGNATORIES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, that the Mayor and Borough Treasurer and/or Council President are the persons designated to execute all checks on behalf of the Borough of Metuchen.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-06**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING SIGNATORIES – COURT AND ELECTIONS  
ACCOUNTS**

**WHEREAS**, Revised Statute NJSA 40:3-25 provides that moneys held in any separate fund, i.e., General Account, Capital Fund, Trust Account and all Escrow Accounts, shall be treated as moneys held in trust and shall not be diverted to any other purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, County of Middlesex and State of New Jersey that the TD Bank Court General and Court Bail Account , and that the custodian shall be Rebecca Cuthbert, Chief Financial Officer. All disbursements for these accounts shall be made by checks signed by:

Judge James Graziano  
Wahjira Williams-Fisher, Court Administrator

**NOW THEREFORE BE IT FURTHER RESOLVED** that all disbursements from the Election account shall be made by checks signed by:

Susan D. Jackson, Municipal Clerk

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					RASMUSSEN				
INSERRO					MULDOON				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-07**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING DEPOSITORY INSTITUTIONS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen, that the following banks and associations are hereby designated as depositories of the Borough of Metuchen from the date hereof wherein all public monies and funds of the Borough shall be kept for 2016:

Wachovia/Wells Fargo  
Metuchen Savings and Loan Association  
New Jersey Cash Management Fund  
Summit Bank  
United National Bank  
Bank of America  
TD Bank  
Skylands

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					RASMUSSEN				
INSERRO					MULDOON				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-08**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING INTEREST RATE ON DELINQUENT TAXES**

**WHEREAS**, under N.J.S.A. 54:4-67 the Governing Body may fix the rate of interest to be charged for the nonpayment of taxes or assessments.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the interest rate to be charged by the Borough of Metuchen on delinquent taxes, assessments and other municipal liens, is hereby fixed at 8% per annum on the first \$1,500 on the delinquency and 18% on any amount in excess of \$1,500, to be calculated from the date the tax was payable until the date of actual payment, effective immediately.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X - INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-09**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION SETTING RATE FOR DELINQUENT REAL ESTATE TAXES-  
YEAR END PENALTY**

**WHEREAS**, Chapter 75 of the Laws of 1991 were passed by the State Legislature regarding penalties for nonpayment of real estate taxes; and

**WHEREAS**, said penalties were codified in N.J.S.A. 54:4-67; and

**WHEREAS**, the Borough of Metuchen has and will in the future have delinquent taxpayers; and

**WHEREAS**, the Borough of Metuchen wished to avail itself of the opportunity to assess penalties pursuant to Chapter 75 of the Laws of 1991.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. That portion of Chapter 75 of the laws of 1991 are hereby adopted by the Borough of Metuchen wherein penalties shall be assessed to taxpayers with a delinquency in excess of \$10,000.00 who fail to pay under that delinquency prior to the end of the calendar year in the amount of 6% which is the maximum allowed by statute.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-10**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING CANCELLATION TAX OVERPAYMENTS OR  
DELINQUENT AMOUNTS LESS THAN TEN DOLLARS (\$10.00)**

**WHEREAS**, *N.J.S.A. 40A:5-17* allows for the cancellation of property tax refunds or delinquent amounts in the amounts less than ten dollars (\$10.00); and,

**WHEREAS**, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than ten dollars (\$10.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the Tax Collector be and is hereby authorized to cancel said tax amounts as deemed necessary.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Borough Auditor.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017- 11**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING ADOPTION OF A TEMPORARY BUDGET FOR 2017**

**WHEREAS**, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1, 2017 and the adoption of the annual budget; and

**WHEREAS**, 26.25% of the total appropriations for the year 2016 exclusive of Public Assistance, Municipal Debt Service and Capital Improvement Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Metuchen that the following appropriations shall constitute the Temporary Budget for the year 2017.

ADMINISTRATIVE AND EXECUTIVE	S&W	55,000	GARBAGE & TRASH REMOVAL	S&W	114,000
	OE	80,000		OE	19,000
MAYOR	S&W	2,500	RECYCLING	S&W	3,000
	OE	2,000		OE	10,000
CLERK	S&W	13,000	SOLID WASTE DISPOSAL		78,000
	OE	200	FORESTRY	S&W	31,000
FINANCIAL ADMINISTRATION	S&W	47,000		OE	2,000
	OE	57,000	BOARD OF HEALTH	S&W	4,000
ASSESSMENT OF TAXES	S&W	15,000		OE	500
	OE	3,000	PARKS & PLAYGROUNDS	S&W	28,000
COLLECTION OF TAXES	OE	10,000		OE	3,000
LEGAL SERVICES	OE	105,000	RECREATION	S&W	18,000
MUNICIPAL PROSECUTOR	OE	20,000		OE	3,000
			SENIOR CITIZEN BUS	S&W	5,000
PUBLIC WORKS ADMINISTRATION	S&W	60,000	SENIOR CITIZEN CENTER	S&W	10,000
	OE	4,100		OE	500
PUBLIC BUILDINGS & GROUNDS	S&W	29,000	METV	S&W	17,000
	OE	18,000		OE	15,000
PLANNING BOARD	S&W	1,500	CONSTRUCTION CODE OFFICIAL	S&W	40,000
	OE	2,500		OE	15,000
BOARD OF ADJUSTMENT	S&W	13,500	SHADE TREE COMMISSION		4,000
	OE	1,200	FICA		60,000
GROUP INSURANCE	OE	215,000	SUI		4,000
OTHER INSURANCE	OE	5,000	MUNICIPAL COURT	S&W	28,000
FIRE DEPARTMENT	S&W	3,000		OE	3,000
	OE	35,000	SEWERAGE DISPOSAL		300,000
FIRE HYDRANT SERVICE		80,000	MAINTENANCE OF FREE PUBLIC LIBRARY		200,000

POLICE DEPARTMENT	S&W	750,000	OFFICE OF EMERGENCY MGMT	S&W	1,400
	OE	40,000		OE	5,000
AUXILIARY POLICE	OE	1,000	INTERLOCAL – ANIMAL CONTROL		5,000
UNIFORM FIRE SAFETY ACT	OE	6,000	INTERLOCAL – HEALTH SERVICES		15,000
			COUNTY OF MIDDLESEX JOINT INSURANCE FUND		120,000
ROAD REPAIRS & MAINTENANCE	S&W	90,000	LIBRARY CONSORTIUM		8,000
	OE	40,000	DCRP		3,000
UTILITIES & BULK PURCHASES		180,000	PERS		360,079
ECONOMIC DEVELOPMENT CONTRIB TO SID		25,000	PFRS		628,498
SEWER SYSTEM	S&W	30,000			
	OE	16,000	BOND INTEREST		524,500
			TOTAL		4,740,977
SWIMMING POOL	S&W	30,000			
	OE	30,000			
POOL TOTAL		60,000			

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB					
LEIBFRIED					KOSKOSKI									
GRAYZEL					MULDOON									
INSERRO					RASMUSSEN									
MOTION					SECOND									
X – INDICATES VOTE					AB- ABSENT					NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC

**RESOLUTION 2017-12**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING INSURANCE FUND COMMISSIONER-JENNIFER MAIER**

**WHEREAS**, the Borough of Metuchen is a member of the Middlesex County Municipal Joint Insurance fund; and,

**WHEREAS**, pursuant to the by-laws of said Fund the Governing Body shall appoint an Insurance Commissioner to represent the Borough in conducting the business of the Fund.

**NOW, THEREFORE, BE IT RESOLVED** on this 1<sup>st</sup> day of January 2017 by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that:

1. Jennifer Maier, Borough Administrator, be and is hereby appointed Insurance Commissioner for the year 2017 with the right to designate an alternate to act in her place should she be unable to attend any meeting of the Fund.
2. A copy of this Resolution be forwarded to the Middlesex County Municipal Joint Insurance Fund.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-13**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING CLASS II MEMBER OF PLANNING BOARD-  
JENNIFER MAIER**

**BE IT RESOLVED** by the Borough Council of the Borough of Metuchen that Jennifer Maier, Borough Administrator be appointed as a Class II member of the Planning Board, term to expire December 31, 2017.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-14**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING RIGHT TO KNOW COORDINATOR -  
SUSAN D. JACKSON**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that Susan D. Jackson, Borough Clerk of the Borough of Metuchen, be named the Right to Know Coordinator.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X - INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-15**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER-  
SUSAN D. JACKSON**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that Susan D. Jackson, Borough Clerk, be designated as the Public Agency Compliance Officer for Affirmative Action for the purpose of ensuring compliance with Affirmative Action regulations pursuant to P.L. 1975, Chapter 127 (N.J.A.C. 17:27).

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-16**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL HOUSING LIAISON**

**WHEREAS**, the Governing Body of Borough of Metuchen petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on July 5, 2006; and

**WHEREAS**, Borough of Metuchen’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

**WHEREAS**, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., Borough of Metuchen is required to appoint a Municipal Housing Liaison for the administration of Borough of Metuchen’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

**WHEREAS**, Borough of Metuchen has amended Chapter 110 entitled Land Development – Article 21 Affordable Housing to provide for the appointment of a Municipal Housing Liaison to administer Borough of Metuchen’s affordable housing program.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of Borough of Metuchen in the County of Middlesex, and the State of New Jersey that Chris Cosenza, Zoning Officer is hereby appointed by the Governing Body of Borough of Metuchen as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Article 21 of Borough of Metuchen’s Land Development Code.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-17**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING PARKING ENFORCEMENT OFFICERS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the following be and they are hereby appointed Parking Enforcement Officers for a term beginning January 1, 2017 and ending at the end of the year December 31, 2017:

Cory Zaneto  
Arthur Mohr, Jr.

**BE IT FURTHER RESOLVED**, that the aforesaid Parking Enforcement Officers shall not be members of the police force and their powers, rights and duties immediately cease and terminate at the expiration of the aforesaid term for which they are appointed. Any such appointment shall be revoked at anytime without cause or without hearing. The aforesaid officers shall be furnished with a badge which must be returned upon the expiration and termination of their respective terms. These appointments are made pursuant to the provisions of New Jersey Statutes 40A:9-154.7 et. seq. and 40:11A-22.1 et. seq. together with the amendments thereof and the supplements thereto. Every such Parking Enforcement Officer shall be under the supervision and direction of the Chief of Police and shall perform only those duties specifically assigned him or her by the Chief of Police.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-18**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING CROSSING GUARDS**

**WHEREAS**, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Metuchen; and,

**WHEREAS**, the individuals listed herein have been recommended by the Chief of Police as School Crossing Guards.

**NOW, THEREFORE, BE IT RESOLVED** that the below listed individuals are hereby appointed as School Crossing Guards for the year 2017.

<u>NAME</u>	<u>ADDRESS</u>
Azzara, Anthony	194 Norris Ave., Metuchen
Colgrove, John	100 Midland Ave., Metuchen
D'Amico, Marie	53 Barnstable St., Metuchen
Davis, John	16 Kate Ln., Metuchen
Dunn, Robert	32 Sylvan Ave., Metuchen
Getty, Patrick	109 Essex Ave., Metuchen
Goldberg, Arnold	814 Hampton Ln., Iselin
Kaminski, Gerald	84 Schuyler Dr., Edison
Kuenseler, Don	57 Prospect St., Metuchen
Martinez, Gregorio	91 Maple Ave., Metuchen
McKeon, Tina	30 Victory Ct., Apt. 1L, Metuchen
Mendez, Kathleen	38 Willow Rd., Metuchen
Rivera, Edwin	277 Durham Ave., Metuchen
Romano, Andrea	22 James Pl., Metuchen
Romano, Vincent	22 James Pl., Metuchen
Scarfuto, Joseph	204 Columbia Ave, Metuchen
Schmidt, Albert	29 Ferndale Pl., Metuchen
Tolentino, Edward	46 Dorothy Ave., Edison
Vadi, William	123 Michelle Cir. Edison

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson

Borough Clerk

**RESOLUTION 2017-19**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING HOUSING AND COMMUNITY DEVELOPMENT  
COMMITTEE MEMBERS- MAYOR PETER CAMMARANO AND BEATRICE  
MOSKOWITZ**

**WHEREAS**, the Mayor and Borough Council of the Borough of Metuchen have received notification that an appointment must be made to the Housing & Community Development Committee for 2017; and,

**WHEREAS**, the residents of Metuchen have benefited from the funding made available by this program.

**NOW, THEREFORE, BE IT RESOLVED** that Mayor Peter Cammarano and Beatrice Moskowitz be appointed the Metuchen HCD Committee representative for the calendar year 2017.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Middlesex County Housing and Community Development Agency.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-20**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ENGINEER**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a *Borough Engineer* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is calendar year 2017; and

**WHEREAS**, the maximum amount of the contract is **\$25,000.00** and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Thomas J. Herits of the firm of Maser Consulting P.A., 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-21**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ATTORNEY**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a *Borough Attorney* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and,

**WHEREAS**, the anticipated term of this contract is for the calendar year 2017; and,

**WHEREAS**, the maximum amount of the contract is **\$44,640.00** as annual retainer and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Denis G. Murphy, Esq. of the firm of Schwartz Simon Edelstein and Celso, LLC, 100 South Jefferson Road, Suite 200, Whippany, New Jersey 07981.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-22**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR TAX APPEAL ATTORNEY**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Tax Appeal Attorney as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is calendar year 2017; and

**WHEREAS**, the maximum amount of the contract is \$15,000.00 and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm DiFrancesco Bateman, 15 Mountain Blvd., NJ 07059.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-23**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
BOROUGH LABOR RELATIONS ATTORNEY**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Borough Labor Relations Attorney as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is the calendar year 2017; and

**WHEREAS**, the maximum amount of the contract shall not exceed **\$20,000** and funds shall be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Apruzzese, McDermott, Mastro and Murphy, 25 Independence Boulevard, Liberty Corner, NJ 07938.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-24**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH  
PLANNER**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a *Borough Planner* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is the calendar year 2017; and

**WHEREAS**, the maximum amount of the contract shall not exceed \$6,000 (a monthly retainer fee of \$500) and funds shall be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of LRK Inc., 217 Nassau Street, Suite 302, Princeton, NJ 08542.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-25**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH AUDITOR**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Borough Auditor as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is calendar year 2017 and to include the 2016 audit; and

**WHEREAS**, Suplee Clooney & Company will provide the 2016 Audit Services in the amount of \$37,950.00; and,

**WHEREAS**, the maximum amount of the contract is \$37,950.00; and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Suplee, Clooney & Company, 308 Broad Street, Westfield, NJ 07090-2122.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-26**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH BOND COUNSEL**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a *Borough Bond Counsel* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is the calendar year 2017; and

**WHEREAS**, Jacquelyn Shanes of McCarter and English has submitted a proposal indicating they will provide the service of a Borough Bond Counsel; and

**WHEREAS**, the maximum amount of the contract shall not exceed \$15,000.00 and funds shall be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of McCarter and English, 4 Gateway Center, 100 Mulberry Street, Newark, NJ 07101.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-27**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL FINANCIAL ADVISOR**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Municipal Financial Advisor as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is for the calendar year 2017; and

**WHEREAS**, the maximum amount of the contract is \$8,250.00 as annual retainer and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Acacia Financial Group, Inc., 601 Route 73 North, Suite 206, Marlton, New Jersey 08053.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-28**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR  
BOROUGH COAH HOUSING CONSULTANT**

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$3,000.00; and,

**WHEREAS**, the anticipated term of this contract is the calendar year 2017; and

**WHEREAS**, Shirley M. Bishop of the firm of Shirley M. Bishop, P.P., LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Shirley M. Bishop of the firm of Shirley M. Bishop, P.P., LLC has not made any reportable contributions to the Borough of Metuchen, municipal candidate or holder of the public office having ultimate responsibility for the award of the contract, or campaign committee supporting such candidate or officeholder, or to the Borough of Metuchen or Middlesex County party committee, or to any political action committee (PAC) that regularly engages in the support of municipal elections and/or municipal parties in excess of the thresholds specified in borough ordinance within one calendar year immediately preceding the date of the contract or agreement, and that the contract will prohibit Shirley M. Bishop of the firm of Shirley M. Bishop, P.P., LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, Shirley M. Bishop will be providing consultant services for COAH Compliance; and

**WHEREAS**, the maximum amount of the contract shall not exceed **\$25,000** and funds shall be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Shirley M. Bishop, P.P., LLC, 100 Overlook Center, Floor 2, Princeton, NJ 08540.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4* of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law.

3. A notice of this action shall be printed once in The Home News Tribune.

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-29**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AFFORDABLE HOUSING/COAH ATTORNEY**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Attorney for Affordable Housing/COAH issues as a contract without competitive bidding (non fair and open) pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will not exceed \$5,000; and,

**WHEREAS**, the anticipated term of this contract is calendar year 2017; and

**WHEREAS**, the maximum amount of the contract is \$5,000.00 and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Robert Renaud of the firm Palumbo, Renaud & DeAppolonio, LLC, 190 North Ave. E (Rte. 28), Cranford, New Jersey 07016
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4* of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-30**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AFFORDABLE HOUSING/COAH COMPLIANCE SERVICES**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Affordable Housing/COAH Compliance Services as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$3,000; and,

**WHEREAS**, the anticipated term of this contract is *one* year; and

**WHEREAS**, the maximum amount of the contract is \$5,000.00 and funds will be available in the 2017 Budget as evidenced by the Chief Financial Officer's Certification; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Frank Piazza of the firm Piazza and Associates, 216 Rockingham Row, Princeton Forrestal Village, Princeton, NJ 08540 in amount not to exceed \$5,000.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	X	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-31**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR CIVIL ENGINEERING WITH SPECIALIZATION IN WASTEWATER ENGINEERING**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Civil Engineering with Specialization in Wastewater Engineering as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, Requests for Qualifications were received on December 14, 2016 and reviewed by the Borough Administrator; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is the calendar year 2017; and

**WHEREAS**, the maximum amount of the contract shall not exceed \$150,000 and funds shall be available in the 2016 Capital Bond Ordinance as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of CME Associates, 1460 Route 9 South, Howell, NJ 07731.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC

Borough Clerk

**RESOLUTION 2017-32**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL PROSECUTOR SERVICES**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a Municipal Advisor as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

**WHEREAS**, a RFQ was published and the Borough received a response from Donovan Bezer on or about December 14, 2016; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

**WHEREAS**, the anticipated term of this contract is for the calendar year 2017; and

**WHEREAS**, the Borough Administrator, the Mayor and Council reviewed the qualifications and proposal submitted by Donovan Bezer in response to the RFQ and determined that Donovan Bezer was qualified to serve as the Municipal Prosecutor for the Borough of Metuchen for 2017 at an annual cost not to exceed \$20,000.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Donovan Bezer, Esq., having his law offices at 30 Park Avenue, Lyndhurst, NJ 07071 is hereby awarded a professional services contract to serve as Municipal Prosecutor for the Borough of Metuchen
2. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Donovan Bezer, 7 Park Street, Suite 203, Montclair, NJ 07042 to render the services of Municipal Prosecutor for the Borough of Metuchen for 2016 at an annual cost not to exceed \$20,000.00.
3. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
4. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-33**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING PURCHASE FROM EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY FOR REGULAR UNLEADED AND DIESEL FUEL**

**WHEREAS**, there exists a need to purchase regular unleaded and diesel gasoline for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

**WHEREAS**, this can be purchased through the Educational Services Commission of New Jersey #13/14-22 pursuant to the provisions of NJSA 40A:11-11 (5); and

**WHEREAS**, said contract is in effect from October 21, 2016 through October 20, 2018; and

**WHEREAS**, the maximum amount of the purchase of regular unleaded gasoline and diesel fuel for the Borough of Metuchen is \$50,000 and funds will be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification of which \$50,000 is certified from the 2017 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

**WHEREAS**, the Educational Services Commission of New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X - INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-34**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINT CLASS III PLANNING BOARD MEMBER – JAY  
MULDOON**

**BE IT RESOLVED** by the Borough Council of the Borough of Metuchen that Councilmember Jay Muldoon be appointed as a Class III member of the Planning Board, term to expire December 31, 2017.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-35**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING APPOINTMENT OF OFFICE OF  
EMERGENCY MANAGEMENT DEPUTY COORDINATOR**

**WHEREAS**, the Mayor and Borough Council of the Borough of Metuchen has a need to appoint an Emergency Management Deputy Coordinator for the Borough of Metuchen for a term ending December 31, 2019; and

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Metuchen that the Keith O'Brien be appointed as Office of Emergency Management Deputy Coordinator for the Borough of Metuchen, commencing immediately.

**BE IT FURTHER RESOLVED** said appointment shall expire December 31, 2019.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MILDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-36**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING REAPPOINTMENTS AND APPOINTMENTS TO BOARDS,  
COMMITTEES AND COMMISSIONS**

**WHEREAS**, the Mayor of Metuchen has made the recommendation that the following people be reappointed or appointed to the Borough of Metuchen Boards, Committees and Commissions.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of Metuchen hereby confirms the reappointments and appointments to the following listed Borough of Metuchen Boards, Committees and Commissions.

<b>ACCESSIBILITY COMMITTEE:</b>		<b>TERM:</b>
Reappoint	Sheri-Rose Rubin	12/31/19
Alternates:		
Reappoint - Alt.	Rena Kallman	12/31/18
Reappoint - Alt.	Wesley Brooks	12/31/19
Reappoint - Alt.		12/31/18
Reappoint - Alt.	Joel Lumauig	12/31/19

**ARTS COUNCIL:**

Reappoint	Roert Diken	12/31/19
Reappoint	Henry Chang	12/31/19
Reappoint	Catherine Cesario Tardosky	12/31/19
Reappoint	Steve Reuter	12/31/19

**HEALTH BOARD:**

Reappoint	Dr. Peter Freis	12/31/20
Reappoint	Dr. Alan Goldberg	12/31/20
Appoint – Alt.	Marci Berger	12/31/17

**EMERGENCY MANAGEMENT:**

Cathy Ostermueller, Metuchen Sr. Director	12/31/17
Jennifer Maier, Metuchen Borough Administrator	12/31/17
David Irizarry, Police Chief	12/31/17
Arthur Flaherty, Metuchen Police Officer/Coordinator	12/31/17
Rob Donnan, Metuchen Fire Chief	12/31/17
Leonard Drumetski, Metuchen Deputy Fire Chief	12/31/17

**ENVIRONMENTAL COMMISSION:**

Reappoint	Lynn Nowak	12/31/19
Reappoint	Alyson Dutemple	12/31/19
Appoint	Maryann Topping	12/31/19

**LIBRARY:**

Reappoint	Shannon Wagner	12/31/21
Appoint	Samino Ali	12/31/20 (Unexpired Term)
Appoint		12/31/20 (Unexpired Term)

**HISTORIC PRESERVATION COMMITTEE:**

Reappoint	Tyreen Reuter	12/31/17
Reappoint	Rebecca Seeley	12/31/17
Reappoint	Suzanne Andrews	12/31/17
Reappoint	Lori Chambers	12/31/17
Reappoint	Nancy Zerbe	12/31/17
Reappoint	Richard Weber	12/31/17
Reappoint	Richard Miller	12/31/17
Reappoint	Michele Clancy	12/31/17

**METUCHEN ALLIANCE/YOUTH SERVICES:**

Reappoint	Jodi Kopac	12/31/17
Reappoint	Kathy Liss	12/31/19
Appoint		12/31/19
Appoint		12/31/20

**PARKING AUTHORITY:**

Reappoint	Jane Leal	12/31/20
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**PLANNING BOARD:**

TERM:

Reappoint	Eric Erickson	12/31/20
Reappoint	Mayor Cammarano – Class I Member	12/31/17
Alt. #1	Lynn Nowak	12/31/18
Alt. #2		12/31/17

**POOL COMMISSION:**

Reappoint	Karen Logan	12/31/21
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**RECREATION COMMISSION:**

Reappoint	Liz Bruns	12/31/21
Reappoint	Matthew Masturzo	12/31/21

**SENIOR CITIZEN COMMISSION:**

Reappoint	Gloria Guida	12/31/19
Reappoint	Mike Sudol	12/31/19
Reappoint	Ruth Ann Allen	12/31/19
Reappoint	John Wooding	12/31/19

**SHADE TREE COMMISSION:**

Reappoint	Christine Von Der Linn	12/31/21
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**TRAFFIC & TRANSPORTATION:**

Reappoint	Jan Margolis	12/31/19
Reappoint	Jessica Weiss	12/31/19
Reappoint	Ranjit Walia	12/31/19
Appoint	Tom Rockafeller	12/31/19

**TV AND TECHNOLOGY ADVISORY:**

Reappoint	Beatrice Moskowitz	12/31/19
Reappoint	Frank Weichmann	12/31/19
Appoint	Jock Mori	12/31/19

**ZONING BOARD OF ADJUSTMENT:**

Reappoint	Bryon Sondergard	12/31/20
Reappoint	Brian Tobin	12/31/20
Reappoint	Judith Sisko	12/31/20
Alt. I	Jonathan Rabinowitz	12/31/18

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-37**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING ACCEPTANCE OF YOUTH SERVICE  
BOARD/MUNICIPAL ALLIANCE AGREEMENT FOR FY 2018**

**WHEREAS**, the Borough of Metuchen, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcohol and Drug Abuse through the County of Middlesex

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen as follows:

- 1) The Borough Council does hereby authorize acceptance of monies for the Metuchen Municipal Alliance grant for fiscal year 2017-2018 in the amount of:

DEDR	\$20,965.00
Cash Match	\$ 5,241.25
In-Kind	\$15,723.75

- 2) The Borough of Metuchen acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-38**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION INTRODUCING AND APPROVING THE SPECIAL  
IMPROVEMENT DISTRICT/METUCHEN DOWNTOWN ALLIANCE BUDGET  
FOR 2017**

**WHEREAS**, by way of Ordinance No, 2016-10, the Borough of Metuchen created a Special Improvement District and also designated Metuchen Downtown Alliance, as the District Management Corporation as defined in N.J.S.A. 40:56-66(c) for the Special Improvement District; and

**WHEREAS**, Metuchen Downtown Alliance submitted to the Mayor and Council a proposed budget for the Year 2017 for consideration and approval; and

**WHEREAS**, the Mayor and Council of the Borough of Metuchen deem it in the best interest of the Borough to introduce and approve the Metuchen Downtown Alliance proposed budget for 2017 for the Special Improvement District, and to fix the time and place for the holding of a public hearing upon the budget.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Borough of Metuchen that the following statements of revenues and appropriations shall constitute the Metuchen Downtown Alliance Budget for the Special Improvement District for the Year 2017:

**GENERAL REVENUE**

**ANTICIPATED REVENUE**

Borough Contribution	\$150,000.00
Amount to be raised by Special Improvement District Assessments	\$125,000.00
Miscellaneous Revenue	<u>\$ 11,500.00</u>
Total General Revenue	\$286,500.00

**APPROPRIATIONS**

**GENERAL APPROPRIATION**

**APPROPRIATIONS**

Operating

Salaries & Wages	\$77,400.00
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Other Expenses	<u>\$209,100.00</u>
Total General Appropriations	\$286,500.00

**BE IT FURTHER RESOLVED** that said Budget shall be published in the newspaper prior to the public hearing to be conducted on Monday, February 6, 2017 at 7:30 p.m. in the Council Chambers of Borough Hall as provided by law; and

**BE IT FURTHER RESOLVED** that at the public hearing on said Budget comments and objections to said Budget for the Year 2017 may be presented by Special Improvement District taxpayers, the Metuchen Downtown Alliance Members or other interested persons or entities.

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Metuchen that upon the final adoption of the Special Improvement District/Metuchen Downtown Alliance Budget set forth above, it shall constitute an appropriation for the purposes stated in the sums thereof as appropriations in the amount thereof.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-39**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPROVING SUBMISSION, PARTICIPATION AND ACCEPTANCE OF AN AWARD FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY FOR THE FEDERAL GRANT PROGRAM: COPS IN SHOPS**

**WHEREAS**, the Division of Alcoholic Beverage Control (ABC) is responsible for administering the Office of Juvenile Justice Delinquency Prevention (OJJDP) State Block Grant Program Enforcing the Underage Drinking laws; and

**WHEREAS**, the Borough of Metuchen Police Department wishes to apply to ABC and accept funds in the sum of \$1,800.00 in connection with a project entitled Cops in Shops Grant; Sub award number: AL-17-45-05-01; for the period of December 1, 2016 to June 15, 2017; and

**WHEREAS**, the Borough of Metuchen Police Department has reviewed said application and finds approval thereof to be in the best interests of the municipality/county; and

**WHEREAS**, said project is a joint project between the State of New Jersey, Department of Law & Public Safety and Borough of Metuchen Police Department for the purposes therein described.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen:

- (1) That as a matter of public policy the Borough of Metuchen Police Department wishes to participate with the State of New Jersey (ABC) to the greatest extent possible;
- (2) That the Division of Alcoholic Beverage Control (ABC) be requested to accept said application on behalf of the municipality/county; and
- (3) That the appropriate fiscal officer will accept the funds in connection with said project from the ABC and make disbursements in accordance with said application.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-40**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING C-3 SANITARY SEWER COLLECTION SYSTEM OPERATOR AS A BOROUGH OF METUCHEN EMPLOYEE**

**WHEREAS**, the Borough of Metuchen has a need to acquire the services of a C-3 Sanitary Sewer Collection System Operator; and

**WHEREAS**, the maximum amount of the contract is \$6,000.00 and funds will be available in 2017 Budget as evidenced by the Chief Financial Officer's Certification; and

**BE IT RESOLVED** by the Borough Council of the Borough of Metuchen that *Thomas Herits*, 29 Michael Drive, Metuchen, New Jersey 08840 is hereby appointed the C-3 Sanitary Sewer Collection System Operator for the Borough of Metuchen.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganizaion meeting held on January 1, 2017

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-41**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE OF OFFICE  
SUPPLIES – W.B. MASON**

**WHEREAS**, there exists a need to purchase **office supplies** for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

**WHEREAS**, this can be purchased through State Index #T-0052 and State Contract #88839 ; and

**WHEREAS**, said contract is in effect until May 6, 2018; and

**WHEREAS**, the maximum amount of the purchase of office supplies for the Borough of Metuchen is **\$10,000.00** and funds will be available in the 2017 budget as evidenced by the Chief Financial Officer's Certification of which **\$10,000.00** is certified from the 2017 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

**WHEREAS**, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to W.B, Mason

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017

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Susan D. Jackson  
Borough Clerk

**RESOLUTION 2017-42**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER-KENNETH  
VERCAMMEN**

**BE IT RESOLVED** by the Borough Council of the Borough of Metuchen that Kenneth Vercammen of Kenneth Vercammen & Associates be appointed as the Municipal Public Defender for the Borough of Metuchen with a term to expire December 31, 2016.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					KOSKOSKI				
GRAYZEL					MULDOON				
INSERRO					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2017.

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Susan D. Jackson, RMC  
Borough Clerk