

**BOROUGH OF METUCHEN COUNCIL MINUTES**  
**October 4, 2016**  
**7:30 PM**

The Regular Meeting of the Borough Council was held in the Council Chambers of Borough Hall on Tuesday, October 4, 2016.

The Meeting was called to order at 7:30 p.m. by Mayor Cammarano.

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and Star Ledger on January 4, 2016, posted in Borough Hall and on file in the Clerk's Office. All requirements of the "Open Public Meetings Act" have been satisfied.

The Invocation was given by Councilman Muldoon and followed by the Pledge of Allegiance.

Present were Councilmembers Inserro, Leibfried, Muldoon, Wallace, Council President Grayzel and Mayor Cammarano. Councilwoman Rasmussen was absent. Also present were Jennifer Maier, Borough Administrator, Denis Murphy, Esq. and Susan Jackson, Borough Clerk.

**Agenda Session**

Council President Grayzel made a motion to open the Agenda Session, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

Councilwoman Inserro received an email from a resident and followed the discussion on Facebook about the plan for bike lanes. She attended the public meeting that was held and would like for Mayor or the Borough Administrator to give clear details of the Complete Street plans.

Mayor Cammarano stated that the Complete Streets made recommendations for the Pedestrian/Bike Lanes. He understands that there are issues about parking on certain streets and other issues which was one of the reasons for holding the meeting. It was to present the recommendations and get feedback from the public. Currently the plans are only recommendations and all concerns and comments will be taken into account. The recommendations will still need to go through more review and when there is a decision on what is to be the final plan, there will be public meetings with plenty of notification to the public.

Councilman Leibfried asked for an update on the crosswalk lights at Oakland and Grove. Ms. Maier stated that the lights have been repaired. Councilman Leibfried asked that, in the future, parts be ordered and stored before there is an issue so the repairs can be made immediately. Also, he would like to have something on the website for the residents with a contact name and/or phone number to report outages or malfunctions of the crosswalks. Mayor Cammarano elaborated the website information should be developed to include questions and responses for many different concerns as to who to contact.

Council President Grayzel made a recommendation to amend the agenda to include R2016-239, Resolution Amending Resolution 2016-162 Authorizing Release of Street Opening Bond #2016-20 – 25 Pearl Street – Whippany Office Park, LLC to the Consent Agenda and remove Item C - Block Party/Street Closing request for Henry Street from the Communication Consent Agenda, second by Councilman Muldoon, with all in favor, motion carries, 5-0.

Councilman Muldoon made an announcement that Metuchen will be holding its first Pizza Throw down in Metuchen. It is being sponsored by Mt. Zion Lodge #135 at 438 Middlesex Avenue and supported by Metuchen Downtown Alliance. It is an event to raise money for the Masonic charities. All seven Metuchen pizzerias will be participating and donating the pizzas. The fee is \$10.00 and each ticket allows the person to a slice of pizza from each pizzeria, a soft drink and a ballot to cast their vote. The event will be held this Friday from 6:30 pm to 8:30 pm at the Masons' lodge at 438 Middlesex Avenue.

With no further actions taken Mayor Cammarano asked for a motion to close the agenda session.

Council President Grayzel made a motion to close the Agenda Session, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

### **Regular Meeting**

Introduction of MDA Executive Director Isaac Kremer

Councilwoman Inserro spoke briefly at the September 6<sup>th</sup> meeting stating that the MDA had made a decision and hired Isaac Kremer as the Executive Director. She asked Eric Berger, Chairperson of the MDA to introduce Mr. Kremer.

Mr. Berger introduced Mr. Kremer and spoke briefly about the transition Mr. Kremer and his family had to make moving from Kentucky to New Jersey. Yesterday was Mr. Kremer's first full day.

Mr. Kremer thanked everyone for the work that has been done to get to this point and recognized Mayor Cammarano for his leadership in setting a priority to make a Downtown Alliance and for making it a real driver for positive changes in the downtown now and for the future. He gave his work history. He stated the four things that MDA did last month, such as redesigning the MDA logo and is working on four more phases in October. The one big phase that the MDA is starting to promote is "Small Business Saturday" which will be the Saturday after Thanksgiving to help promote and bring people to shop Downtown.

Councilwoman Inserro said that the Council would be very interested in hearing his successful story of working with Billy Joel.

Councilman Muldoon stated that it is extremely exciting to finally have a MDA executive director in place and someone of Mr. Kremer's expertise and caliber. Mr. Muldoon is happy to see this move into the operational phase. Welcome and the best of luck.

Presentation for "Light Up Metuchen" by Jason Delia, Traffic and Transportation Committee. He spoke about a week long initiative that the committee will be running starting on October 5<sup>th</sup> and going until October 12<sup>th</sup>. This initiative, with the days getting darker earlier, is for the public can help report street lights that are out throughout town. The committee is asking the public to take walks and when they see a light out, take the pole number or note the cross streets and call PSE&G with the information. This information can be reported at [www.pseg.com/home/customer\\_service/outage\\_info/streetlight\\_out.jsp](http://www.pseg.com/home/customer_service/outage_info/streetlight_out.jsp) or call 1-800-436-7734 to report the outage.

Council President Grayzel made a motion to approve the Borough Council minutes of September 19, 2016 second by Councilman Leibfried, with all in favor, minutes were approved, 5-0.

### **Public Comment**

Mayor Cammarano opened Public Comment to any members of the public wishing to speak.

Angela Sielski, 180 Norris Avenue, Metuchen wanted to thank the Mayor for addressing the concerns for the Complete Street Plans that brought the residents out tonight and also to thank Ms. Maier for taking the time to sit down with her to discuss the concerns of the residents. She asked that the plans that were presented at the September 21<sup>st</sup> meeting at the High School be put on the website. She understands that the reasons that the map hasn't been put on the website yet but if it is possible to put it on with a disclaimer stating that the plans are still ongoing and changing it would be extremely helpful to the public.

Brigida Palladino, 131 Norris Avenue, Metuchen lives on the bend on Norris and the roadway is narrower there compare to the rest of the street and she has great concerns with children riding their bikes. Parking has always been an issue at the bend. Mayor Cammarano addressed the concerns for the safety of the kids that already ride their bikes on Norris.

Alisa Schleif, 28 Dorian Road, Metuchen thanked the Council for addressing the parking concerns of the residents in the area. She appreciates everything the bike/walk Metuchen and the Traffic and Transportation Committee do for the Borough. She would like to see each resident notified when there is something that affects them directly and to give as much notice as possible. Mayor Cammarano addressed this issue.

Germaine Wyetzner, 64 Norris Avenue, Metuchen thanked Councilwoman Inserro for addressing her email. She also thanked Ms. Maier for returning her phone call and taking the time to talk to her. Her concern is the lack of communication to the community. There are people who aren't connected through social media and there has to be other forms of communication.

Lauren Howitt, 78 Norris Avenue, Metuchen thanked the Council for addressing the residents' concerns even before the residents voiced their concerns. It is very important to get the word out to all the residents of the Borough.

Councilman Muldoon addressed the communication issue. He does agree that more communication is a good thing but he believes that people are misunderstanding the work that has been done to this point. This concept is nowhere near ready for the Council to take action on the proposed plan. This project was to work with the planner to come up with some proposed options for implementing the Complete Street Policy with the goal of improving public safety, making it easier and safer for pedestrians, bicyclists and motorists to move around Metuchen. The idea is to come up with recommendations to work toward these goals. The Planner will present a final recommendation plan and then the Council will take in all the considerations and determine the best way to implement the Complete Street Policy.

Councilwoman Inserro suggested that a meeting should be set again at the Senior Center during the daytime to allow the seniors to attend.

Council President Grayzel suggested that the best way to communicate is for the residents to come out to the public meetings. He realizes that it is tough because of schedules but it really has an impact when residents come to the meetings and voice their opinions.

Daniel Lebar, 581 Middlesex Avenue, Metuchen spoke on the lighting issues that Traffic and Transportation has addressed. He made a suggestion that the lights be adjusted to accommodate the change in darkness. Some of the overhead lamps have dead spots and thinks that it would be useful to test the lighting and get PSE&G to add the correct lighting. Ray Douglas and Mr. Lebar would like Mr. Douglas' three issues to be addressed and finalized. He would like to welcome Isaac Kremer to the Borough. He is suggesting that Metuchen doesn't need more nail salons or eateries. In regards to communication, MEtv should be able to post tapes that are submitted by the public taken at meetings.

The last item is that there is a political sign posted on the corner of Grove and Mason on property that he believes is owned by the school. He would like to know who to talk to about clearing out the sign. Mayor Cammarano stated that if it is in the public right-of-way it needs to be taken down but that Mr. Lebar needs to verify if the property is owned by the school and talk to them about having the sign removed.

Jack, Norris Avenue, Metuchen is a home owner with security system and is annoyed that he has to pay a fee to the Borough yearly to register his security system. He doesn't understand why he has to pay this fee. Mayor Cammarano addressed his concerns stating that this fee has been on the books for many years and it was imposed as an administrative fee. Mayor Cammarano will get more information and get back to Jack with more information.

Seeing no one else wishing to speak, Mayor Cammarano closed the Public Comment.

### **Ordinance – Public Hearing**

#### **Ordinance 2016-23**

Council President Grayzel asked for the presentation of Affidavit of Publication for Ordinance 2016-23.

Borough Clerk presented the affidavit of publication stating that said Ordinance 2016-23 has been published one time in the Home News Tribune according to Law on September 22, 2016.

Council President Grayzel moved that the affidavit of publication be received and filed, second by Councilwoman Inserro, with all favor, the motion carried, 5-0.

Council President Grayzel asked Borough Clerk to read Ordinance 2016-23 by title.

Borough Clerk read Ordinance 2016-23 by title only

Ordinance 2016-23	An Ordinance to Amend the Code of the Borough of Metuchen, Chapter 185, Entitled Vehicles and Traffic, Section 185-12 – Parking Time Limited on Certain Streets
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Mayor Cammarano opened the Public Hearing on Ordinance 2016-23.

Seeing no one wishing to speak, Mayor Cammarano closed Public Hearing.

Council President Grayzel made a motion to pass Ordinance 2016-23 on second reading and be published according to law, second by Councilman Leibfried.

Mayor Cammarano asked for a roll call vote.

Roll Call: Inserro, Leibfried, Muldoon, Wallace and Grayzel voted yes.

Ordinance 2016-23 was adopted, 5-0

### **ORDINANCE 2016-23**

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, CHAPTER 185, ENTITLED VEHICLES AND TRAFFIC, SECTION 185-12 – PARKING TIME LIMITED ON CERTAIN STREETS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Metuchen that the Police Department Code of the Borough of Metuchen be amended as follows:

SECTION 1. Chapter 185 of the Code of the Borough of Metuchen is hereby amended to add the following to Section 185-12. Parking Time Limited on Certain Streets:

<u>Street</u>	<u>Side</u>	<u>Location</u>
Grant Court	Both	Entire Length

SECTION 2. This ordinance shall take effect upon publication after final passage in accordance with law.

**Communications Consent Agenda – Items A, B, D & E**

Council President Grayzel made a motion to move Communication Consent Agenda, Items A, B, D & E, Councilman Leibfried second the motion, with all in favor, motion carried, 5-0

- A. Receive and Accept Traffic and Transportation Meeting Minutes of June 8, 2016
- B. Receive and Accept Arts Council Meeting Minutes of August 22, 2016.
- D. Receive and Accept Block Party/Street Closing Request for Dorian Road – October 15, 2016 – 3pm – 9pm
- E. Receive and Accept Resignation – Sara Weissblum – Accessibility Committee

**Other Communications**

Report of Chief Financial Officer of the Borough as to Award of Notes.

Council President Grayzel made a motion to accept the CFO's report, second by Councilman Leibfried, with all in favor, the motion passes, 5-0

**REPORT OF THE CHIEF FINANCIAL OFFICER OF THE BOROUGH AS TO AWARD OF NOTES**

In accordance with the provisions of the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) relating to the sale of Bond Anticipation Notes, Series 2016A, I hereby report to the Borough Council the result of the sale of Bond Anticipation Notes, Series 2016A of the Borough of Metuchen, in the County of Middlesex, New Jersey (the "Notes"). I received bids for the purchase of the Notes on September 21, 2016 and awarded the Notes on September 21, 2016 and hereby report to the Borough Council as follows:

Principal Amount of Series 2016A Notes:	\$2,412,850
Interest Rate Per Annum on Series 2016A Notes:	1.00%

Date of Maturity:	October 4, 2017
Purchase Price Received for Series 2016A Notes:	\$2,412,850.00
Name of Purchaser for Series 2016A Notes:	Amboy Bank

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of October, 2016.

### **Reports of Councilmembers**

Mayor Cammarano opened Reports of Councilmembers.

Council President Grayzel –

- Technology & Television Advisory Committee met and constructed a survey for the public input regarding the website, MEtv and Facebook page. This survey can be accessed online on the face page of the Borough's website. Please take a few moments to take the survey. It is important to get your feedback. The Committee will be at the Fair on Saturday, please stop by and fill out the survey at the booth.
- The Annual Metuchen Recreation Halloween Poster Painting Contest will be on Thursday, October 13, 2016. Deadline to register is October 11<sup>th</sup>. It is open to youngster from Kindergarten through the 4<sup>th</sup> grade. It will be held at Campbell School from 3:15pm to 4:15pm and the cost is \$7.00 per painter. The artists must provide their own smocks, assorted paint brushes, pencil and creative idea. The Recreation Commission will supply the paper and paints.
- The Accessibility Committee met and is in the process of putting together a presentation about why accessibility issues in business is important to create business and customers. They will be meeting with the Chamber of Commerce and other organizations to promote this. They will also have a booth at the Fair. Stop by and talk to the Accessibility Committee members for more information.

Councilwoman Inzerro –

- The Metuchen Municipal Alliance and Senior Commission will be meeting next week.
- The Metuchen Senior Fundraising arm will be having their annual fundraiser on Sunday, October 23<sup>rd</sup> at 1:00 pm at Metuchen High School. She would like to encourage people to come out and support the fundraising.

Councilman Leibfried –

- The Pool Commission and Library Board meetings will be held next week. He will have a full report at the next meeting.

Councilman Muldoon –

- He would like to add an agenda item for the October 17<sup>th</sup> Council meeting. The Parking Authority would like to make a presentation to the Borough Council and public regarding the proposed designs for the Wayfinding and Signage system that is under development. The firm that they have been working with is planning on being present to give the presentation of the designs for the gateway pedestrian/vehicular signs for Metuchen. It will also include information on initial thoughts of location, placements of the signs and some rough cost estimates to fabricate and install.

Councilman Wallace –

- No report at this time.

**Reports of Officers**

Denis Murphy, Esq. –

- No report at this time.

Jennifer Maier, Administrator –

- No report at this time.

**Report of Mayor –**

- No report at this time.

**New Business – Resolutions 2016-232 through 2016-237**

Council President Grayzel moved New Business Consent Agenda – Resolution 2016-232 through R2016-237 and R2016-239, second by Councilman Leibfried, with all in favor, motion carried, 5-0

**RESOLUTION 2016-232**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION NJS 40A:4-87 – CLEAN COMMUNITIES GRANT**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2016 in the sum of \$30,890.03, which is now available from the New Jersey Solid Waste Administration, for a Clean Communities Grant in the amount of \$30,890.03; and

**BE IT FURTHER RESOLVED**, that the like sum of \$30,890.03 is hereby appropriated under the caption New Jersey Solid Waste Administration for a Clean Communities Grant; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from New Jersey Solid Waste Administration for a Clean Communities Grant in the amount of \$30,890.03.

**RESOLUTION 2016-233**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
NJS 40A:4-87 – DOH COMMUNITIES GET ACTIVE PROJECT GRANT**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2016 in the sum of \$3,000.00, which is now available from the New Jersey Prevention Network, Inc. for a DOH Communities Get Active Project Grant in the amount of \$3,000.00, with a grant period of 7/1/16 to 6/30/16; and

**BE IT FURTHER RESOLVED**, that the like sum of \$3,000.00 is hereby appropriated under the caption New Jersey Prevention Network, Inc. for a DOH Communities Get Active Project Grant; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from New Jersey Prevention Network, Inc. for a DOH Communities Get Active Project Grant in the amount of \$3,000.00.

**RESOLUTION 2016-234**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO CANCEL, AND APPLY 2016 TAXES**

**WHEREAS**, a successful County Tax Appeal judgment was awarded to each of the block and lot parcels described below, changing the assessed values for 2016 as follows; and

**WHEREAS**, the reduction in taxes can be applied to the open tax balance due for 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to reduce the 2016 tax billings on the following properties due to the successful County Tax Appeals including amendments, in the amount of \$6,975.93.

Block/Lot/Qual	Address	Assessment Reduction	Total Tax Reduction	Reduction to 2016 Levy
46/58	51, 55-65 Liberty Street	65,000	3,750.50	3,750.50
96/2	141 Oak Avenue	17,000	980.90	980.90
117/63	505 Middlesex Avenue	2,400	138.48	138.48

176.1/3	52 Grove Avenue	24,200	1,396.34	1,396.34
176.1/22	59 Upland Avenue	12,300	709.71	709.71
	<b>TOTALS</b>		<b>6,975.93</b>	<b>6,975.93</b>

**RESOLUTION 2016-235**

*Borough of Metuchen  
 County of Middlesex  
 State of New Jersey*

**RESOLUTION TO TRANSFER 2016 TAXES DUE TO PARCELS AFFECTED BY  
 SUBDIVISION, LAND BOUNDARY CHANGES OR COMBINING PARCELS**

**WHEREAS**, a parcel was affected by subdivision, boundary changes or combining parcels where parcels are being created or eliminated, and

**WHEREAS**, the new parcel is billed in the third quarter 2016 for one-half year tax, and one-half year tax in the fourth quarter, and

**WHEREAS**, payments for quarters one and two on the affected parcel are credited to the original block and lot, and

**WHEREAS**, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2016 tax payments on the following properties due to subdivision, boundary changes or combining parcels where parcels are being created or eliminated, in the amount of \$14,474.55.

Block/Lot/Qual	Address	Owner	Amount to Transfer	Quarter of Transfer
134/60.1	392 Amboy Ave	Aros Investments & Greenway Village	(7,237.28)	1/2016
134/60.1	392 Amboy Ave	Aros Investments & Greenway Village	(7,237.27)	2/2016
134/60.011	398-400 Amboy Ave	Aros Investments & Greenway Village	14,474.55	4/2016

**RESOLUTION 2016-236**

*Borough of Metuchen  
 County of Middlesex  
 State of New Jersey*

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE LIEN**

**WHEREAS**, the Tax Collector received the necessary amount to redeem the following Tax Sale Certificates on the following properties:

<u>Cert #</u>	<u>Block/Lot</u>	<u>Address</u>	<u>Lienholder</u>
15-00011	208/5	236 Main Street	MTAG Cust for Empire Tax VII
15-00012	208/9.3	228 Main Street	MTAG Cust for Empire Tax VII

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel these liens from the municipal record.

**RESOLUTION 2016-237**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO REVIEW AND, IF ACCEPTABLE, APPROVE, ENDORSE AND EXECUTE THE DEPARTMENT OF ENVIRONMENTAL PROTECTION DOCUMENTS FOR THE TREATMENT WORKS APPLICATION (TWA) FOR THE DISTRICT AT METUCHEN DEVELOPMENT PROJECT FOR THE PROPERTY LOCATED AT BLOCK 83, LOT 24.01 (PHASE II OF THE PROJECT)**

**WHEREAS**, the District at Metuchen, LLC and Bluestone 31<sup>st</sup> Street, LLC., as Tenants in Common and the District at Metuchen II, LLC are the Developers of property within the Borough of Metuchen; and

**WHEREAS**, the Developers have submitted for review and approval to the Borough of Metuchen its TWA Application to the Department of Environmental Protection for Phase II of its Development Project; and

**WHEREAS**, Menlo Engineering Associates, Engineer for the Developers, has submitted documents for an Application for the Treatment Works Approval to serve the Phase II of the Development Project; and,

**WHEREAS**, Phase II of the Project consists of 80 residential units and 12,238 SF of Non Residential Square Footage producing 15,699 GPD (gallons per day) of estimated sanitary sewer flow; and,

**WHEREAS**, the DEP forms require the Signature of an Authorized Representative of the Borough; and,

**WHEREAS**, the Governing Body of the Borough of Metuchen has reviewed the request and has agreed to have the Borough Engineer review the Developers' TWA Application and if acceptable to approve and execute the documents on behalf of the Borough of Metuchen.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen, County of Middlesex that it hereby authorizes, designates and directs the Borough Engineer, to review and if acceptable, approve and endorse the TWA Application for Phase II of the District at Metuchen Development Project, specifically for the property known as Block 83, Lot 24.01; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council that it hereby authorizes Tom Herits of Maser Consulting, P.A., the Borough Engineer, upon his approval of the Developers' complete TWA Application, to execute and endorse the necessary NJDEP documents associated with the sanitary sewer system for Phase II of the Project, on behalf of the Borough of Metuchen's Governing Body.

**RESOLUTION 2016-239**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AMENDING RESOLUTION 2016-162 AUTHORIZING RELEASE OF STREET  
OPENING BOND #2016-20 – 25 PEARL STREET – WHIPPANY OFFICE PARK, LLC**

**WHEREAS**, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Whippany Office Park, LLC as the required Performance Guarantees for Street Opening Bond #2016-20 – 25 Pearl Street and

**WHEREAS**, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

**WHEREAS**, the Director of Public Works advises it is in order to release the monies previously deposited,

**NOW, THEREFORE, BE IT RESOLVED**, by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Whippany Office Park, LLC, 100 Passaic Avenue, Fairfield, New Jersey 07004 as recommended by the Director of Public Works.

**Other New Business**

Council President Grayzel made a motion to approve R2016-238; authorizing the Payment of the Bill List in the amount of \$3,800,433.26, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

**RESOLUTION 2016-238**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$3,800,433.26**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify





1. Section I, Group I is hereby amended by deleting the existing minimum and maximum ranges and titles and replacing them with the following:

A. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<b><u>POSITION</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Pump Operator	\$27.40	28.61
Maintenance Repairman	27.20	28.39
Master Mechanic	26.98	28.17
Heavy Equipment Operator	26.98	28.17
Head Forestry	26.56	28.17
Assistant Equipment Operator	26.05	27.20
Forestry	26.05	27.20
Assistant Mechanic	26.05	27.20
Assistant Pump Operator	26.05	27.20
Parks Worker	26.05	27.20
Drivers	25.21	26.32
Custodians	24.86	25.97
Laborer	24.47	25.56

The base rate of compensation of each employee as determined by the collective bargaining agreement shall be within the respective hourly rate as set forth in this Ordinance.

Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matter related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

B. The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

<b><u>Position</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Sergeant	92,691	99,089
Detective	87,537	93,580
Patrolman	41,401	90,713

Additional compensation by way of Corporal assignment, holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

C. The salary range of compensation for the administrative employees hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<b><u>RANGE</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>	
3	\$18,000	\$42,000	Clerk Typist, Secretary, Deputy Court Administrator, Office Assistant,
4	\$19,000	\$41,000	Telecommunications Operator
6	\$20,000	\$50,000	Accounting/Tax Clerk, Library Assistant II

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7	\$21,000	\$51,000	Head Telecommunications Operator, Library Assistant I
8	\$26,000	\$54,000	Children's Librarian, Adult Services Librarian
9	\$33,000	\$58,000	Assistant Administrator, Reference Librarian
11	\$41,000	\$80,000	Library Director

2. Section I, Group II is hereby amended by deleting the existing salary and titles and replacing them with the following:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Video Coordinator	\$ 10.00	\$ 30.00	hour
Asst. Video Coordinator	\$ 10.00	\$ 18.00	hour
Bus Drivers	\$ 10.00	\$ 17.00	hour
Pages and Junior Assistants	\$ 7.25	\$ 18.00	hour
Library Bookkeeper	\$ 20.00	\$ 22.00	hour
Library Intern/Child Services	\$ 22.00	\$ 26.00	hour
Young Adult Librarian	\$ 26.00	\$ 29.00	hour
Part-Time Clerk and Secretaries	\$ 8.00	\$ 20.00	hour
Construction Official	\$ 50.00	\$ 100.00	day
Plumbing Subcode Official	\$ 30.00	\$ 40.00	day
Plumbing Inspector	\$ 90.00	\$ 110.00	day
Electrical Subcode Official	\$ 30.00	\$ 40.00	day
Electrical Inspector	\$ 90.00	\$ 110.00	day
Fire Subcode Official	\$ 28.00	\$ 38.00	day
Fire Inspector	\$ 86.00	\$ 104.00	day
Bulding Subcode Official	\$ 30.00	\$ 40.00	day
Building Inspector	\$ 90.00	\$ 110.00	day
Alternate Subcode Officials	\$ 28.00	\$ 40.00	day
Alternate Inspectors	\$ 86.00	\$ 110.00	day
Janitors, Firehouse	\$ 1,000	\$ 4,500	year
Fire Official	\$ 3,000	\$ 12,000	year
Fire Inspectors	\$ 3,000	\$ 10,000	year
Office of Emergency Management			
Director	\$ 6,000	\$ 9,000	year
Registrar	\$ 3,000	\$12,000	year
Deputy Registrar	\$ 1,000	\$ 6,000	year
School Crossing Guards	\$ 10.00	\$ 16.00	hour
Municipal Alliance Coordinator	\$ 5,000	\$ 8,000	year
C-3 Sanitary Sewer Collection System Operator	\$ 6,000	\$ 8,000	year

3. Section I, Group III is hereby amended by deleting the existing salary ranges and titles and replacing with the following:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Tennis Instructor	\$9.00	\$15.00	hourly
Tennis Director	\$75.00	\$85.00	hourly
Art Director	\$50.00	\$75.00	hourly
Cooking Director	\$40.00	\$50.00	hourly

Field Hockey Director	\$30.00	\$40.00	hourly
Field Hockey Coach	\$20.00	\$30.00	hourly
Field Hockey Referees	\$10.00	\$15.00	per game
Drama Director	\$50.00	\$75.00	hourly
T-ball/Softball Instructor	\$15.00	\$30.00	hourly
Field Hockey Instructors	\$ 8.00	\$20.00	hourly
Camp Director	\$10.45	\$20.00	hourly
Recreation Specialist	\$ 7.25	\$10.00	hourly
Senior Counselor	\$ 8.25	\$ 9.25	hourly
Recreation Assistant	\$ 7.25	\$ 8.25	hourly
Junior Counselor	\$ 7.25	\$ 8.25	hourly
Camp Director	\$18.00	\$25.00	hourly
Wrestling Counselor	\$ 200	\$ 300	weekly
Sports Program Director	\$ 600	\$ 700	weekly
Wrestling Trainer	\$ 300	\$ 350	weekly
Soccer Camp Director	\$ 725	\$ 850	weekly
Soccer Counselor	\$ 150	\$ 400	weekly
Soccer Trainer	\$ 350	\$ 550	weekly
Track Camp Director	\$ 550	\$ 800	weekly
Track Advisor	\$ 500	\$ 600	weekly
Track Specialist	\$ 300	\$ 500	weekly
Basketball Director	\$ 600	\$ 750	weekly
Umpires	\$30.00	\$ 50.00	game

4. Section I, Group IV is hereby amended by deleting the existing salary ranges and replacing with the following:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Pool Manager	\$6,000	\$10,500	season
Assistant Managers	\$3,500	\$ 8,300	season
Aquatics Director	\$2,000	\$ 4,000	season
Head Swim Team Coach	\$2,000	\$ 3,500	season
Assistant Swim Team Coach	\$2,000	\$ 3,000	season
Swim Team Assistant	\$ 300	\$ 1300	season
Head Diving Coach	\$1,000	\$ 2,500	season
Assistant Diving Coach	\$1,000	\$ 2,000	season
Activities Director	\$1,000	\$ 2,000	season
Lifeguard	\$ 6.75	\$ 9.00	hour
Senior Lifeguard	\$ 7.75	\$ 10.00	hour
Head Lifeguard	\$ 8.50	\$ 11.00	hour
Head Maintenance	\$ 8.00	\$ 11.00	hour
Maintenance	\$ 5.75	\$ 7.50	hour
Photo Staff	\$ 5.15	\$ 7.00	hour
Swim Instructor	\$ 5.15	\$ 7.00	hour
Gate/Game Attendants	\$ 5.15	\$ 7.50	hour
Head Gate/Game Attendants	\$ 8.00	\$ 8.50	hour

5. Section I, Group V is hereby amended by deleting the existing salary ranges and replacing with the following:

<u>RANGE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>POSITION</u>
19	\$30,000	\$52,000	Administrative Secretary
21	\$32,000	\$63,000	Administrative Officer
25	\$43,000	\$74,000	Borough Clerk, Court Administrator
29	\$48,000	\$84,000	Recreation Director, Tax Assessor, Senior Citizen Director
30	\$50,000	\$90,000	Public Works Supervisor
33	\$53,000	\$115,000	Lieutenant/DPW Supt.
35	\$58,000	\$120,000	Police Captain, Chief Financial Officer/Tax Collector, Public Works Director
36	\$63,000	\$123,000	Borough Engineer
38	\$68,000	\$130,000	Chief of Police
40	\$73,000	\$137,000	Borough Administrator

6. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

7. No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

8. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

9. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

10. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2015.

### **Public Session**

Mayor Cammarano opened Public Session to anyone wishing to speak on new items only.

Daniel Lebar, 581 Middlesex Avenue, Metuchen asked about R2016-237 and what this means for that area as to what the Treatment Works involves. Is it a substation? Mr. Murphy explained that this is a required application with the DEP and this resolution gives the authorization to the Borough Engineer to review and improve and if appropriate to endorse the TWA application to the DEP.

Seeing no one else wishing to speak, Mayor Cammarano closed the Public Session.

### **Adjournment**

Borough Council Meeting  
October 4, 2016

Council President Grayzel made a motion to adjourn the meeting, second by Councilman Leibfried, with all in favor; the meeting was adjourned at 8:24 pm, 5-0.

Respectfully Submitted,

Susan D. Jackson, RMC  
Metuchen Borough Clerk