

**BOROUGH OF METUCHEN COUNCIL AGENDA**  
**REGULAR MEETING FEBRUARY 1, 2016 AT 7:30 PM**

Announcement of Meeting, Invocation, Pledge of Allegiance, and Roll Call.

**AGENDA SESSION**

**REGULAR MEETING**

1. Kate Masey – presentation of Family Arts of Metuchen’s winter programs
2. Discussion - 2016 June Bug Dates
3. Approve Council Meeting Minutes of January 19, 2016

**PUBLIC COMMENT**

**ORDINANCE – PUBLIC HEARING**

Ordinance 2016-01	An Ordinance Amending Chapter 37 Entitled "Police Department", Article 7 Entitled "Regulations", Section 102 Entitled “Rate of Compensation for Officers Assigned” of the Revised Ordinances of the Borough of Metuchen.
Ordinance 2016-02	An Ordinance Amending and Supplementing Ordinance No. 92-25 Establishing Salary Ranges
Ordinance 2016-03	An Ordinance Authorizing an Emergency Appropriation N.J.S.A. 40A:4-53 Preparation of an Approved Tax Map
Ordinance 2016-04	An Ordinance Amending Chapter 37 of the Code of the Borough of Metuchen Entitled “Police Department” to Designate the Mayor of the Borough of Metuchen as the “Appropriate Authority” Pursuant to N.J.S.A. 40A:14-118
Ordinance 2016-05	An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, to Amend Certain Application, License and Permit Fees.



## APPOINTMENTS

Carol Pepe – Metuchen Municipal Alliance ((appointed by the Mayor, with Council confirmation)

## ORDINANCES – INTRODUCTION

Ordinance 2016-06

Ordinance Amending and Replacing Chapter 222 of the Code of the Borough of Metuchen, Entitled, “Noise”

## COMMENTS FROM THE PUBLIC ON NEW BUSINESS MATTERS ONLY

## ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

**ORDINANCE 2016-01**

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, CHAPTER 37 ENTITLED “POLICE DEPARTMENT”, PART III ENTITLED “OFF DUTY POLICE WORK” §37-102 ENTITLED “RATE OF COMPENSATION FOR OFFICERS ASSIGNED” TO AMEND CERTAIN FEES**

**BE IT ORDAINED** by the Borough Council of the Borough of Metuchen as follows:

**Section 1.** Section 37—102 of Chapter 37, Police Department, of the Code of the Borough of Metuchen, is hereby amended to change the license fees to read as follows:

37-102.

A. Traffic Duty or outdoor work:

- |   |                                      |
|---|--------------------------------------|
| (1) Between the hours of 6:00 a.m. and 6:00 p.m. (weekdays)                     | \$75.00 per hour<br>(4-hour minimum) |
| (2) Between the hours of 6: p.m. and 6:00 a.m. or Saturday and Sunday (all day) | \$85.00 per hour<br>(4-hour minimum) |
| (3) Security or indoor work   | \$45.00 per hour<br>(3-hour minimum) |

B. Minimum hours of compensation:

- (1) No Change
- (2) No Change
- (3) If the Borough is notified less than 16 hours before the contract is to begin, an emergency rate of \$10 per hour will be added to the normal rate.
- (4) No Change
- (5) No Change

**Section 2.** Section 37-102 of Chapter 37, Police Department, of the Code of the Borough of Metuchen, is hereby amended to add the following:

Contractor shall pay the Borough of Metuchen the sum of twelve-dollars (\$12.00) per hour for each vehicle required for off duty use.

BE IT FURTHER ORDAINED by the Council of the Borough of Metuchen that this ordinance and requirement thereof shall take effect after passage and publication as required by law.

Introduction: January 19, 2016

Date of Publication of Introduction: January 23, 2019

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED				X	MULDOON	X			
GRAYZEL	X				RASMUSSEN	X			
INSERRO	X				WALLACE	X			
MOTION	GRAYZEL				SECOND	RASMUSSEN			
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

By: \_\_\_\_\_  
 Peter Cammarano  
 Mayor

**ORDINANCE 2016-02**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 92-25  
ESTABLISHING SALARY RANGES AND REMOVING THE POSITION OF  
MUNICIPAL PROSECUTOR FROM THE SALARY ORDINANCE OF THE  
BOROUGH OF METUCHEN EFFECTIVE JANUARY 1, 2016.**

**[STATEMENT OF PURPOSE: TO AMEND THE MINIMUM AND MAXIMUM WAGE  
RANGES FOR CERTAIN BOROUGH EMPLOYEES AND TO REMOVE THE  
POSITION OF MUNICIPAL PROSECUTOR FROM THE SALARY ORDINANCE]**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Metuchen that Ordinance No. 92-25 as amended and supplemented be further amended as follows:

1. **SECTION I, GROUP II**, the minimum and maximum ranges for the Municipal Court Judge, Municipal Prosecutor and Municipal Public Defender are hereby amended as follows:

Position	Minimum	Maximum	Per
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Prosecutor	\$13,000	\$25,000	Yearly
Municipal Public Defender	\$ 7,500	\$17,500	Yearly

**BE IT FURTHER ORDAINED** by the Mayor and Council that Ordinance No. 92-25 is hereby amended effective January 1, 2016 removing and deleting the position of Municipal Prosecutor from the Salary Ordinance of the Borough; and

2. **SECTION I, GROUP II**, is hereby amended effective January 1, 2016 deleting the following title and minimum and maximum ranges from the Salary Ordinance of the Borough of Metuchen:

Position	Minimum	Maximum	Per
Municipal Prosecutor	\$13,000	\$25,000	Yearly

**BE IT FURTHER ORDAINED** by the Mayor and Council that § 13-12 of the Code of the Borough of Metuchen, entitled “Compensation.” relating to the Municipal Court Prosecutor shall be amended to state as follows:

§ 13-12 Compensation

The Municipal Court Prosecutor shall be compensated either on an hourly, per diem, annual or other basis as the governing body of the Borough shall provide either by way of contractual agreement or as provided for in the current Salary Ordinance of the Borough.

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that Salary Ordinance No. 92-25 and all subsequent amendments thereto, including but not limited to Ordinance No. 2015-17 shall remain in full force and effect unless specifically amended or revised herein; and

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that this ordinance shall take effect after its publication according to law

Introduction: January 19, 2016  
 Date of Publication of Introduction: January 23, 2016

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED				X	MULDOON	X			
GRAYZEL	X				RASMUSSEN	X			
INSERRO	X				WALLACE	X			
MOTION	GRAYZEL				SECOND	RASMUSSEN			
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 19, 2016

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

By: \_\_\_\_\_  
Peter Cammarano  
Mayor

**ORDINANCE 2016-03**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY  
APPROPRIATION IN THE AMOUNT OF \$49,500 FOR THE PREPARATION OF AN  
APPROVED TAX MAP FOR THE BOROUGH OF METUCHEN PURSUANT TO  
N.J.S.A. 40A:4-53**

**BE IT ORDAINED** by the Borough of Metuchen Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, as follows:

**Section 1.** Pursuant to the Local Budget Law of New Jersey, and in particular *N.J.S.A. 40A:4-53*, a special emergency appropriation in the amount of \$49,500 is hereby authorized and made for the purpose of the preparation of an approved tax map for the Borough of Metuchen, in the County of Middlesex, New Jersey (the “Borough”).

**Section 2.** The Borough is hereby authorized to finance such appropriation from surplus funds available or by issuing special emergency notes from time to time in accordance with the provisions of *N.J.S.A. 40A:4-55*, all as shall be determined by and pursuant to a resolution or resolutions of the Borough to be hereafter adopted. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to *N.J.S.A. 40A:4-55*.

**Section 3.** In accordance with the requirements of *N.J.S.A. 40A:4-53*, a copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

**Section 4.** This ordinance shall take effect after publication after final adoption, as provided by law.

Introduction: January 19, 2016  
Date of Publication of Introduction: January 23, 2016

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED				X	MULDOON	X			
GRAYZEL	X				RASMUSSEN	X			
INSERRO	X				WALLACE	X			
MOTION	GRAYZEL				SECOND	RASMUSSEN			
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

Adopted:  
Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

BOROUGH OF METUCHEN

By: \_\_\_\_\_  
Peter Cammarano  
Mayor

**ORDINANCE 2016-04**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**ORDINANCE AMENDING CHAPTER 37 OF THE CODE OF THE BOROUGH OF METUCHEN ENTITLED “POLICE DEPARTMENT” TO DESIGNATE THE MAYOR OF THE BOROUGH OF METUCHEN AS THE “APPROPRIATE AUTHORITY” PURSUANT TO N.J.S.A. 40A:14-118**

**WHEREAS**, the Borough of Metuchen has established a Police Department pursuant to N.J.S.A 40A:14-118 as is set forth in Chapter 37 of the Code of the Borough of Metuchen;

**WHEREAS**, pursuant to N.J.S.A. 40A:14-118 a municipality shall provide for a line of authority relating to the police function and for the adoption and promulgation by the appropriate authority of rules and regulations for the government of the force and for the discipline of its members;

**WHEREAS**, the Code of the Borough of Metuchen currently designates the Borough Administrator to serve as the “Appropriate Authority” of the Police Department;

**WHEREAS**, pursuant to N.J.S.A 40A:14-118 a municipality may elect to have the Mayor of the Borough of Metuchen serve as the Appropriate Authority;

**WHEREAS**, the Council of the Borough of Metuchen believes that the designation of the Mayor of the Borough of Metuchen as the Appropriate Authority will allow the Borough to achieve greater efficiencies and will improve the communications and oversight of the Police Department with the governing body;

**WHEREAS**, the Council of the Borough of Metuchen deems it in the best interest of the residents to amend Chapter 37 of the Code of the Borough of Metuchen, entitled, “Police Department” to designate the Mayor of the Borough of Metuchen as the Appropriate Authority, pursuant to N.J.S.A. 40A:14-118.

**NOW THEREFORE BE IT ORDAINED** by the Council of the Borough of Metuchen that it hereby amends Chapter 37 the Code of the Borough of Metuchen entitled, “Police Department” designating the Mayor of the Borough of Metuchen as the “Appropriate Authority” of the Police Department pursuant to N.J.S.A. 40A:14-118; and

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that it hereby specifically amends § 37-5 entitled “Responsibilities” and § 37-88 entitled, “Disciplinary actions” to read as follows:

**§ 37-5 Responsibilities**

A. The Chief of the Police Department shall be the executive head of the police force, and he or she shall be directly responsible to the appropriate authority for the efficiency and routine day-to-day operations thereof, and he or she shall, pursuant to policies established by the appropriate authority, and in accordance with the statutory mandate of *N.J.S.A. 40A:14-118*:

(1) Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.

(2) Have, exercise and discharge the functions, powers and duties of the force.

(3) Prescribe the duties and assignments of all subordinates and other personnel.

(4) Delegate such of his or her authority as he or she may deem necessary for the efficient operation of the force to be exercised under his or her direction and supervision.

B. Report at least monthly to the appropriate authority in such form as shall be prescribed by such authority on the operation of the force during the preceding month and make such other reports as may be requested by such authority. The Mayor of the Borough of Metuchen is designated as the appropriate authority for all matters relating to the police function. The Mayor of the Borough of Metuchen shall, from time to time, adopt, revise and amend the rules and regulations for the government of the Police Department and for the discipline of its members.

[Amended 8-16-2010 by Ord. No. 2010-15]

C. Nothing herein contained shall prevent the appointment by the governing body of such committees or commissions as shall be necessary to conduct investigations of the operation of the police force, which committees or commissions shall have such powers of inquiry as the governing body deems necessary to conduct any such hearing or investigation as authorized by law. [Added 8-16-2010 by Ord. No. 2010-15]

### **§ 37-88 Disciplinary actions.**

Any member of the Police Department may be suspended, removed, fined or reduced from his or her office or employment therein for just cause only after written charges of the cause of complaint shall have been preferred against such employee of the Police Department, signed by the person making such charges, filed in the office of the Chief of Police, and served upon the member charged. The member charged may request a hearing on the charges and will receive an opportunity to make his or her defense, if any he or she has, or chooses to make, as provided by law; provided, however, that for any dereliction of duty by a member of the Police Department for which a penalty less than suspension, removal, fine, or reduction from office or employment, as may be appropriate, the Chief of Police may impose such appropriate penalty. The Mayor of the Borough of Metuchen, or his or her designee, shall sit as Hearing Officer for the Borough on any complaint against a permanent member of the Police Department charging a violation of *N.J.S.A. 40A:14-147* or violation of the internal rules and regulations of the Police Department and on which is sought a suspension, removal, fine or demotion. In the event the Mayor does not act as Hearing Officer, the individual so designated to hear the disciplinary matter shall, at the conclusion of the hearing, forward his/her findings

and recommendations to the Mayor who shall make the final determination. The Mayor's decision shall be reviewable only as provided by N.J.S.A. 40A:14-150, as amended from time to time. In the event an individual not employed by the Borough is considered by the Mayor to act as the Hearing Officer, the alternate Hearing Officer shall be appointed by the Borough Council.

**BE IT FURTHER ORDAINED** by the Borough Council of the Borough of Metuchen that all Borough officials, employees and agents shall take all necessary actions to in order to effectuate the within Ordinance.

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable.

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that this ordinance shall take effect after passage and publication as required by law.

Introduction: January 19, 2016  
 Date of Publication of Introduction: January 23, 2016

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED				X	MULDOON	X			
GRAYZEL	X				RASMUSSEN	X			
INSERRO	X				WALLACE	X			
MOTION	GRAYZEL				SECOND	RASMUSSEN			
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

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\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				

MOTION		SECOND	
X – INDICATES VOTE	AB- ABSENT	NV- NOT VOTING	

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\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

By: \_\_\_\_\_  
 Peter Cammarano  
 Mayor



Adopted:

Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED									
GRAYZEL									
INSERRO									
MOTION									
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

BOROUGH OF METUCHEN

By: \_\_\_\_\_  
Peter Cammarano  
Mayor

**RESOLUTION 2016-49**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AMENDING R2016-47 AUTHORIZING RELEASE OF  
PERFORMANCE BOND GUARANTEE (PG14-1032) – ST. JOSEPH HIGH  
SCHOOL – BLOCK 2, LOT 1**

**WHEREAS**, St. Joseph High School, has requested a refund of the performance bond for site improvements on Block 2, Lot 1 located at 145 Plainfield Avenue, Metuchen; and

**WHEREAS**, the Borough Engineer in a letter dated October 23, 2015 and December 30, 2015 and Borough Zoning Official in a letter dated October 23, 2015 has reported that the contract has been completed in an acceptable manner; and

**WHEREAS**, DW Smith Associates, LLC recommends the full release of the Performance Guarantee in the amount of \$27,000.00 plus interest (Cash Bond – PG14-1032) posted on May 19, 2015; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the Chief Financial Officer and Borough Clerk are hereby authorized and directed to release said Performance Bond in the amount of \$27,000.00 plus interest (Cash Bond – PG14-1032) as recommended and directed by the Borough Engineer and Borough Zoning Officer to St. Joseph High School, 145 Plainfield Avenue, Metuchen, NJ 08840 upon final approval of the Borough Administrator and Legal Counsel.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-50**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$49,500 FOR THE PREPARATION OF AN APPROVED TAX MAP FOR THE BOROUGH OF METUCHEN PURSUANT TO N.J.S.A. 40A:4-53**

**WHEREAS**, it has been found necessary to make an emergency appropriation to meet certain extraordinary expenses to be incurred by the preparation of an approved tax map for the Borough of Metuchen; and

**WHEREAS**, Ordinance 2016-3 has been adopted creating a special emergency appropriation of \$49,500.00 to meet certain extraordinary expense to be incurred for the purpose of the preparation of an approved tax map and no adequate provision was made in the 2016 budget for the aforesaid purpose, and *N.J.S.A. 40A:4-53* provides for the purpose above mentioned, and

**WHEREAS**, *N.J.S.A. 40A:4-53* provides that it shall be lawful to make such appropriation, which appropriation and/or the “special emergency notes” issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than two-thirds of all governing body members affirmatively concurring) by the Borough Council of the Borough of Metuchen in the County of Middlesex, New Jersey, in accordance with the provisions of *N.J.S.A. 40A:4-55* that:

1. An emergency appropriation is hereby made for the preparation of approved tax maps in the total amount of \$49,500.00.
2. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$9,900.00.
3. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
LEIBFRIED					MULDOON					
GRAYZEL					RASMUSSEN					
INSERRO					WALLACE					
MOTION					SECOND					
X – INDICATES VOTE					AB- ABSENT			NV- NOT VOTING		

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-51**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AMENDING CERTAIN SALARIES**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that the pay of each officer and employee whose pay range is established under Ordinance 92-25 and amendments thereto and who is not covered by a collective bargaining agreement is hereby set for the calendar year commencing January 1, 2016 as follows:

**GROUP I - LIBRARY PERSONNEL**-Salary adjustment and increase per Library Board

**GROUP II - PART TIME OFFICERS AND EMPLOYEES**

<b>A.</b>	Councilmembers	\$ 1,200/yr.
	Mayor	\$ 2,000/yr.
	Library Personnel	Per Library Board
	Municipal Judge	\$25,000/yr
	Public Defender	\$15,000/yr
	Registrar	\$10,000/yr
	Deputy Registrar	\$ 4,000/yr
	Municipal Alliance Coordinator	\$ 5,000/yr.
	C-3 Sanitary Sewer Collection System Operator	\$ 6,000/yr
	Office of Emergency Management Coordinator	\$ 6,000/yr

**B.** 2.0% increase on 2014 base salary:

Video Coordinator	Fire Subcode Official
Asst. Video Coordinator	Fire Inspectors
Bus Drivers	Building Subcode Official
Part-Time Clerk and Secretaries	Building Inspector
Construction Official	Alternate Subcode Official
Plumbing Subcode Official	Alternate Inspectors
Plumbing Inspector	Janitors, Firehouse
Electrical Subcode Official	School Crossing Guards
Electrical Inspector	Zoning Officer
Fire Department/Fire Prevention Secretary	Fire Official

**GROUP III - RECREATIONAL SEASONAL EMPLOYEES**

Starting rate at \$6.60 plus \$0.25 per hour increase for all returning hourly employees that are not at the maximum for the range plus \$25.00 per week increase for weekly returning employees that are not at the maximum for the range except as follows:

Cooking Program Director	\$ 40.00/hr
Tennis Director	\$ 75.00/hr
Tennis Instructor	\$ 10.00/hr
Drama Director	\$ 50.00/hr
Art Director	\$ 50.00/hr
Soccer Camp Director	\$750.00/week
Soccer Counselor (1 <sup>ST</sup> Year)	\$150.00/week
Soccer Trainer (1st Year)	\$350.00/week
Track Camp Director	\$750.00/week
Track Advisor	\$500.00/week
Track Specialist	\$300.00/week
Basketball Director	\$600.00/week
Recreation Assistant	\$ 8.00/hr
Recreation Specialist	\$ 10.00/hr
Field Hockey Director	\$ 30.00/hr
Field Hockey Coach	\$ 20.00/hr
Field Hockey Referees	\$ 10.00/hr

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#### **GROUP IV - SEASONAL EMPLOYEES/POOL**

Pool Manager	\$9,700.00
Assistant Managers (experienced)	\$8,000.00/season
Assistant Manager	\$7,100.00/season
Aquatics Director	\$3,000.00 to 3,500.00/season
Head Swim Team Coach*	\$2,200.00/season
Assistant Swim Team Coach	\$1,000.00/season
Swim Team Assistant	\$ 750.00/season
Lifeguard (1st year)	\$ 7.25/hr.
Lifeguard (2nd & 3 <sup>rd</sup> year)	\$ 8.00/hr.
Lifeguard (4th & 5 <sup>th</sup> year)	\$ 8.75/hr.
Senior Lifeguard	\$ 9.25/hr.
Head Lifeguard (1 <sup>st</sup> & 2 <sup>nd</sup> year)	\$ 10.25/hr
Head Lifeguard (3 <sup>rd</sup> year and up)	\$ 10.75/hr.
Head Diving Coach	\$1,500.00/season
Assistant Diving Coach	\$1,100.00/season
Activities Director	\$1,500.00/season
Swim Instructor (first year)	\$ 6.75/hr
Swim Instructor (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$ 7.00/hr
Swim Instructor (4 <sup>th</sup> year & up)	\$ 7.50/hr
Head Maintenance	\$ 9.00/hr
Maintenance, Laborer (first year)	\$ 6.25/hr
Maintenance, Laborer (2 <sup>nd</sup> & 3rd)	\$ 6.50/hr
Maintenance, Laborer (4 years & up)	\$ 7.00/hr
Gate Attendants (1 <sup>st</sup> year)	\$ 6.00/hr.

Gate Attendants (2 <sup>nd</sup> and 3 <sup>rd</sup> years)	\$ 6.25 /hr
Gate Attendants (4 <sup>th</sup> year & up)	\$ 7.00 /hr
Head Gate Attendant (1 <sup>st</sup> and 2 <sup>nd</sup> year)	\$ 8.00/hr.
Head Gate Attendant (3 <sup>rd</sup> year and up)	\$ 8.25/hr.

\*position not filled when Aquatics Director position is filled and acts as Head Coach

**GROUP V – FULL TIME OFFICERS AND EMPLOYEES**

2.0% increase on 2014 base salary:

- Administrative Secretary
- Administrative Officer
- Borough Clerk, Court Administrator
- Recreation Director, Tax Assessor, Senior Citizens Director
- DPW Superintendent
- Chief Financial Officer/Tax Collector, Public Works Director
- Borough Administrator
- 2015 Retired Police Chief

**BE IT FURTHER RESOLVED**, that no officer or employee shall be paid at a rate which is above the maximum rate for any salary range in any of the aforementioned groups; and

**BE IT FURTHER RESOLVED** that unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same range.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 19, 2016

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Susan D. Jackson, RMC  
 Borough Clerk

**RESOLUTION 2016-52**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING BID AWARD FOR FIRE APPARATUS SERVICE AND REPAIR**

**WHEREAS**, bids were received by the Borough Administrator on January 20, 2016 for the Fire Apparatus Service And Repair for the Borough of Metuchen; and

**WHEREAS**, the Finance Officer has determined that sufficient funds will be available in the amount of \$24,500 as evidenced by the Finance Officer's certification,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey that the contract for Fire Apparatus Service and Repair be and the same is hereby awarded to Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080.

**BE IT FURTHER RESOLVED**, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-53**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION FOR APPROVING ENTERING INTO AGREEMENT WITH  
ECONSULT INDIVIDUALLY**

**WHEREAS**, the Borough of Metuchen Council of the Metuchen Borough of the Borough of Metuchen entered into the Municipal Shared Services Defense Agreement (“MSSDA”) for the purpose as set forth therein, which included retaining a common expert in the Declaratory Judgment action (“Litigation”) that was filed in accordance with In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) (“Decision”); and

**WHEREAS**, the MSSDA identified Dr. Robert Burchell, a distinguished professor at Rutgers University, as the expert to be retained to prepare an expert report (the “Burchell Report”); and

**WHEREAS**, the Borough of Metuchen contributed \$2,000 to become a member of a consortium of municipalities (hereinafter “Municipal Group”) so that the Municipal Group could enter into an agreement with Rutgers University (hereinafter “Research Agreement”) for the purpose of having Dr. Burchell prepare a fair share report (hereinafter “Burchell Report”); and

**WHEREAS**, Dr. Burchell became ill and was unable to complete the obligations under the Research Agreement as set forth in the MSSDA; and

**WHEREAS**, as a result, Rutgers University exercised its right to terminate the Research Agreement as permitted under its terms; and

**WHEREAS**, the MSSDA required a modification to allow the Municipal Group to retain one or more alternative experts, consultants and/or other professionals for the Litigation; and

**WHEREAS**, an Amendment to the MSSDA (“Amendment”) was prepared to effectuate the modification, and said Amendment was entered into by the Borough of Metuchen; and

**WHEREAS**, the Amendment authorized the execution of an agreement with Econsult Solutions, Inc. (“ESI”) to replace Dr. Burchell and Rutgers, and to prepared its own revised report; and

**WHEREAS**, ESI prepared a revised report entitled “New Jersey Affordable Housing Need and Obligations”, dated December 30, 2015 (the “Solutions Report”), for the Municipal Group; and

**WHEREAS**, the MSSDA as amended, entitled Members of the Municipal Group to retain ESI to testify about the Solutions Report and for related issues; and

**WHEREAS**, any Member of the Municipal Group could retain ESI (i) individually, (ii) as part of a local consortium consisting of other municipalities under the vicinage of any particular judge presiding over Mount Laurel matters or (iii) both individually and as part of a local consortium; and

**WHEREAS**, the purpose of this resolution is to retain ESI individually; and

**WHEREAS**, the proposed individual agreement, attached hereto, envisions that ESI will split its work if it prepares a report that benefits multiple municipalities; and

**WHEREAS**, the maximum amount of the contract is \$15,000.00 and funds will be available in the 2016 Budget as evidenced by the Chief Financial Officer's Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen, as follows:

1. The Borough of Metuchen hereby authorizes its attorney to sign the agreement, attached hereto, on its behalf.
2. This Resolution shall take effect immediately.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2016-54**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling \$

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

\_\_\_\_\_  
Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**ORDINANCE 2016-02**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 92-25  
ESTABLISHING SALARY RANGES AND REMOVING THE POSITION OF  
MUNICIPAL PROSECUTOR FROM THE SALARY ORDINANCE OF THE  
BOROUGH OF METUCHEN EFFECTIVE JANUARY 1, 2016.**

**[STATEMENT OF PURPOSE: TO AMEND THE MINIMUM AND MAXIMUM WAGE  
RANGES FOR CERTAIN BOROUGH EMPLOYEES AND TO REMOVE THE  
POSITION OF MUNICIPAL PROSECUTOR FROM THE SALARY ORDINANCE]**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Metuchen that Ordinance No. 92-25 as amended and supplemented be further amended as follows:

1. **SECTION I, GROUP II**, the minimum and maximum ranges for the Municipal Court Judge, Municipal Prosecutor and Municipal Public Defender are hereby amended as follows:

Position	Minimum	Maximum	Per
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Prosecutor	\$13,000	\$25,000	Yearly
Municipal Public Defender	\$ 7,500	\$17,500	Yearly

**BE IT FURTHER ORDAINED** by the Mayor and Council that Ordinance No. 92-25 is hereby amended effective January 1, 2016 removing and deleting the position of Municipal Prosecutor from the Salary Ordinance of the Borough; and

2. **SECTION I, GROUP II**, is hereby amended effective January 1, 2016 deleting the following title and minimum and maximum ranges from the Salary Ordinance of the Borough of Metuchen:

Position	Minimum	Maximum	Per
Municipal Prosecutor	\$13,000	\$25,000	Yearly

**BE IT FURTHER ORDAINED** by the Mayor and Council that § 13-12 of the Code of the Borough of Metuchen, entitled “Compensation.” relating to the Municipal Court Prosecutor shall be amended to state as follows:

§ 13-12 Compensation

The Municipal Court Prosecutor shall be compensated either on an hourly, per diem, annual or other basis as the governing body of the Borough shall provide either by way of contractual agreement or as provided for in the current Salary Ordinance of the Borough.

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that Salary Ordinance No. 92-25 and all subsequent amendments thereto, including but not limited to Ordinance No. 2015-17 shall remain in full force and effect unless specifically amended or revised herein; and

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that this ordinance shall take effect after its publication according to law

Introduction: January 19, 2016  
 Date of Publication of Introduction: January 23, 2016

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
LEIBFRIED				X	MULDOON	X				
GRAYZEL	X				RASMUSSEN	X				
INSERRO	X				WALLACE	X				
MOTION	GRAYZEL				SECOND	RASMUSSEN				
X – INDICATES VOTE					AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 19, 2016

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication of Adoption:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
LEIBFRIED					MULDOON					
GRAYZEL					RASMUSSEN					
INSERRO					WALLACE					
MOTION					SECOND					
X – INDICATES VOTE					AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 1, 2016

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

By: \_\_\_\_\_  
Peter Cammarano  
Mayor