MEETING MINUTES
BOROUGH OF METUCHEN
COUNCIL REORGANIZATION MINUTES
January 5, 2015
6:00 PM

The Reorganization Meeting of the Borough Council was held in the Council Chambers of Borough Hall on Monday, January 05, 2015.

The Meeting was called to order at 6:00 p.m. by Mayor Vahalla and read the Open Public Meetings Act statement: "Adequate Notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and the Star Ledger on December 22, 2014, posted on the Metuchen Borough Bulletin Board and filed with the Borough Clerk.

The Invocation was given by Deacon Cammarano and was followed by the Pledge of Allegiance.

Present were Councilmembers Grayzel, Inserro, Rasmussen and Councilman Wallace. Also present is Mayor Vahalla, Denis Murphy, Borough Attorney and Susan Jackson, Borough Clerk.

Administration of Oath of Office

Councilman Elect Muldoon was escorted to the dais by Councilwomen Inserro and Rasmussen.

The oath of office was administered by Senator Peter J. Barnes, III.

Councilman Muldoon was seated up on the dais.

Councilman Elect Leibfried was escorted to the dais by Councilwomen Inserro and Rasmussen.

The oath of office was administered by administered by Senator Peter J. Barnes, III.

Councilman Leibfried was seated up on the dais.

Mayor Vahalla requested a roll call of the 2015 Borough Council.

Mayor's Message

Mayor Vahalla congratulated Councilmen Muldoon and Leibfried on their successful election campaigns. Mayor Vahalla went on to thank all of his constituents in the audience and the Borough professionals. Mayor Vahalla discussed plans for the Borough over the next year.

Election of Council President

Councilman Muldoon nominated Councilman Grayzel for the position of Council President, second by Councilwoman Inserro.

With no other nomination, Councilwoman Inserro closed the nominations. With all in favor, Councilman Grayzel has been approved as the Council President for 2015.

Council President Grayzel discussed the future of Metuchen and the changes that will be happening for a better Metuchen in the future.

Mayor Vahalla requested a roll call of the 2015 Council:

COUNCILMEMBER	PRESENT	ABSENT
Councilwoman Inserro	**X**	
Councilman Leibfried	**X**	
Councilman Muldoon	**X**	
Councilwoman Rasmussen	**X**	
Councilman Wallace	**X**	
Council President Grayzel	**X**	

Council President Grayzel moved Resolution 2015-01, Resolution authorizing and confirming the appointment of the Metuchen Borough Administrator, seconded by Councilwoman Rasmussen, with all in favor, Resolution 2015-01 was approved.

Borough Clerk read the Resolution by title.

Mayor Vahalla asked that Ms. Maier join the Council.

Jennifer Maier gave a brief statement thanking the Borough Council for the opportunity to serve as the Borough Administrator and looks forward to working with the people of Metuchen.

RESOLUTION 2015-01

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING AND CONFIRMING THE APPOINTMENT OF THE METUCHEN BOROUGH ADMINISTRATOR

WHEREAS, the Borough Administrator resigned from office effective December 31, 2014; and

WHEREAS, the office of the Borough Administrator is currently vacant and Chapter 3 of the Code of the Borough of Metuchen provides for that the "Borough Administrator shall be appointed by the Mayor with the advice and consent of the Council…"; and

WHEREAS, the Mayor formulated a Committee and the Borough of Metuchen publicly advertised for the position and the Committee conducted interviews of potential candidates; and

WHEREAS, it is the desire of the Mayor and Council to appoint Jennifer Maier to serve as Borough Administrator and the Class II appointment to the Planning Board for the Borough of Metuchen effective immediately for an annual salary of $125,000.00, with an annual review of her performance as the Administrator as it relates to her compensation in December, 2015; and

WHEREAS, Jennifer Maier wishes to serve in the position of Borough Administrator and to perform all such duties as outlined in Chapter 3 of the Code of the Borough of Metuchen as well as the Class II appointment to the Planning Board of the Borough of Metuchen.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the appointment of Jennifer Maier to perform all of the duties and responsibilities of Borough Administrator and the Class II appointment to the Planning Board is hereby authorized and confirmed at an annual salary of $125,000.00 with a review of her performance as the Administrator as it relates to her compensation in December, 2015; and

BE IT FURTHER RESOLVED that the term of the within appointment shall be consistent with that set forth in *N.J.S.A.* 40A:9-137.

New Business – Consent Agenda

Council President Grayzel moved Consent Agenda Resolutions R2015-02 through R2015-34 for approval, seconded by Councilwoman Rasmussen, with all in favor, Resolutions R2015-02 through R2015-34 were approved

RESOLUTION 2015-02

RESOLUTION ADOPTING RULES AND REGULATIONS OF THE METUCHEN BOROUGH COUNCIL – 2015

Borough of Metuchen
County of Middlesex
State of New Jersey

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following Rules and Regulations be and the same are hereby adopted as the rules and regulations of the Council for the year 2015 to continue in full force and effect until altered, amended or made void by appropriate action of the Council.
RULE ONE

Regular meetings of the Council shall be held in the Borough Hall on the first and third Mondays of each month, at the hour of seven thirty (7:30) p.m. provided, however, that in the event any such meeting shall fall due upon a legal holiday, then such regular meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall.

Special meetings shall be called and held as provided for by statute, and upon written notice, designating the time and place of meeting, signed by the Mayor or by four members of the Council, which notice shall be given to all members of the Council personally, or left at their place of residence at least forty-eight (48) hours before the time of the meeting. Emergency meetings as provided in Open Public Meetings Act may be called on such notice as required by law.

Adjourned meetings shall be called to order and held at the time and place appointed by the motion or resolution under which it is held.

Agenda meetings of the Council shall be held at Borough Hall at the beginning of each regularly scheduled meeting of the Council. If agenda meetings fall upon a legal holiday, then such agenda meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall. The meeting shall begin at 7:30 p.m.

RULE TWO

The Mayor shall preside at all meetings; in his/her absence the President of the Council shall preside; and in his/her absence, the senior member of the Council shall preside.

RULE THREE

The order of business at regular meetings shall be as follows:

1. Announcement of compliance with the Open Public Meetings Act, Invocation, Pledge of Allegiance and Roll Call
2. Agenda Session
3. Comments from the Public
4 Proclamations or Resolutions Honoring.
5. Approval of Minutes
6. Public Hearings and Action on Ordinances.
7. Communications Consent Agenda
   Other Communications
8. Report of Officers
9. Report of the Borough Administrator
10. Report of Borough Council Members
11. Report of the Mayor
12. New Business Consent Agenda
    Other New Business
13. Comments from the Public on New Business Matters Only
15. Adjournment

RULE FOUR

The order of business for agenda meetings shall be generally as follows:

1. Announcement of compliance with the Open Public Meetings Act and Roll Call.
2. Items for the regular agenda meeting.
3. Reports of Council members.
4. Report of Mayor.
5. Reports of other Borough Officials
6. Meetings with any other persons or bodies.
7. Any other business including items from which public may be excluded under Open Public Meetings Act.
8. Adjournment.

RULE FIVE

Every ordinance and resolution submitted for the consideration of Council shall be in writing. Every ordinance so submitted, including amendments to existing ordinances, shall be accompanied by a brief interpretive statement explaining the purpose of the ordinance or amendments. Any amendments to existing ordinances shall be provided in “redline” format when necessary showing the original text, along with proposed changes. No ordinance, or amendment to existing ordinance, shall be introduced unless a

copy thereof is made available to each Councilmember no later than three days prior to the meeting at which the ordinance shall be introduced. The Council shall not be asked to consent to the appointment of officers of the Borough or members of Advisory Boards, Commissions and Committees, unless the name of the nominee for appointment is made known to each Councilmember no later than three days prior to the meeting at which consent shall be asked. The Council President shall be notified of all items on the agenda.

RULE SIX

A. In General

Since no substantive action will ordinarily be taken at agenda meetings, the only votes contemplated at such meetings are those to determine whether a matter will be placed on the agenda for the regular meeting, any points of order, and motions in respect to adjournment. Such votes shall be by a majority of members present, with the presiding officer voting only in case of a tie. However, nothing herein shall preclude the Council to adopt resolutions at agenda meetings to act on matters from which the public may be excluded pursuant to Sections 7 and 8 of the Open Public Meetings Act, or to vote on holding emergency meetings pursuant to the requirements of said Act. Procedure at agenda meetings not specifically set forth herein shall be governed by the rules hereinafter applicable to regular meetings.

B. Consent Agenda

The Council may establish a Consent Agenda for any regular or special meeting. The consent agenda shall apply to communications, resolutions and motions but shall not apply to ordinances. The Consent Agenda may then be approved by motion, by majority vote, without the necessity of the Borough Clerk reading the title or the actual body of the communications, resolutions and motions on the consent agenda. If at any time prior to the adoption of the consent agenda at the regular meeting or special meeting, any Councilmember objects to placing or the existence of an item on the consent agenda, the matter shall be promptly deleted from the consent agenda and shall be voted on separately.

RULE SEVEN

A quorum for all meetings shall consist of four Councilmembers, or the Mayor and three Councilmembers.

RULE EIGHT

Wherever in these rules mention is made in the masculine gender, the feminine gender shall apply.

RULE NINE

The order of business of agenda meetings may be modified by a vote of the majority of Councilmembers present.

RULE TEN

The Borough Clerk is directed to take the minutes of all meetings, which shall be distributed to all Council members.

RULE ELEVEN

When a question is under debate, no motion shall be in order unless for recess, to lay on the table, to call the previous question, to postpone, to refer, or to amend, and these shall be precedence in the order in which they are named, the first three of which shall be decided without debate. A motion to refer, until it is decided, shall preclude all amendments for the main question.

RULE TWELVE

The ayes and nays may be called by a member, and being called, the names of those who voted for or against the question, or abstained, if requested by any member, shall be entered in the minutes.

RULE THIRTEEN

When a member intends to speak upon a question, he shall acknowledge the chair only in his opening remarks; thenceforth he shall confine himself to the question and avoid personalities. Should more than one member rise to speak at the same time, the presiding officer shall determine who is entitled to the floor.

RULE FOURTEEN

The previous question may be called for by any member, and if seconded, shall be put in this form, "Shall the main question be put?", and until it is decided, shall preclude all amendments to the main question and all further debate.

RULE FIFTEEN

Any member may call another to order while speaking when the debate shall be suspended and the member shall not speak until the point of order is determined. When the appeal from the decision of the chair is called for, no other question but the point of appeal shall be debated, when the question shall be put, "Shall the decision of the chair be sustained?”

RULE SIXTEEN

When any question is stated, and by Council agreed to be put, no member shall be at liberty to withhold his vote without the consent of the Council.

RULE SEVENTEEN

A motion to adjourn shall always be in order and decided without debate.

RULE EIGHTEEN

The proceedings of the Council where not specifically mentioned herein, shall be governed by Robert's Rules of Order.

RULE NINETEEN

Except as otherwise provided by law, all action of the Council, including the passage of ordinances, resolutions, creations of committees and the appointments or consent to the appointments of any officers of the Borough or members of advisory boards, commissions or committees, shall be by a majority vote of those members of the Council present.

RULE TWENTY

Except as otherwise provided by law or specific rule, the Mayor shall appoint the Chairman of all committees. It shall be the Chairman's duty to give notice of the time and place of meetings for the purpose of preparing the business for which he is appointed.

RULE TWENTY-ONE

The names of members of the Council, when called by the Clerk on any questions, shall be called alphabetically, with the Presiding Officer's name called last. Reports of Councilmembers shall be given in reverse alphabetically by order except that the Council President shall be first.

RULE TWENTY-TWO

All bills shall be itemized and certified to by the claimant as being correct, just and true. Before any bills shall be presented to the Council for payment, it shall have first been certified by the officer incurring the indebtedness. Before payment all vouchers must be approved and signed by the Administrator and the bill list must be signed by the Mayor and Council.

RULE TWENTY-THREE

No rule of this Council or part thereof shall be amended, suspended or superseded without at least the consent of two-thirds of the entire Council, except as provided in Rule Nine.

RULE TWENTY-FOUR

All rules of the Borough Council heretofore adopted and inconsistent herewith are and the same are hereby repealed.

RULE TWENTY-FIVE

The Presiding Officer at the commencement of every meeting shall announce publicly and shall cause to be entered in the minutes of the meeting an accurate statement that adequate notice had been given to the public of the time, place of the meeting, and the manner in which said notice was given, Section 5 of the Open Public Meetings Act.

RULE TWENTY-SIX

The Borough Clerk shall be the Borough official responsible for posting, mailing and filing of the "Adequate Notice" of meetings as provided in the Open Public Meetings Act including an annual schedule of meetings and any revisions thereof as set forth in Section 13 of said act.

RULE TWENTY-SEVEN

The Borough Clerk shall be the Borough official responsible for making minutes of Council meetings available to the public pursuant to Section 9 of the Open Public Meetings Act, and the mailing of regular meeting schedules or revisions thereof to persons requesting same under Paragraph 14 of said act.

RESOLUTION 2015-03

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING APPOINTMENT OF OFFICAL NEWSPAPERS

WHEREAS, N.J.S.A.40:53-1 provides that the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by said municipalities; and

WHEREAS, it appears for the best interest of the Borough of Metuchen that official newspapers shall be designated for the convenience of all individuals, taxpayers, firms and corporations interested in such ordinances, public notices and legal advertisements required by law to be published.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, that the Home News and Tribune and The Star Ledger, are hereby designated as the official newspapers of the Borough of Metuchen, and that such municipal notices, ordinances, public notices, election notices, and all other advertising required by law to be published shall be published in any of the official newspapers of the Borough of Metuchen in accordance with law.

RESOLUTION 2015-04

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING CHECK SIGNATORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, that the Mayor and Borough Treasurer and/or Council President are the persons designated to execute all checks on behalf of the Borough of Metuchen.

RESOLUTION 2015-05

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING DEPOSITORY INSTITUTIONS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following banks and associations are hereby designated as depositories of the Borough of Metuchen from the date hereof wherein all public monies and funds of the Borough shall be kept for 2015:

Wachovia/Wells Fargo

Metuchen Savings and Loan Association
New Jersey Cash Management Fund
Summit Bank
United National Bank
Bank of America
TD Bank
Skylands

RESOLUTION 2015-06

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING PARKING ENFORCEMENT OFFICERS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the following be and they are hereby appointed Parking Enforcement Officers for a term beginning January 1, 2015 and ending at the end of the year December 31, 2015:

James Guinane
Arthur Mohr, Jr.

BE IT FURTHER RESOLVED, that the aforesaid Parking Enforcement Officers shall not be members of the police force and their powers, rights and duties immediately cease and terminate at the expiration of the aforesaid term for which they are appointed. Any such appointment shall be revoked at any time without cause or without hearing. The aforesaid officers shall be furnished with a badge which must be returned upon the expiration and termination of their respective terms. These appointments are made pursuant to the provisions of New Jersey Statutes 40A:9-154.7 et. seq. and 40:11A-22.1 et. seq. together with the amendments thereof and the supplements thereto. Every such Parking Enforcement Officer shall be under the supervision and direction of the Chief of Police and shall perform only those duties specifically assigned him or her by the Chief of Police.

RESOLUTION 2015-07

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING INSURANCE FUND COMMISSIONER-JENNIFER MAIER

WHEREAS, the Borough of Metuchen is a member of the Middlesex County Municipal Joint Insurance fund; and,

WHEREAS, pursuant to the by-laws of said Fund the Governing Body shall appoint an Insurance Commissioner to represent the Borough in conducting the business of the Fund.

NOW, THEREFORE, BE IT RESOLVED on this 5th day of January 2015 by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that:

1. Jennifer Maier, Borough Administrator, be and is hereby appointed Insurance Commissioner for the year **2015** with the right to designate an alternate to act in her place should she be unable to attend any meeting of the Fund.

2. A copy of this Resolution be forwarded to the Middlesex County Municipal Joint Insurance Fund.

RESOLUTION 2015-08

Boroughof Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING CROSSING GUARDS

WHEREAS, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Metuchen; and,

WHEREAS, the individuals listed herein have been recommended by the Chief of Police as School Crossing Guards.

NOW, THEREFORE, BE IT RESOLVED that the below listed individuals are hereby appointed as School Crossing Guards for the year 2015.

NAME	ADDRESS
Accamondo, Joseph	17 Michael Dr., Metuchen
Azzara, Anthony	192 Amboy Ave., Metuchen
Colgrove, John	100 Midland Ave., Metuchen
D'Amico, Marie	53 Barnstable St., Metuchen
Davis, Jon	16 Kate Ln., Metuchen
Dunn, Robert	32 Sylvan Ave., Metuchen
Floeck, Diane	43 Christol St., Metuchen
Getty, Patrick	109 Essex Ave., Metuchen
Goldberg, Arnold	814 Hampton Ln., Iselin
Higgins, Stacey	688 Main St., Metuchen
Kaminski, Gerald	84 Schuyler Dr., Edison
Kuenseler, Don	57 Prospect St., Metuchen
Martinez, Gregorio	91 Maple Ave., Metuchen
McKeon, Tina	30 Victory Ct., Apt1L, Metuchen
Mendez, Kathleen	91 Maple Ave., Metuchen
Reeder, Mildred	114 Front St., South Plainfield
Romano, Andrea	22 James Pl., Metuchen
Romano, Vincent	22 James Pl., Metuchen
Schmidt, Albert	29 Ferndale Pl., Metuchen
Tolentino, Edward	46 Dorothy Ave., Edison
Vadi, William	123 Michelle Cir., Edison

RESOLUTION 2015-09

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINT CLASS III PLANNING BOARD MEMBER

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Councilmember Reed Leibfried be appointed as a Class III member of the Planning Board, term to expire December 31, 2015.

RESOLUTION 2015-10

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING COUNCILMEMBERS AS LIAISONS TO BOARDS AND COMMISSSIONS

WHEREAS, the Mayor and Council of the Borough of Metuchen created the position of Borough Administrator in October of 1970 to serve as the Chief Administrative Officer of the Borough to supervise Borough Personnel and carry out the policies of the Mayor and Council to achieve the orderly operation of Borough Government.

NOW, THEREFORE, BE IT RESOLVED that the following Boards, Commissions, Officials, and Committees which are hereby listed shall have the following members of the Mayor and Council as Liaison for legislative purposes:

NAMES OF BOARDS AND OFFICIALS AND COUNCIL LIAISONS

Thomas Vahalla Mayor	Planning Board (Class I Member) Fire Department Metuchen EMS
Jay Muldoon Councilmember	Police Department Emergency Management Historical Preservation Parking Authority

Ronald Grayzel Councilmember	Accessibility Committee Arts Council Cable TV & Technology Advisory Finance
Reed Leibfried Councilmember	Pool Commission Library Board Planning Board (Class III Member)
Dorothy Rasmussen Councilmember	Shade Tree Commission Environmental Commission Development Commission Chamber of Commerce
Allison Inserro Councilmember	Board of Health Youth Service Board/Municipal Alliance Committee Senior Citizen Commission Finance
James Wallace Councilmember	Recreation Commission Traffic and Transportation/Mdlsx Cty Traffic and Transportation Committee Police Auxiliary Department of Public Works

BE IT FURTHER RESOLVED, that where any Councilmember cannot carry out his or her liaison or is absent for any reason, the Mayor shall appoint in their absence another Councilmember to discharge said duty.

BE IT FURTHER RESOLVED, that the Mayor with the advice and consent of the Council, or the Council by motion, or resolution by majority vote may establish committees for special projects. Membership of said committee shall be appointed by the Mayor with the consent of the Council or by resolution of the Council by majority vote.

RESOLUTION 2015-11

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION SETING BOROUGH COUNCIL MEETING DATES FOR 2015

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following meeting schedule for **2015** for the Borough Council be established:

Reorganization Meeting
6:00 P.M. - January 5, 2015

Regular Council Meetings
7:00 PM - January 20 (Tuesday) Martin Luther King
February 2
February 17 (Tuesday) Presidents Day
March 2
March 16
April 7 (Tuesday) Passover
April 20
May 4
May 18
June 1
June 15
July 20
August 17
September 8 (Tuesday) Labor Day
September 21
October 5
October 19

November 2
December 7
December 21

BE IT RESOLVED, all regular meetings will begin at 7:30 p.m. (unless otherwise noted) in Council Chambers of Borough Hall, 500 Main Street, Metuchen, New Jersey 08840.

RESOLUTION 2015-12

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING RIGHT TO KNOW COORDINATOR- SUSAN D. JACKSON

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that Susan D. Jackson, Borough Clerk of the Borough of Metuchen, be named the Right to Know Coordinator.

RESOLUTION 2015-13

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING WASTE WATER SYSTEM OPERATOR FROM THE WASTE WATER COMPANY OF EDISON- JIM HENDERSON

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that ***Jim Henderson*** of the Waste Water Management Company of Edison, New Jersey is hereby appointed the Waste Water Collection System Operator for the Borough of Metuchen.

RESOLUTION 2015-14

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ENGINEER

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Engineer* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is *calendar year 2015;* and

WHEREAS, the maximum amount of the contract is **$25,000.00** and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Thomas J. Herits of the firm of Maser Consulting P.A., 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5.*

3. A notice of this action shall be printed once in The Home News Tribune

RESOLUTION 2015-15

Borough of Metuchen
County of Metuchen
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Attorney* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and,

WHEREAS, the anticipated term of this contract is *for the calendar year 2015;* and,

WHEREAS, the maximum amount of the contract is **$44,640.00** as annual retainer and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Denis G. Murphy, Esq. of the firm of Schwartz, Simon Edelstein and Celso, LLC, 100 South Jefferson Road, Suite 200, Whippany, New Jersey 07981.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-16

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING MUNICIPAL PROSECUTOR-SICA

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Michael Sica be appointed as the Municipal Prosecutor for the Borough of Metuchen with a term to expire December 31, 2015.

RESOLUTION 2015-17

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING INTREST RATE ON DELIQUENT TAXES

WHEREAS, under N.J.S.A. 54:4-67 the Governing Body may fix the rate of interest to be charged for the nonpayment of taxes or assessments.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the interest rate to be charged by the Borough of Metuchen on delinquent taxes, assessments and other municipal liens, is hereby fixed at 8% per annum on the first $1,500 on the delinquency and 18% on any amount in excess of $1,500, to be calculated from the date the tax was payable until the date of actual payment, effective immediately.

RESOLUTION 2015-18

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION SETTING RATE FOR DELIQUENT REAL ESTATE TAXES-YEAR END PENALTY

WHEREAS, Chapter 75 of the Laws of 1991 were passed by the State Legislature regarding penalties for nonpayment of real estate taxes; and

WHEREAS, said penalties were codified in N.J.S.A. 54:4-67; and

WHEREAS, the Borough of Metuchen has and will in the future have delinquent taxpayers; and

WHEREAS, the Borough of Metuchen wished to avail itself of the opportunity to assess penalties pursuant to Chapter 75 of the Laws of 1991.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. That portion of Chapter 75 of the laws of 1991 are hereby adopted by the Borough of Metuchen wherein penalties shall be assessed to taxpayers with a delinquency in excess of $10,000.00 who fail to pay under that delinquency prior to the end of the calendar year in the amount of 6% which is the maximum allowed by statute.

RESOLUTION 2015-19

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING CLASS II MEMBER OF PLANNING BOARD-JENNIFER MAIER

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Jennifer Maier, Borough Administrator be appointed as a Class II member of the Planning Board, term to expire December 31, 2015.

RESOLUTION 2015-20

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING CANCELLATION TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN TEN DOLLARS $10.00

WHEREAS, *N.J.S.A. 40A:5-17* allows for the cancellation of property tax refunds or delinquent amounts in the amounts less than ten dollars $10.00; and,

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than ten dollars $10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the Tax Collector be and is hereby authorized to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Auditor.

RESOLUTION 2015-21

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER-SUSAN D. JACKSON

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that **Susan D. Jackson**, Borough Clerk, be designated as the Public Agency Compliance Officer for Affirmative Action for the purpose of ensuring compliance with Affirmative Action regulations pursuant to P.L. 1975, Chapter 127 (N.J.A.C. 17:27).

RESOLUTION 2015-22

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE MEMBERS- MAYOR THOMAS VAHALLA AND BEATRICE MOSKOWITZ

WHEREAS, the Mayor and Borough Council of the Borough of Metuchen have received notification that an appointment must be made to the Housing & Community Development Committee for 2015; and,

WHEREAS, the residents of Metuchen have benefited from the funding made available by this program.

NOW, THEREFORE, BE IT RESOLVED that Mayor Thomas Vahalla and Beatrice Moskowitz be appointed the Metuchen HCD Committee representative for the calendar year 2015.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Middlesex County Housing and Community Development Agency.

RESOLUTION 2015-23

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR BOROUGH LABOR RELATIONS ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Labor Relations Attorney* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4;* and

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is *the calendar* year 2015*;* and

WHEREAS, the maximum amount of the contract shall not exceed **$15,000** and funds shall be available in the 2015 budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Apruzzese, McDermott, Mastro and Murphy, 25 Independence Boulevard, Liberty Corner, NJ 07938.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

2. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-24

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER-VERCAMMEN

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Kenneth Vercammen of Kenneth Vercammen & Associates be appointed as the Municipal Public Defender for the Borough of Metuchen with a term to expire December 31, 2015.

RESOLUTION 2015-25

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH PLANNER

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Planner* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4;* and

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2015*;* and

WHEREAS, the maximum amount of the contract shall not exceed **$6,000 (**a monthly retainer fee of $500) and funds shall be available in the 2015 budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of **LRK Inc., 182 Nassau Street, Suite 302, Princeton, NJ 08542**.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*
3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-26

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH AUDITOR

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Auditor* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4;* and

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2015 and include the 2014 audit; and

WHEREAS, Suplee Clooney & Company will provide the 2014 Audit Services in the amount of **$37,950.00**; and,

WHEREAS, the maximum amount of the contract is **$37,950.00;** and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of **Suplee, Clooney & Company, 308 Broad Street, Westfield, NJ 07090-2122**.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-27

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH BOND COUNSEL

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Bond Counsel* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4;* and

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2015*;* and

WHEREAS, ***Jacquelyn Shanes of McCarter and English*** has submitted a proposal indicating they will provide the service of a Borough Bond Counsel; and

WHEREAS, the maximum amount of the contract shall not exceed **$15,000.00** and funds shall be available in the 2015 budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of **McCarter and English, 4 Gateway Center, 100 Mulberry Street, Newark, NJ 07101.**

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-28

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZINGADOPTION OF A TEMPORARY BUDGET FOR 2015

WHEREAS, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1, 2015 and the adoption of the annual budget; and

WHEREAS, 26.25% of the total appropriations for the year 2014 exclusive of Public Assistance, Municipal Debt Service and Capital Improvement Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that the following appropriations shall constitute the Temporary Budget for the year 2015.

ADMINISTRATIVE AND EXECUTIVE	S&W	55,000	SEWER SYSTEM	S&W	30,000
	OE	75,000		OE	16,000
MAYOR	S&W	2,500	GARBAGE & TRASH REMOVAL	S&W	114,000
	OE	1,000		OE	19,000

CLERK	S&W	13,000	RECYCLING	S&W	3,000
	OE	200		OE	10,000
FINANCIAL ADMINISTRATION	S&W	43,000	SOLID WASTE DISPOSAL		78,000
	OE	42,000	FORESTRY	S&W	31,000
ASSESSMENT OF TAXES	S&W	15,000		OE	2,000
	OE	3,000	BOARD OF HEALTH	S&W	4,000
COLLECTION OF TAXES	OE	8,000		OE	500
LEGAL SERVICES	OE	90,000	PARKS & PLAYGROUNDS	S&W	28,000
MUNICIPAL PROSECUTOR	S&W	13,000		OE	3,000
			RECREATION	S&W	18,000
PUBLIC WORKS ADMINISTRATION	S&W	60,000		OE	3,000
	OE	4,100	SENIOR CITIZEN BUS	S&W	5,000
PUBLIC BUILDINGS & GROUNDS	S&W	29,000	SENIOR CITIZEN CENTER	S&W	10,000
	OE	18,000		OE	500
PLANNING BOARD	S&W	1,500	METV	S&W	17,000
	OE	2,500		OE	8,000
BOARD OF ADJUSTMENT	S&W	13,500	CONSTRUCTION CODE OFFICIAL	S&W	40,000
	OE	1,200		OE	15,000
GROUP INSURANCE	OE	315,000	SHADE TREE COMMISSION		4,000
OTHER INSURANCE	OE	5,000	FICA		60,000
FIRE DEPARTMENT	S&W	3,000	SUI		4,000
	OE	30,000	MUNICIPAL COURT	S&W	28,000
FIRE HYDRANT SERVICE		71,400		OE	3,000
POLICE DEPARTMENT	S&W	750,000	SEWERAGE DISPOSAL		250,000
	OE	40,000	MAINTENANCE OF FREE PUBLIC LIBRARY		200,000
AUXILIARY POLICE	OE	1,000	OFFICE OF EMERGENCY MGMT	S&W	1,400
UNIFORM FIRE SAFETY ACT	OE	6,000		OE	5,000
			COUNTY OF MIDDLESEX JOINT INSURANCE FUND		110,000
ROAD REPAIRS & MAINTENANCE	S&W	90,000	LIBRARY CONSORTIUM		7,000
	OE	40,000	INTERLOCAL – ANIMAL CONTROL		5,000
UTILITIES & BULK PURCHASES		180,000	INTERLOCAL – HEALTH SERVICES		13,000
TAX APPEALS		20,000	DCRP		2,000
			BOND INTEREST		50,000
			BOND PRINCIPAL		215,000
			TOTAL		3,454,300
SWIMMING POOL	S&W	30,000			
	OE	30,000			
TOTAL		60,000			

RESOLUTION 2015-29

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL HOUSING LIAISON

WHEREAS, the Governing Body of the Borough of Metuchen petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on July 5, 2006; and

WHEREAS, the Borough of Metuchen's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Metuchen is required to appoint a Municipal Housing Liaison for the administration of the Borough of Metuchen's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Borough of Metuchen has amended Chapter 110 entitled Land Development – Article 21 Affordable Housing to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Metuchen's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Metuchen in the County of Middlesex, and the State of New Jersey that the ***Municipal Clerk, Susan D. Jackson***, is hereby appointed by the Governing Body of the Borough of Metuchen as the Municipal Housing Liaison

for the administration of the affordable housing program, pursuant to and in accordance with Article 21 of the Borough of Metuchen's Land Development Code.

RESOLUTION 2015-30

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING PURCHASE FROM MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR REGULAR UNLEADED AND DIESEL FUEL

WHEREAS, there exists a need to purchase **regular unleaded and diesel gasoline** for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through the Middlesex Regional Educational Services Commission #11/12-32 pursuant to the provisions of NJSA 40A:11-11 (5); and

WHEREAS, said contract is in effect from October 20, 2013 through October 20, 2015; and

WHEREAS, the maximum amount of the purchase of regular unleaded gasoline and diesel fuel for the Borough of Metuchen is $50,000 and funds will be available in the 2015 budget as evidenced by the Chief Financial Officer's Certification of which $50,000 is certified from the 2015 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

WHEREAS, the Middlesex Regional Educational Services Commission shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to **National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103.**

RESOLUTION 2015-31

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR TAX APPEAL ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Tax Appeal Attorney as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2015; and

WHEREAS, the maximum amount of the contract is **$15,000.00** and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with ***Bruce Samuels of the firm Frizell and Samuels, 450 Main Street, Metuchen, NJ 08840***.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5*.

3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-32

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE PURCHASE OF TIRES THROUGH STATE CONTRACT

WHEREAS, there exists a need to purchase tires for the Borough of Metuchen , in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract #82527 and #82528 and Index # M8000 13-R-22770; and

WHEREAS, said contract is in effect from September 5, 2012 through March 31, 2015; and

WHEREAS, the maximum amount of the purchase of tires for the Borough of Metuchen is $10,000.00 and funds will be available in the 2015 budget as evidenced by the Chief Financial Officer's Certification, of which $10,000.00 is certified from the 2015 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to **F&S Tire Corp., 58 Brunswick Avenue, Edison, NJ 08817.**

RESOLUTION 2015-33

Borough of Metuchen
County of Metuchen
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL ADVISOR

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Municipal Advisor* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 5, 2014 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $5,000; and

WHEREAS, the anticipated term of this contract is *for the calendar year 2015;* and

WHEREAS, the maximum amount of the contract is **$8,250.00** as annual retainer and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Acacia Financial Group, Inc., 13000 Lincoln Drive West, Suite 206, Marlton, New Jersey 08053.

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

3. A notice of this action shall be printed once in The Home News Tribune.

RESOLUTION 2015-34

Borough of Metuchen
County of Middlesex
State of New Jersey

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AFFORDABLE HOUSING/COAH COMPLIANCE SERVICES

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Affordable Housing/COAH Compliance Attorney as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed $3,000; and,

WHEREAS, the anticipated term of this contract is *one* year*;* and

WHEREAS, Bruce Samuels of the firm Frizell and Samuels, 450 Main Street, Metuchen, NJ 08840 will be providing the services of Affordable Housing/COAH Compliance Services; and

WHEREAS, the maximum amount of the contract is $5,000.00 and funds will be available in the 2015 Budget as evidenced by the Chief Financial Officer's Certification; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with *Bruce Samuels of the firm Frizell and Samuels, 450 Main Street, Metuchen, NJ 08840in amount not to exceed $5,000.*

2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4.*

3. A notice of this action shall be printed once in The Home News Tribune.

Other New Business

Council President Grayzel read the nominations of appointments to Boards and Commissions for approval.

On a motion by Council President Grayzel, seconded by Councilwoman Rasmussen, with all in favor, the nominations were approved as announced. Councilwoman Inserro abstained from the vote for Cable and Technology Commission appointments.

Mayor Vahalla read the Liaison appointments to the Boards, Commissions and Committees.

Open to the Public

Mayor Vahalla opened the meeting to the public for comment.

Hearing no one wishing to speak Mayor Vahalla closed the public comment portion of the meeting.

Closing

Benediction was given by Deacon Cammarano

Adjournment

On a motion by Councilwoman Rasmussen, seconded by Council Leibfried, with all in favor, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

Susan D. Jackson,
Metuchen Borough Clerk