

BOROUGH OF METUCHEN COUNCIL AGENDA REGULAR MEETING
OCTOBER 19, 2015 AT 7:30 PM

Announcement of Meeting, Invocation, Pledge of Allegiance and Roll Call.

AGENDA SESSION

REGULAR MEETING

1. Approve Council Meeting Minutes of October 5, 2015
2. Fire Department Task Force Report

PUBLIC COMMENT

COMMUNICATIONS CONSENT AGENDA – ITEMS A Through C

- A. Receive and Accept Zoning Board of Adjustment Meeting Minutes of October 9, 2014 and September 10, 2015
- B. Receive and Accept Metuchen Municipal Alliance Meeting Minutes of May 14, 2015, July 9, 2015 and September 10, 2015
- A. Receive and Accept Block Party/Street Closing for Home Street – October 24, 2015 from 3pm to 10pm.

OTHER COMMUNICATIONS

REPORTS OF COUNCILMEMBERS

REPORTS OF OFFICERS

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – RESOLUTIONS R2015-272 through R2015-282

- | | |
|-----------|---|
| R2015-272 | Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of Transportation for the Downtown Main Street Streetscape Improvements Project |
| R2015-273 | Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of |

Transportation for the Leonard Street
Improvements Project

- R2015-274 Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of Transportation for the Over-Height Detectors Project
- R2015-275 Resolution Approving the Submittal of a Grant Application and Execution a Grant Contract with the New Jersey Department of Transportation for the Norris Ave. and Mason Dr. Improvements Project
- R2015-276 Resolution Approving the Submittal of a Grant Application and Execution of a Grant Contract with the New Jersey Department of Transportation for the Grove Avenue Bike Lane Project
- R2015-277 Resolution Authorizing Release of Street Opening Bond #2015-51 – 51 Beacon Hill Drive – Mattco Plumbing & Heating, LLC
- R2015-278 Resolution Authorizing Release of Street Opening Bond #2015-54 – 29 Thomas Street – Mattco Plumbing & Heating, LLC
- R2015-279 Resolution Authorizing Release of Street Opening Bond #2015-56 – 15 Beacon Hill Road – AAA All Service, Inc.
- R2015-280 Resolution Authorizing Release of Street Opening Bond #2015-65 – 34 James Place – Roto Rooter
- R2015-281 Resolution Authorizing Release of Site Improvements Surety Performance Bond Guarantee – Fox and Foxx Development, LLC – Block 51.08, Lots 35-39
- R2015-282 Resolution Authorizing the Borough of Metuchen to Enter into a Cooperative Pricing Agreement for Utility Services

OTHER NEW BUSINESS

R2015-283

Resolution Authorizing the Payment of the
Bill List in the amount of \$

APPOINTMENTS

ORDINANCES – INTRODUCTION

COMMENTS FROM THE PUBLIC ON NEW BUSINESS MATTERS ONLY

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

RESOLUTION 2015-272

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DOWNTOWN MAIN STREET STREETScape IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TV-2016-Downtown Main Street Streetscape Imp-00013 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

R2015-272
October 19, 2015

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-273

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LEONARD STREET IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Leonard Street Improvements-00373 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

R2015-273
October 19, 2015

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-274

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE OVER-HEIGHT DETECTORS PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as SST-2016-Over-Height Detectors-00037 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

R2015-274
October 19, 2015

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-275

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE NORRIS AVE. AND MASON DR. IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Norris Av & Mason Dr Improvements-00375 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

R2015-275
October 19, 2015

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-276

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION
AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE GROVE AVENUE BIKE
LANE PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Metuchen formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor, Administrator and Clerk are hereby authorized to submit an electronic grant application identified as BIKE-2016-Grove Avenue Bike Lane-00052 to the New Jersey Department of Transportation on behalf of the Borough of Metuchen.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Metuchen and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-277

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2015-51 – 51 BEACON HILL DRIVE – MATTCO PLUMBING & HEATING, LLC**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Mattco Plumbing & Heating, LLC as the required Performance Guarantees for Street Opening Bond #2015-51 - 51 Beacon Hill Drive; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited,

NOW, THEREFORE, BE IT RESOLVED, by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Mattco Plumbing & Heating, LLC, 160 Liberty Street, Unit 3B, Metuchen, New Jersey 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-278

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2015-54 – 29 THOMAS STREET – MATTCO PLUMBING & HEATING, LLC**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Mattco Plumbing & Heating, LLC as the required Performance Guarantees for Street Opening Bond #2015-54 - 29 Thomas Street; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited,

NOW, THEREFORE, BE IT RESOLVED, by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Mattco Plumbing & Heating, LLC, 160 Liberty Street, Unit 3B, Metuchen, New Jersey 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-279

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2015-56 – 15 BEACON HILL ROAD – AAA ALL SERVICE, INC.**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Mattco Plumbing & Heating, LLC as the required Performance Guarantees for Street Opening Bond #2015-56 - 15 Beacon Hill Road; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited,

NOW, THEREFORE, BE IT RESOLVED, by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: AAA All Service, Inc., 1606 Route 27, Edison, New Jersey 08817 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-280

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2015-65 – 34 JAMES PLACE – ROTO ROOTER**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Mattco Plumbing & Heating, LLC as the required Performance Guarantees for Street Opening Bond #2015-65 – 34 James Place; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited,

NOW, THEREFORE, BE IT RESOLVED, by The Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Roto Rooter, 80 Veronica Avenue, Somerset, New Jersey 08873 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-281

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING RELEASE OF SITE IMPROVEMENT SURETY PERFORMANCE BOND GUARANTEE – FOX AND FOXX DEVELOPMENT LLC – BLOCK 51.08, LOT 35-39

WHEREAS, Fox and Foxx Development LLC., has requested a release of the surety performance bond for site improvements on Block 51.08, Lot 35-39 located at 120 Harvard Avenue, Metuchen; and

WHEREAS, the Borough Engineer in a letter dated June 9, 2014 and a memo from the Zoning Officer dated June 11, 2015 has reported that the contract has been completed in an acceptable manner; and

WHEREAS, Maser Consulting, P.A. and the Borough of Metuchen Zoning Officer recommended the full release of the Performance Guarantee Bond in the amount of \$2,329.56 (Surety Bond) which had been posted on September 6, 2013; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the Borough Clerk is hereby authorized and directed to release said Performance Bond in the amount of \$2,329.56 (Surety Bond) as recommended and directed by the Borough Engineer and Zoning Official to Fox and Foxx Development LLC, 940 Amboy Avenue, Edison, NJ 08837 upon final approval of the Borough Administrator and Legal Counsel.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-282

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE BOROUGH OF METUCHEN TO ENTER INTO
A COOPERATIVE PRICING AGREEMENT FOR UTILITY SERVICES**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the provisions of utility services; and

WHEREAS, on October 19, 2015 the governing body of the Borough of Metuchen, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provisions of utility services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Metuchen that the Borough does hereby authorize the agreement for Cooperative Pricing for the provisions of utility services, and

BE IT FURTHER RESOLVED, that the Mayor and Borough Council of the Borough of Metuchen authorize the Chief Financial Officer to sign the Cooperative Pricing Agreement with the Lead Agency as pursuant to the provisions of N.J.S.A. 40A:11-11(5).

BE IT FURTHER RESOLVED, the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
LEIBFRIED					MULDOON				
GRAYZEL					RASMUSSEN				
INSERRO					WALLACE				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2015-283

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling \$

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
LEIBFRIED					MULDOON					
GRAYZEL					RASMUSSEN					
INSERRO					WALLACE					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on October 19, 2015

Susan D. Jackson, RMC
Borough Clerk