

**BOROUGH COUNCIL**  
**MEETING MINUTES-DECEMBER 16, 2013**

A Regular Meeting of the Borough Council of the Borough of Metuchen was held in the Council Chambers of Borough Hall on Monday, December 16, 2013. The meeting was called to order at 7:30pm by Mayor Vahalla. The invocation was given by Council President Muldoon followed by the Pledge of Allegiance. The Mayor advised that adequate notice of this meeting was provided by an annual notice sent to the Home News Tribune and the Star Ledger and filing a copy with the Borough Clerk within seven days following the annual organization meeting of the body. Present were Councilmembers Wallace, Rasmussen, Inserro, Grayzel, Cammarano and Council President Muldoon.

Also present were Mayor Vahalla, Borough Administrator Boerth, Borough Attorney Murphy and Borough Clerk Harris.

**AGENDA SESSION**

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen, with all in favor the agenda session was opened.

Councilman Cammarano introduced the new Library Director, Susana Chan.

Ms. Chan came forward and thanked the Borough Council for the opportunity to lead the Library as its Director.

Mayor Vahalla thanked her and wished her the best.

Councilwoman Rasmussen questioned R2013-231 and R2013-236

A brief explanation was given by the Borough Clerk and the Borough Administrator.

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen, with all in favor the agenda session was closed.

**PUBLIC COMMENT**

Mayor Vahalla opened the meeting for public comment.

Hearing no one else wishing to speak Mayor Vahalla closed the public comment portion of the meeting.

**ORDINANCE INTRODUCTION**

**ORDINANCE 2013-15**

Borough Clerk Harris presented the affidavit of publication regarding Ordinance 2013-15, AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 92-25 ESTABLISHING SALARY RANGES.

Said Ordinance Has Been Published One Time In The Home News Tribune According To Law On December 5, 2013.

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen with all in favor the affidavit was received and filed according to law.

Borough Clerk Harris read the ordinance by title only.

Mayor Vahalla opened the meeting for public comment.

Hearing no one wishing to speak Mayor Vahalla closed the public comment portion of the meeting.

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen, with all in favor said Ordinance 2013-15 be approved on second reading and published according to law.

**BOROUGH OF METUCHEN  
ORDINANCE NO. 2013-15**

**AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 92-25  
ESTABLISHING SALARY RANGES.**

**[STATEMENT OF PURPOSE: TO AMEND WAGE RANGES FOR CERTAIN  
BOROUGH EMPLOYEES]**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Metuchen that Ordinance No. 92-25 as amended and supplemented be further amended as follows:

1. Section I, Group II is hereby amended by deleting the existing maximum ranges and replacing them with the following:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Registrar	\$3,000	\$12,000
Deputy Registrar	\$1,000	\$6,000
School Crossing Guards	\$10.00	\$16.00

2. Section I, Group V is hereby amended by deleting the existing maximum ranges and replacing with the following:

<u>RANGE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>POSITION</u>
19	\$30,000	\$52,000	Administrative Secretary
21	\$32,000	\$63,000	Administrative Officer
25	\$43,000	\$74,000	Borough Clerk, Court Administrator
29	\$48,000	\$84,000	Recreation Director, Tax Assessor, Senior Citizen Director
30	\$50,000	\$88,000	Public Works Supervisor
33	\$53,000	\$110,000	Lieutenant/DPW Supt.
35	\$58,000	\$116,000	Police Captain, Chief Financial Officer/Tax Collector, Public Works Director
36	\$63,000	\$121,000	Borough Engineer
38	\$68,000	\$128,000	Chief of Police
40	\$73,000	\$135,000	Borough Administrator

3. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

4. Section 6 - No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.
7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2013.

Dated: December 2, 2013

**ROLL CALL VOTE:**

**AYES: Councilpersons Cammarano, Councilman Grayzel, Councilwoman Inserro, Rasmussen, Councilman Wallace, Council President Muldoon**

**NAYS: None**

**ABSTENTIONS: None**

**ORDINANCE 2013-16**

Borough Clerk Harris presented the affidavit of publication regarding Ordinance 2013-16 AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES. Said Ordinance Has Been Published One Time In The Home News Tribune According To Law On December 5, 2013.

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen with all in favor the affidavit was received and filed according to law.

Borough Clerk Harris read the ordinance by title only.

Mayor Vahalla opened the meeting for public comment.

Hearing no one else wishing to speak Mayor Vahalla closed the public comment portion of the meeting.

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen, with all in favor said Ordinance 2013-16 be approved on second reading and published according to law.

**ORDINANCE NO. 2013-16**

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES.**

**BE IT ORDAINED** by the Borough Council of the Borough of Metuchen, as follows:

**Section 1.**Section 87-20 of Chapter 87, Fees, Article 11 – Recreation Program Fees, of the Code of the Borough of Metuchen, is hereby amended to add/change the permit fees to read as follows:

**§ 87-20 – Fees Established.**

<b><u>Program</u></b>	<b>Fee</b>	
<b>Programs:</b>	<b>FROM</b>	<b>TO</b>
Fall Field Hockey	<del>\$45</del>	\$55
Winter Basketball	<del>\$35</del>	\$50
Winter Basketball Late Fee		\$20

**ADD:**

<b>Program</b>	<b>Fee</b>
Indoor Soccer	\$10
Bowling Program	\$80(10 week session) \$94(12 week session)
Christmas Story Bus Trips	\$50
1 <sup>st</sup> Play Tennis	\$190
Parent and Me Tennis Squirts	\$90

1 <sup>st</sup> Play Basketball	\$175
Mural Project Clay Tiles	\$25

**COMMUNICATIONS CONSENT AGENDA**

On a motion from Council President Muldoon, seconded by Councilwoman Rasmussen, with all in favor the Communications Consent Agenda, Items A, B and C were approved.

- A. Receive and Accept Environmental Commission Minutes of March 20, 2013, April 17, 2013, September 18, 2013 and October 16, 2013.
- B. Receive and Accept Shade Tree Minutes of February 26, 2013 and October 22, 2013.
- C. Receive and Accept Historic Preservation Minutes of February 26, 2013.

**REPORTS OF OFFICIALS**

Council President Muldoon stated that the Parking Authority meets tomorrow night at 7:30pm and the next Historic Preservation Committee meeting will be January 14, 2014.

Councilman Wallace relinquished his time to Jay Galleotta from the Traffic and Transportation He spoke about the advancements of the Pedestrian Flag Committee.

**RECREATION**

Councilman Wallace went on to report that the Recreation Committee has the Mother-Son bowling event in January.

**DEVELOPMENT COMMISSION**

Councilwoman Rasmussen stated that the Development Commission discussed how they could better improve people's purchasing in Metuchen and promote our businesses. They are partnering with the Chamber to address these issues.

**MUNICIPAL ALLIANCE**

Councilwoman Rasmussen stated that the Municipal Alliance Committee met last Thursday and discussed programming for the upcoming year.

**SENIOR CITIZEN COMMISSION**

Councilwoman Inzerro reported that the Senior Citizen's Director is coordinating dates with the Police Chief who is creating a pedestrian safety workshop directed towards the Senior Community in the Borough.

**CABLE TV AND TECHNOLOGY**

Councilman Grayzel stated that the TV Technology Advisory Committee met December 5<sup>th</sup> and had an informal negotiation of the franchise agreement with Cablevision.

**ARTS**

Councilman Grayzel stated that the Arts Council met and reviewed the next Rotunda Gallery artist.

**LIBRARY**

Councilman Cammarano stated that due to funding issues the Library will be closed on Sunday's starting February 1<sup>st</sup>. A discussion ensued regard the procedure in calculating the Library budget.

**REPORT OF THE BOROUGH ATTORNEY**

Borough Attorney Murphy had no report.

**REPORT OF BOROUGH ADMINISTOR**

Borough Administrator Boerth had no report.

**REPORT OF THE MAYOR**

The Mayor spoke on the enforcement of pedestrian safety throughout the Borough.

Council President Muldoon stated that the High School has added information about pedestrian safety into their sign rotation.

Councilman Grayzel asked if the broken lighted crosswalks were going to be repaired.

Mayor Vahalla stated they are beyond repair and will need to be replaced.

Mayor Vahalla stated that the flashing crosswalks cost upwards of \$1000,000 each to replace and that that this issue is a priority but will happen over time.

Councilwoman Rasmussen questioned if all the yellow lights could to be changed to red.

Mayor Vahalla stated yes but there are other requirements that must also be met.

Mayor Vahalla stated that the Metuchen Fire Department will be doing its annual Santa visit.

Mayor Vahalla stated that the Fire Department received 100 smoke detectors donated by the Home Depot and anyone one who is interested can contact the Mayor or the Borough Fire Department. Mayor Vahalla stated that on Saturday, December 21, 2013 from 5:00pm to 6:00pm, Santa will be at Senior Center and that on December 31, 2013 at midnight there will be fireworks provided by Metuchen Savings Bank downtown near the Senior Center.

Mayor Vahalla stated that he, Councilwoman Rasmussen and the Borough Planner went to the Middlesex County Open Space meeting to testify on the Borough's behalf to have the County purchase 14 acres of Open Space on the Gulton site. It was unanimously approved to make a recommendation to the Freeholders to purchase the said land for Open Space.

#### **NEW BUSINESS CONSENT AGENDA**

On a motion by Council President Muldoon, seconded by Councilwoman Inserro with all in favor the New Business Consent Agenda items A through V through were approved.

#### **RESOLUTION NO. 2013-230**

#### **RESOLUTION APPOINTING FIREFIGHTER – SLATER**

**WHEREAS**, the Mayor and Borough Council have been notified by Rob Donnan, Chief of the Metuchen Fire Department, that **Charles T. Slater** has been elected to be a permanent member of the Metuchen Fire Department; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, Charles T. Slater be and he is hereby elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

Dated: December 16, 2013

#### **RESOLUTION NO. 2013-231**

#### **RESOLUTION REFUNDING MASSAGE THERAPIST APPLICATION FEE**

**WHEREAS**, Ms. Sandra Cabrera submitted a fee of \$58.00 for a 2013 Massage Therapist License; and

**WHEREAS**, Ms. Sandra Cabrera has withdrawn her application from consideration; and

**WHEREAS**, the Borough Clerk has requested that the application fees be refunded to Ms. Sandra Cabrera,

**NOW, THEREFORE, BE IT RESOLVED**, that Ms. Sandra Cabrera be refunded \$58.00 from anticipated revenues.

Dated: December 16, 2013

**RESOLUTION NO. 2013-232**

**RESOLUTION REFUNDING SOLICITORS PERMIT APPLICATION FEE-GARDEN STATE CUSTOM WINDOWS, LLC-DBA RENEWAL BY ANDERSON OF CENTRAL, NJ**

**WHEREAS**, Garden State Custom Windows, LLC-DBA Renewal By Anderson Of Central Jersey submitted application fees totaling \$345.00 for three (3) 2013 Solicitors Permits; and

**WHEREAS**, Garden State Custom Windows, LLC-DBA Renewal By Anderson Of Central Jersey has withdrawn their applications from consideration; and

**WHEREAS**, the Borough Clerk has requested that the application fees be refunded to Garden State Custom Windows, LLC-DBA Renewal By Anderson Of Central Jersey, 70 Jackson Drive, Suite A, Cranford, NJ 07016

**NOW, THEREFORE, BE IT RESOLVED**, that Garden State Custom Windows, LLC-DBA Renewal By Anderson Of Central Jersey, 70 Jackson Drive, Suite A, Cranford, NJ 07016 be refunded \$345.00 from anticipated revenues.

Dated: December 16, 2013

**RESOLUTION NO.2013-233**

**RESOLUTION AMENDING RESOLUTION NO.2013-213  
RESOLUTION AUTHORIZING THE GOVERNORS COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, The Borough was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

**WHEREAS**, funding has been made available to the Metuchen Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014, contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council does hereby authorize the submission of the grant extension for the Metuchen Municipal Alliance grant in the amount of:

DEDR	\$19,885.50
Cash Match	\$ 4,971.37
In-Kind	\$14,914.13

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION NO.2013-234**

**RESOLUTION AUTHORIZING THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT JULY 1, 2014 TO JUNE 30, 2015**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, The Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Metuchen, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of the strategic plan for the grant extension for the Metuchen Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$12,965.00
Cash Match	\$ 3,242.00
In-Kind	\$ 9,724.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION NO.2013-235**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
NJS 40A:4-87**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2013 in the sum of \$3,582.46, which is now available from the State of New Jersey Division of Criminal Justice in the amount of \$3,582.46.

**BE IT FURTHER RESOLVED**, that the like sum of \$3,582.46 is hereby appropriated under the caption Body Armor Grant; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from State of New Jersey Division of Criminal Justice in the amount of \$3,582.46.

Dated: December 16, 2013

**RESOLUTION NO.2013-236**

**RESOLUTION TO FUND POLICE OUTSIDE OVERTIME ESCROW BALANCES**

**WHEREAS**, the Chief Finance Officer has requested that the following escrow accounts be funded,

**WHEREAS**, the following police outside overtime escrow balances are uncollectable,

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector be instructed to fund, in the amounts indicated, the following police outside overtime escrow balances:

<b>ESCROW ACCOUNT</b>	<b>AMOUNT</b>	<b>DEPOSITOR</b>
OT 011	4,082.30	PSE & G
OT 061	1,126.50	Elizabethtown Gas
OT 093	50.00	Lochiatto Paving & Masonry Inc
OT 174	1,296.00	Esposito Construction
OT 152	490.00	ADK Electric

Dated: December 16, 2013

**RESOLUTION NO.2013-237**

**RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS**

**WHEREAS**, there are unexpended balances in various 2013 appropriation accounts not required for the balance of 2013; and

**WHEREAS**, additional sums are required for the operating expenses of other Borough accounts,

**NOW, THEREFORE, BE IT RESOLVED**, that the following transfers be approved:

<b>Appropriation</b>	<b>From</b>	<b>To</b>
Emergency Management S & W		750.00
Buildings & Grounds S & W		2,000.00
Sewers S & W		2,400.00
Emergency Management OE	750.00	
Solid Waste Collection	4,400.00	
	5,150.00	5,150.00

Dated: December 16, 2013

**RESOLUTION NO.2013-238**

**RESOLUTION TO CANCEL 2013 BUDGET BALANCES**

**WHEREAS**, the following Current Fund budget appropriation balances remain unexpended;

Interest on Bonds	\$12.50
Interest on Notes	\$332.22
Solid Waste Collection	\$25,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Metuchen that the above listed unexpended balances totaling \$25,344.72 of the Current Fund be canceled.

**RESOLUTION NO.2013-239**

**RESOLUTION AUTHORIZING CANCELLATION OF 2006, 2010, 2011 AND 2012 TAX OVERPAYMENTS**

**WHEREAS**, the following parcels have overpayment of taxes,

Block/Lot	Address	Amount	Year
29/1.0501	Middlesex Ave	\$24,831.00	2005/1 <sup>st</sup> /2 <sup>nd</sup> qtr
144/25	352 Amboy Ave	\$3,666.80	2005/1 <sup>st</sup> /3 <sup>rd</sup> qtr
85/85	71 Center Street	\$114.92 net	2005/3 <sup>rd</sup> /2006 1 <sup>st</sup> /2 <sup>nd</sup> qtr
82.01/20	31 Central Square Park	\$2,790.90	2010/4 <sup>th</sup> qtr
82.01/21	32 Central Square Park	\$2,537.51	2010/2 <sup>nd</sup> qtr
84/32	125 Durham Ave	\$1,404.13	2010/3 <sup>rd</sup> qtr
185/51	21 Vorhees Place	\$1,777.85	2010/4 <sup>th</sup> qtr
45/13	57 Aylin Street	\$266.51	2011/2 <sup>nd</sup> qtr
97/53.2	182 Christol Street	\$3,502.55	2011/3 <sup>rd</sup> qtr
158/59	48 Brunswick Ave	\$2,601.60	2011/1 <sup>st</sup> qtr
165/5	26 Laureldale Ave	\$2,409.94	2011/2 <sup>nd</sup> qtr
181/41	115 New York Ave	\$18.00	2011/4 <sup>th</sup> qtr
195/25.2	71 Woodbridge Ave	\$3,822.02	2011/2 <sup>nd</sup> qtr
211.1/5	10 Lawrence Street	\$2,834.06	2011/2 <sup>nd</sup> qtr
33/3	389 Waltham Ave	\$86.84	2012/4 <sup>th</sup> qtr
93/27	7B Mayfield Place	\$1,370.82	2012/3 <sup>rd</sup> qtr
126.7/14	9 Ivy Court	\$3,119.51	2012/4 <sup>th</sup> qtr
131.1/6 C-108	165-108 Essex Ave	\$1,272.89	2012/2 <sup>nd</sup> qtr
140/111	26 Kentnor Street	\$92.83	2012/3 <sup>rd</sup> qtr
141/28.18	200 High Street	\$2,224.35	2012/1 <sup>st</sup> qtr
142/36	126 Spring Street	\$2,273.17	2012/4 <sup>th</sup> qtr
154.3/19.1	79 Lake Ave	\$1,700.27	2012/1 <sup>st</sup> qtr
155/25	23 Whitman Ave	\$2,379.78	2012/4 <sup>th</sup> qtr

**NOW, THEREFORE, BE IT RESOLVED**, that the above listed tax overpayment balances by canceled, in the amount of \$67,098.25.

Dated: December 16, 2013

**RESOLUTION NO. 2013-240**

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR METUCHEN DINER BLOCK 112 LOT 10-338 LAKE AVENUE**

**WHEREAS**, Avraam Anastasi on behalf of the Metuchen Diner Block 112 Lot 10, 338 Lake Avenue have requested a refund of the performance bond for the improvements to said property ; and

**WHEREAS**, the Project Engineer reported that the provisions set forth for this development have been completed in an acceptable manner; and

**WHEREAS**, the Borough Engineer in a letter dated November 5, 2013 has recommended the full release of the performance guarantee in the amount of \$6,000.00 (Cash) plus accrued interest with the stipulation that the payment of any outstanding fees and taxes; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the Chief Financial Officer and Borough Clerk are hereby authorized and directed to release said performance bond after payment of any outstanding fees and taxes as directed by the Project Engineer to Avraam Anastasi, 35 Blossom Hill Road, Lebanon, NJ 08833.

Dated: December 16, 2013

**RESOLUTION NO.2013-241**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-035  
EDWARD JOYCE – 24 BOUNTY STREET**

**WHEREAS**, Edward Joyce posted \$64.00 for sidewalk escrow fees at 24 Bounty Street; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to Edward Joyce,

**NOW, THEREFORE, BE IT RESOLVED**, that Edward Joyce be refunded \$64.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-242**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-034  
CARLOS LANDAURE – 387 MIDDLESEX AVENUE**

**WHEREAS**, Carlos Landaure posted \$477.00 for sidewalk escrow fees at 387 Middlesex Avenue; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to Carlos Landaure,

**NOW, THEREFORE, BE IT RESOLVED**, that Carlos Landaure be refunded \$477.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-243**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-016  
GREGORY LEONON – 7 WEST WALNUT STREET**

**WHEREAS**, Gregory Leonon posted \$32.00 for sidewalk escrow fees at 7 West Walnut Street; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to Gregory Leonon,

**NOW, THEREFORE, BE IT RESOLVED**, that Gregory Leonon be refunded \$32.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-244**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-018  
KELLY SWASEY – 54 EAST WALNUT STREET**

**WHEREAS**, Kelly Swasey posted \$96.00 for sidewalk escrow fees at 54 East Walnut Street; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to Kelly Swasey,

**NOW, THEREFORE, BE IT RESOLVED**, that Kelly Swasey be refunded \$96.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-245**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-030**

**GREENTREE CONTRACTING CO. – 30 HILLSIDE AVENUE**

**WHEREAS**, GreenTree Contracting Co. posted \$48.00 for sidewalk escrow fees at 30 Hillside Avenue; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to GreenTree Contracting Co.,

**NOW, THEREFORE, BE IT RESOLVED**, that GreenTree Contracting Co. be refunded \$48.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-246**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-030**

**PAGODA HOMES LLC – 36 EAST WALNUT STREET**

**WHEREAS**, Pagoda Homes LLC posted \$580.00 for sidewalk, curb and apron escrow fees at 36 East Walnut Street; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to Pagoda Homes LLC,

**NOW, THEREFORE, BE IT RESOLVED**, that Pagoda Homes LLC be refunded \$580.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-247**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-031**

**LOCHIATTO PAVING MASONRY CO. – 18 CARPENTER PLACE**

**WHEREAS**, LoChiatto Paving Masonry Co. posted \$168.00 for apron escrow fees at 18 Carpenter Place; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to LoChiatto Paving Masonry Co.,

**NOW, THEREFORE, BE IT RESOLVED**, that LoChiatto Paving Masonry Co. be refunded \$168.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-248**

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-032**

**JAMES WALKER – 17 CARSON AVENUE**

**WHEREAS**, James Walker posted \$200.00 for apron escrow fees at 17 Carson Avenue; and

**WHEREAS**, the Planning Board Secretary has requested that the escrow fees be refunded to James Walker,

**NOW, THEREFORE, BE IT RESOLVED**, that James Walker be refunded \$200.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO.2013-249**  
**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #13-036**  
**VAN G. DO – 20 HOMESTEAD ROAD**

**WHEREAS,** Van G. Do posted \$330.00 for curb, apron and sidewalk escrow fees at 20 Homestead Road; and

**WHEREAS,** the Planning Board Secretary has requested that the escrow fees be refunded to Van G. Do,

**NOW, THEREFORE, BE IT RESOLVED,** that Van G. Do be refunded \$330.00 from the Sidewalk Inspection Escrow account.

Dated: December 16, 2013

**RESOLUTION NO. 2013-250**  
**RESOLUTION AMENDING CERTAIN SALARIES**

**BE IT RESOLVED,** by the Mayor and Council of the Borough of Metuchen that the pay of each officer and employee whose pay range is established under Ordinance 92-25 and amendments thereto and who is not covered by a collective bargaining agreement is hereby set for the calendar year commencing January 1, 2013 as follows:

**GROUP I - LIBRARY PERSONNEL**-Salary adjustment and increase per Library Board

**GROUP II - PART TIME OFFICERS AND EMPLOYEES**

<b>A.</b>	Councilmembers	\$ 1,200/yr.
	Intern Children's Librarian	Per Library Board
	Mayor	\$ 2,000/yr.
	Library Clerks, Junior Asst.,	
	Pages etc.	Per Library Board
	Fire Department	Per point schedule
		established by Fire Chief
	Fire Official	\$10,500/yr
	Fire Inspectors	plus \$1,000 on 2012 base
	Fire Department/Fire Prevention Secretary	plus \$1.50/hr on 2012 rate
	Office of Emergency Management	\$7,500
	Municipal Court Judge	\$15,000/yr
	Municipal Prosecutor	\$13,000/yr
	Public Defender	\$ 7,500/yr
	Registrar	\$10,000/yr
	Deputy Registrar	\$ 4,000/yr

**B.** 2.0% increase on 2012 base salary:

Video Coordinator	Fire Subcode Official
Asst. Video Coordinator	Fire Inspector
Bus Drivers	Building Subcode Official
Part-Time Clerk and Secretaries	Building Inspector
Construction Official	Alternate Subcode Official
Plumbing Subcode Official	Alternate Inspectors
Plumbing Inspector	Janitors, Firehouse
Electrical Subcode Official	School Crossing Guards
Electrical Inspector	Zoning Officer

### **Group III - RECREATIONAL SEASONAL EMPLOYEES**

Starting rate at \$6.60 plus \$0.25 per hour increase for all returning hourly employees that are not at the maximum for the range plus \$25.00 per week increase for weekly returning employees that are not at the maximum for the range except as follows:

Cooking Program Director	\$30.00/hr
Tennis Director	\$65.00/hr
Tennis Instructor	\$8.00/hr
Drama Director	\$50.00/hr
Art Director	\$50.00/hr
Soccer Camp Director	\$750.00/week
Soccer Counselor(1 <sup>ST</sup> Year)	\$125.00/week
Soccer Trainer (1st Year)	\$325.00/week
Track Camp Director	\$750.00/week
Track Advisor	\$500.00/week
Track Specialist	\$300.00/week
Field Hockey Instructor, 1 <sup>st</sup> year	\$8.00/hr
Basketball Director	\$600.00/week
Recreation Assistant	\$8.00/hr
Camp Director	\$18.00/hr
Senior Counselor	\$8.25/hr
Junior Counselor	\$6.60/hr
Recreation Specialist	\$6.60/hr

### **Group IV - SEASONAL EMPLOYEES/POOL**

Pool Manager	\$9,300.00
Assistant Managers (experienced)	\$7,650.00/season
Assistant Manager	\$6,800.00/season
Aquatics Director	\$3,500.00/season
Head Swim Team Coach*	\$2,200.00/season
Assistant Swim Team Coach	\$1,000.00/season
Swim Team Assistant	\$ 750.00/season
Lifeguard (1st year)	\$ 7.00/hr.
Lifeguard (2nd & 3 <sup>rd</sup> year)	\$ 7.75/hr.
Lifeguard (4th & 5 <sup>th</sup> year)	\$ 8.50/hr.
Senior Lifeguard	\$ 9.00/hr.
Head Lifeguard (1 <sup>st</sup> & 2 <sup>nd</sup> year)	\$ 10.00/hr
Head Lifeguard (3 <sup>rd</sup> year and up)	\$ 10.50/hr.
Head Diving Coach	\$1,500.00/season
Assistant Diving Coach	\$1,100.00/season
Activities Director	\$1,500.00/season
Swim Instructor (first year)	\$ 6.75/hr
Swim Instructor (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$ 7.00/hr
Swim Instructor (4 <sup>th</sup> year & up)	\$ 7.50/hr
Maintenance, Laborer (first year)	\$ 5.75/hr.
Maintenance, Laborer (2 <sup>nd</sup> & 3 <sup>rd</sup> )	\$ 6.25/hr
Maintenance, Laborer (4 years & up)	\$ 7.00/hr
Gate Attendants (1 <sup>st</sup> year)	\$ 5.50/hr.

Gate Attendants (2 <sup>nd</sup> and 3 <sup>rd</sup> years)	\$ 6.00 /hr
Gate Attendants (4 <sup>th</sup> year & up)	\$ 7.00 /hr
Head Gate Attendant (1 <sup>st</sup> and 2 <sup>nd</sup> year)	\$ 8.00/hr.
Head Gate Attendant (3 <sup>rd</sup> year and up)	\$ 8.25/hr.

\*position not filled when Aquatics Director position is filled and acts as Head Coach

**GROUP V – FULL TIME OFFICERS AND EMPLOYEES**

2.0% increase on 2012 base salary:

Administrative Secretary

Administrative Officer

Borough Clerk, Court Administrator

Recreation Director, Tax Assessor, Senior Citizens Director

Police Lieutenant/DPW Superintendent

Police Captain, Chief Financial Officer/Tax Collector, Public Works Director

Police Chief, Borough Administrator

**BE IT FURTHER RESOLVED**, that no officer or employee shall be paid at a rate which is above the maximum rate for any salary range in any of the aforementioned groups; and

**BE IT FURTHER RESOLVED**, that unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same range.

Dated: December 16, 2013

**RESOLUTION NO. 2013-251**

**RESOLUTION AUTHORIZING INTERNATIONAL FIREWORKS TO HAVE A FIREWORKS DISPLAY**

**WHEREAS**, the Borough of Metuchen is desirous of putting on a public display of fireworks on December 31, 2013 and January 1, 2014; and

**WHEREAS**, the New Jersey State Fire Code Chapter 31 – Fireworks requires municipal governing body approval for such public displays; and

**WHEREAS**, a certificate of insurance has been posted;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that International Fireworks is hereby permitted to put on a public display of fireworks in the Pearl Street Parking lot on December 31, 2013 and January 1, 2014.

**BILL RESOLUTION**

On a motion by Council President Muldoon, seconded by Councilwoman Inzerro, with all in favor the Bill Resolution in the amount of \$1,018,293.79 was approved.

**APPOINTMENTS**

Mayor Vahalla stated that he is appointing Jeanne Guarneri to the Dog Park Committee.

On a motion by Council President Muldoon, seconded by Councilman Grayzel, with all in favor the Mayor’s appointment of Jeanne Guarneri to the Dog Park Committee was approved.

**PUBLIC COMMENT**

Mayor Vahalla opened the meeting for public comment.

Hearing no one else wishing to speak Mayor Vahalla closed the public comment portion of the meeting.

**ADJOURNMENT**

On a motion by Council President Muldoon, seconded by Councilwoman Rasmussen with all in favor the meeting was adjourned.