

Metuchen TV/Technology Committee Minutes  
Thursday, November 29, 2012

Jim Lloyd  
Kenneth Kim  
Dave Lanton  
Mike Guarino - Secretary

Michael Scheller  
Ira Grubman  
Beatrice Moskowitz – Chair  
Ron Grayzel –council liaison

**Administrative**

- The meeting was called to order by Secretary Mike Guarino at 8:11 pm and proposed to accept the previously circulated September minutes. Jim made the motion with a second from Ken.
- Mike advised the Committee that here were no complaints received by the Committee.
- 9/24/12 letter from Cablevision had been received regarding the ReFranchise process;
- Our newest Committee member, David Lanton signed his Oath, which will be given to the Clerk

**On-going Matters**

*-Cable TV/Website/METV Survey:* Regarding this year's Country Fair, Mike noted that we had over 30 fully completed Survey Questionnaires, which Ken has agreed to combine the results with those from the version re-posted on the Website and summarize the results. We will incorporate those results into a report to the Borough Council. Mike thank those who helped out in working the booth;

*-Cablevision Issues:* Further follow-up efforts will be made to contact our new *Cablevision* representative, Anne McDonald, to seek further feedback re questions centered on broadcast quality, wireless “hotspot” in Boro Hall, as well as our original question on the pricing on the services available under the *Municipal Optimum Business* program;

-Mike will also review the Re-Franchise materials provided in Cablevision's 9/24 letter for discussion at our next meeting;

*-METV & Metuchen School Programming:* Our Education Liaison Chris will contact the Curriculum Coordinator, Rick Cohen, for Metuchen's schools' IT systems in order to re-schedule his attending one of our meetings to discuss further incorporating the station and its capabilities into more programs for and about the students. It was also suggested that perhaps the Superintendent could be contacted about the concept of having more interaction with the schools;

-Mike advised he will follow up further with Rich DiSimone on the METV program highlights on the home page;

*Municipal Website:* Ron noted that the Borough's contract with *City Connections* for the annual maintenance of the Municipal Website will be up for renewal in 2/13 and should be reviewed to ensure all service needs are being met, as well as any potential alternatives for discussion with the Mayor and Council and any recommendations. All agreed;

There being no further business, it was noted that the next meeting was scheduled for January 24th, 2013; The meeting was adjourned at 9:10pm.