



**METUCHEN SHADE TREE COMMISSION**  
**BOROUGH HALL • 500 MAIN STREET • METUCHEN, NJ 08840**

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**PUBLIC MEETING**

**Wednesday, August 13, 2014 – 7:00 PM**

**PRESENT:** Dorothy Rasmussen, Maggie Manza, Cher Krumins-Beens, Franklin Ferrara, Todd Pagel, and Ushantha Govender

**MEETING MINUETS**

**1. CALL TO ORDER/QUORUM**

- Cher Krumins-Beens 1st & Ushantha Govender 2nd @ 7:10

**2. APPROVAL OF JUNE MINUTES**

- Maggie Manza 1st & Franklin Ferrara 2nd

**3. PUBLIC COMMENT**

- Non present

**4. COMMUNITY FORESTRY PLAN**

- Contract has been approved by borough administration to update our current plan.
- STC members to complete the annual accomplishment report over the coming weeks.

**5. FALL PLANTING**

- Reviewed list of current owners request and their desires to request certain types of trees. To make determination will review state guidance from NJ Forestry.
- Will also reach out to former contractor to get their opinion on current tree species concerns.
- Have contacted all current owners requesting a Fall tree to start process of placement and tree type selection.
- This coming month Franklin and Todd will review locations to consider wire issues.

**6. FALL COUNTRY FAIR**

- Subcommittee will meet this month to create plan for movie theme.

**7. FUNDING FOR TREE MAINTENANCE**

- Tree maintenance falls under public works however finance committee is interested in learning more about the financial needs to better maintain the current tree inventory for potential project.

**8. NJ SHADE TREE FEDERATION CONFERENCE**

- Schedule for October 24 & 25 in Cherry Hill. Will determine final participants at September meeting.

#### **9. MONITORING/ADDRESSING RESIDENT REQUESTS/ISSUES**

- STC is receiving multiple resident issues that are not under our jurisdiction moving forward we will inform all residents who is responsible to follow-up with the issue and the department STC has sent their request to.

#### **10. UPDATES/ADDITIONAL BUSINESS**

- Tree of life participants want plaques to be but near the trees being planted but as previously decided STC does not grant approval for those request in order to avoid future “tombstone” effect.
- Cher Krumins-Beens gave notice that she will step down from commission effective December 31, 2014.

#### **11. ADJOURNMENT**

- Maggie Manza 1st & Todd Pagel 2nd
- Next meeting Wednesday, Sep. 10 @ 7PM