



METUCHEN SHADE TREE COMMISSION

BOROUGH HALL • 500 MAIN STREET • METUCHEN, NJ 08840

Minutes: May 28, 2013

Present: Cher Krumins-Beens, Ushantha Govender, Franklin Ferrera, Linnae Bulum, and Maggie Manza

Meeting Called to Order: 7:06PM by Ushantha Govender, seconded by Franklin Ferrera

Review of last minutes –Approved 1st by Franklin Ferrera and 2nd by Linnae Bulum

Tree Funds – To be presented at next meeting

Tree plaque outreach update – Franklin and George continue to work on a PR campaign. Ushantha offered that Nelson Lee provide dates for an event at the Metuchen Farmers Market. Franklin will work with Nelson to determine a date we can conduct an event. Tracey will work with Borough to get the form on STC portion of the town website. Linnae will reach out to the chamber for opportunities and Cher will continue to work with PTO.

Creation of Permit System – Maggie was able to produce a draft permit for review. Based on review we will provide revised version to Tracey and Dorothy for consideration and determination of proper flow for the document and next steps.

Library Bulletin –Cher provided Dorothy with the emails and is waiting to get date that library would like STC to decorate the boards.

Land Use Ordinance change – some changes will affect the Shade Tree Dorothy will continue to update STC as decisions are made.

School Plantings (Arbor Day) – Maggie and Franklin were very pleased with the planting and despite the tree was not a donation and at cost to the Shade Tree. Next year we will proactively work with PTO to request a tree be donated earlier in the process. Tree planted at Edger school facing the Metuchen pool.

Country Fair – Going to research the possibility or working with local youth organization and report back with possible groups we can reach out to and provide to Ushantha at upcoming meeting. We also need to locate new posters and new materials for handing out. We are still waiting to hear what the Fair theme will be.

Planning – Still pending guidance on what is needed. Reviewed plans for 177 Center street & 120/124 Harvard: George is going to speak with Chris to determine what they need from STC in terms to these plans to make sure we are providing quality suggestions, details of what is needed and format for our comments.

New Business

- **Commission T-shirts** – Since planning multiple events Cher will research the cost to produce Shade Tree Commission t-shirts.

Next Meeting: Following meeting will be held TUESDAY, June 25 @ 7PM.

Meeting Adjourned: 7:49 by Maggie Manza and second by Linnae Bulum