



METUCHEN SHADE TREE COMMISSION

BOROUGH HALL • 500 MAIN STREET • METUCHEN, NJ 08840

Minutes: July 23, 2013

Present: Tracey Gelber, Cher Kruminis-Beens, Franklin Ferrera, Linnae Bulum, and Dorothy Rasmussen

Meeting Called to Order: 7:05PM by Franklin Ferrera, and seconded by Tracey Gelber

Review of last minutes: Approved 1st by Franklin Ferrera and 2nd by Linnae Bulum

New Business:

- Alfredo Sclafania resident would like a replacement tree. He will be added to our Fall planting resident request list.
- Email from Jessica requesting a Memorial tree on Center Street. Her request will be added to Fall Planting list.
- Kate Lane (Jefferson Park) Cul-de-sac dead limbs over parked cars – Franklin will instruct them to reach out directly to Fred Hall for request of removal of dead limbs that hang over parked cars.
- STC will look into ways to create social media outreach campaign to help educate town regarding tree issues and care.
- GUEST:
 - **53 Homer Place** – Needs guidance for tree he can plant to get final approval for his construction. Reviewed regulations and offered NJ Shade Tree federation site to locate an appropriate nursery for tree on recommendations list.
 - **313 Midland** – Concerned about a tree that is marked to be removed by a Fox and Fox construction. Since there is no variance there will not be a public meeting and would like guidance what they can do as citizens to combat the removal of trees in their neighborhood. Tracey explained that STC plan for replanting of trees and our goals to work better with all town departments to make sure our Tree Line Streets remain for future generations.

Follow-up:

- **Membership Cards from NJShade tree Federation** – George's membership card has arrived. Tracey and Linnae still pending. Tracey signed PO to continue membership
- **PR Material:** Want to consider some form of PR materials to hand out at events. Cher will research using a \$275 total budget. To be continued for Fair in October.

Tree Funds – Status still pending

Country Fair – Oct. 5, 2013. Golden Jubilee Theme will be surrounding the 50 year anniversary. Tracey will work with George to get a "Golden Rain Tree" and STC is currently researching the possibility to get free hand out materials to be used at the Fair.

Tree plaque outreach update – Will be presenting program at MFM on July 27 (Cher, Tracey, Maggie will work) Will attend from 9am to Noon. We will present the plaque, provide hand outs and changed theme to be community created Mural for display at country fair.

Franklin and George continue to work on a PR campaign and STC will request to update plaque with current donations.

Creation of Permit System – Dorothy has present to the council and now in front of the town attorney will update at next meeting.

Library Bulletin –Will follow-up once new staff is set-up.

Planning – Still pending guidance on what is needed. Reviewed plans for 177 Center street & 120/124 Harvard: George is going to speak with Chris to determine what they need from STC in terms to these plans to make sure we are providing quality suggestions, details of what is needed and format for our comments. George has been traveling so resolution still pending.

Commission T-shirts – Commission are willing to pay for their own t-shirts to wear at events with the Commission Logo. Follow- up to create for Fall Fair.

Fall Planting – Next meeting will compile list of current request and determine some new appropriate options for use. Will push to September meeting for George to be available.

Next Meeting: No meeting will be held August 2013. Next meeting will be held TUESDAY, September 24 @ 7PM.

Meeting Adjourned: 8:01 by Tracey Gelber and second by Linnae Bulum