

Metuchen Parade Commission

Monday, November 14, 2022

Attendees: Maggie Cook, Angelo Donato, John Gaven, Rob Giegerich, Dan Granato, Bernie Hetzel, Denis Kane, Terry Kohl and Ellen Regan

Minutes

Winter Festival Parade

Logistics

- Dan will secure 30 cones for a Noon drop-off on Sunday at Wernik Place.
- Bernie will assess the condition of the sleigh for pictures with Santa and Mrs. Claus. Chairs will need to be secured if not in good condition.
- John to connect Dan with the company providing the horse and buggy to discuss logistics (roads closed, where to park the trailer).
- Ellen to provide Dan with Ann from First Baptist's church email to confirm arrival of hot chocolate at the plaza so police can assist (due to road closures).
- Elie Hoenig and Ike Busch are confirmed to Emcee the parade.
- Commission agreed to meet at the Halsey Lot at 2:30pm for set-up. Marchers will be instructed to meet at 3:15pm, noting an adult member of the organization must be present at that time.
- Once the parade ends, RiseUp chorus' children's choir will perform three songs, followed by remarks by the Mayor and the tree lighting. Pictures with Santa and Mrs. Claus will immediately follow.

Participant Registration

- Ellen will send a reminder to the email distribution list to register by Wednesday, November 17, as well as repost on We Love Metuchen's Facebook page.
- It was noted several groups have not yet registered. The following agreed to reach out directly to these organizations:
 - Rob – Metuchen soccer
 - Denis – Saturi
 - Dan – Cub Scouts
 - Bernie – Metuchen Dance Centre
 - Wendi – Metuchen Human Resources Committee and Metuchen Recreation
- John and Rob agreed to put together the Line of March.
- Ellen will prepare the remarks for the Emcee's for the reviewing stand.
- Ellen will send the confirmation email to all registered marchers with logistical details.
- Wendi will print the insert of the marchers' names for the signs, as well as copies of the Line of March.

Publicity

- Ellen and Bernie to coordinate the hanging of the Main Street Banner.
 - Note, following the meeting we were told that the banner cannot be hung due to the snowflake lights already in place and using the same lines. Working on getting a Plaza banner instead.

Entertainment

- Confirmed acts are MHS Band, RiseUp Chorus, Fred Lehotay and Strolling Elves
- Working on the Mummers, but they may not have the proper paperwork (BRC)

Menorah Lighting (December 18)

- Ellen will work with Dan Hirsch on next steps, focus has been on the parade since it is first.