

Metuchen Municipal Alliance

Thursday, July 9, 2015

Minutes

Attendance: Kris Dubon, Katherine Liss, Jodi Kopac, Jackie Gibson, Donna Jamison and Allison Inserro, Marie Paterson -YMCA Director of Operations

The meeting was brought to order by Katherine Liss at 7:45 pm.

Kathy began by asking all members to follow Robert's Rule of Order. In an effort to keep order, we want to make sure people raise their hands and are recognized by the Chair before they speak. Sticking to an agenda is important, but asking to bring it up earlier is acceptable.

At last month's meeting there was a call for and resulting vote on Projection Graduation. This was done prematurely because we did not previously announce the vote was forthcoming at this July 9th meeting. In the future we will announce at a meeting that an upcoming vote will take place on a matter so members have the opportunity to be present and to vote. As a result, we re-voted to fund project Graduation this evening. A 5-0 vote successfully approved the \$1,500.00 donation; monies will be raised outside of Grant money.

I National Night Out – Tues, Aug. 4th 6pm – 8pm:

A. Publicity Overview:

1. Press Release to Vendors – sent by Nancy Goldberg from Recreation Dept. Some already committed include Target and the YMCA volunteered this evening.

2. Flyers – Jodi will work on and offer several for distributions. We also discussed locations for distribution. Locations will include the YMCA, District Schools, Nurseries, Pool, Library and via Alliance members.

B. Activities:

1. Goggles – Games need to be created; they may include walking the line or driving a remote control car.

2. Bounce Houses/Inflatables– following last year we will have multiple items. Jodi will discuss with Nancy at recreation and Donna on the Alliance and finalize. Last year was under \$1800.00 with DJ.

3. Balloons – Library will provide again this year.

4. Photographer – Takes pictures and provides with a Drug Free & Me Book. Cost is \$335.00.

6. Face Painting – Youth Alliance

7. Games – small ones need to be planned, will also need volunteers to man them.

7. DJ – FREE this year and will have giveaways from the vendors.

C. Police Presence – Jodi will confirm with Dave Irizarry.

D. Coordination – Jodi & Donna will prepare a list of events for the day and volunteers for each and/or

needed. An email distribution will be sent out to all Alliance members in the upcoming week.

II. July 2nd meeting with Judy Cheung :

Kathy Liss and Jodi Kopac announced this was postponed and will keep us informed of new date and information. We will inform at this meeting the availability of YMCA as location option for Strengthening Families. Council woman Allison Inserro suggested we may be able to get more families to fill the 20 available spots if the location seemed more private. The YMCA was very receptive after offering space for any meetings.

Came to meeting and expressed interest in developing relationship with Alliance

1. ADVERTISING –can hang posters in facility.

2. EVENTS – will have table at National Night Out and be kept informed of our events.

IV. Patriots Tickets – Sales seem to have come to a halt. Store owners have mentioned that the few interested will not come back with cash and only have credit cards. Donna will circle back and remind them that they can get via credit card at one locale.

V. Agenda Books: This year we are making a profit on them. The final deadline for ads is July 21st at which time we will know the total revenue. Kris did a phenomenal job in coordinating, printing and distributing letter to solicit donations; she was solely responsible for several contributions. The YMCA purchased a space as well this week.

VI. By-Laws- Katherine initiated a small group and a meeting date will be forthcoming to draft By-Laws.

- A. Jodi Kopac and Donna Jamison will assist in reviewing a template for the By-Laws.
- B. One topic to be included will address membership and or types such as Active/Inactive and their respective voting authority.

VII Council News: Allison Inserro updated us briefly on traffic and asked if we had any concerns. She informed us about the location of the temporary shuttle and lot available for use in lieu of old location where construction will be

The meeting was adjourned at 9:35 pm.

Submitted by Donna Jamison.