

Metuchen Municipal Alliance Minutes – November 8, 2012

Members Present

Irene Morris-Nann -
Coordinator
Dan Delmonaco
Kathy Liss
Morton Simpson

Mark McCreary
Danielle McMahan
Mike Garni
Dave Liantonio
Brenda Lewis

Kieran Esposito
Dorothy Rasmussen
Kris Dubon
Steve Kitsko

- Dave Liantonio served as Chairperson and called the meeting to order at 7:35 pm. The meeting was turned over to Irene Morris-Nann.
- The minutes from the October meeting were approved.
- **Programs Review**
 - Kathy Liss and Danielle McMahan have reviewed programs in the past and explained what reviewing a program would entail to the Alliance. They warned that reviewing programs is time and labor intensive and requires a commitment to monitor the program you are reviewing.
 - The members suggested that adults at each program submit anonymous feedback/review sheets.
 - St. Francis School has the option of getting a different program because D.A.R.E. will now be using the “Too Good for Drugs” curriculum.
 - The group decided that each Alliance member should review at least one program. Each person in charge of an event/committee must review that program. Each quarter requires documentation of the event or program.
 - The following assignments for Programs Review were made:
 - D.A.R.E. – Brenda Lewis and Kris Dubon
 - Peer Leadership – Kathy Liss
 - Project Graduation – Steve Kitsko and Danielle McMahan
 - Footprints for Life – Kathy Liss and Mort Simpson
 - Drug Free Outreach – Mort Simpson and Mark McCreary
 - Elementary Prevention – Kieran Esposito
 - Youth Alliance – Dan Delmonaco and Mark McCreary
 - Zone - *reviewers needed*
- **Needs Assessment – “What are the needs of Metuchen?”**
 - The Alliance’s Needs Assessment must encompass the entire community to find what issues we should be targeting. Each member of the Alliance is asked for their input because of everyone’s unique position(s) in the community.
 - We will be using the Logic Models provided by CADCA to assess our community’s needs. Dan Delmonaco will send each member the logic model templates he was given at the CADCA Mid-Year Conference. Each person is asked to look at the logic models and begin to fill out the templates in regard to their individual sector. Drafts of the templates should be filled out by January’s meeting and finished by February’s.
 - Kathy Liss suggested using an online survey that would be open to the public to help assess the needs of Metuchen.

- **IT Strategy**
 - Mort Simpson and Kris Dubon presented their IT development strategy:
 - Create a website for the Municipal Alliance and utilize social media. Documents and minutes will all be available online.
 - A subcommittee will be formed to assist Kris and Mort. They will schedule meetings via texts and emails and all members are welcome to attend and provide input.
 - Danielle McMahan, Steve Kitsko, and Dan Delmonaco have agreed to assist with the IT strategy.
- The meeting was closed at 9:03 pm.