

**Metuchen Public Library**  
**Special Meeting of the Board of Trustees**

7 pm, Tuesday, March 30, 2021

Samina Ali opened the meeting in compliance with the Open Public Meetings Act at 7:04pm. In attendance were Hsi Hsi Chung (Library Director), Samina Ali (President), Spencer Dreher (Vice President), Kellie Davideit (Secretary), Maureen Cozine (member), Brian Hajjar (member), Liz Waldron (member), and Linda Koskoski (Council Liaison). Caitlin Mollison (Treasurer) and Carol Gaffney (Superintendent's representative) were absent.

This meeting was held by Zoom video conferencing with a dial-in option for the public.

**Public Session**

Samina invited comments from the public. No members of the public were present on the call.

**Library Construction Bond Act Grant Application**

The special meeting was called at the request of the Buildings and Grounds committee to discuss the 2nd round Library Construction Bond Act (LCBA) grant application which is due 6/4/21.

The grant application can be rewritten and resubmitted for the second round of consideration. \$37.5 million remains in available LCBA funds.

Hsihsi and Spencer gave a refresher overview of the library's first proposal.

We discussed any changes we might want to make to the proposal.

Hsihsi specifically spoke to upgrades to the boiler system and ADA compliance.

Hsihsi also noted the lack of storage, and the need for more work space for staff and for more community space for programming and instruction.

We also discussed adding an outdoor pavilion as an extension to the side of the library, which would add space for library events and programming as well as community activities.

It was decided to keep the same plan as in the first proposal. We will consult with the architect regarding the cost of the boiler and the outdoor pavilion to see if it is within the budget to add these items.

**New Business**

Personnel: Deb Zupan resigning as of April 9th. Hsihsi will be posting the job in the LMxAC and NJLA Job Hotline.

**Adjournment**

Liz made a motion to adjourn the meeting; Spencer seconded and all were in favor. Meeting adjourned at 8:06 pm.

Respectfully submitted by Kellie Davideit, Secretary, April 7, 2021.