

**Metuchen Public Library
Board of Trustees Reorganization Meeting
Minutes from January 13, 2015**

The meeting was called to order at 8:10pm by President Liz Waldron in accordance with the Open Public Meetings Act. Also in attendance were Caitlin Mollison, John Koskoski, Ellen Greenberg, Linda Koskoski, Laura Stibich, Reed Leibfried, Patricia Glave and Susanna Chan, Library Director.

Appointment of Temporary Chair: Reed Leibfried was appointed temporary chair.

Election of Officers for 2015

Linda Koskoski, President (motion made by Reed, seconded by Ellen, all approved)
Ellen Greenberg, Vice President (motion made by John, Patricia seconded, all approved)
Laura Stibich, Secretary (motion made by Linda, John seconded, all approved)
Caitlin Mollison, Treasurer (motion made by Linda, John seconded, all approved)

Meeting Dates 2015: A motion was made by Ellen that Board of Trustees meetings will continue to be held the second Tuesday of every month at 7pm in the Library. There will be no meeting in August. Caitlin seconded the motion and all approved.

Designation of Official Newspapers: John Koskoski made a motion that the Home News continue to be the official newspaper. Reed Leibfried seconded and all approved.

Designation of Official Depositories of Money/Authorized Signatures:

- Metuchen Savings Bank Checking Account
- Metuchen Savings Bank Endowment Fun/Money Market Fund

Patricia made a motion to approve these accounts and to change the authorized signatures to the new elected officers (Linda Koskoski replacing Liz Waldron as president). Caitlin seconded and all approved.

Authorization for the Director to transact business on behalf of the Trustees: Linda Koskoski made a motion to authorize the Library Director to transact business on behalf of the Trustees. Patricia seconded the motion and all approved.

Designation of Committees:

Current committees are:

1. Personnel and Policy
2. Buildings and Grounds
3. Finance

Patricia made a motion to maintain the current committee designations; John seconded and all approved. Committee assignments will be revisited at the February Board meeting.

Designation of Liaison to the Friends of the Library: Kelly Jaques was voted Liaison to the Friends of the Library; a motion was made by Liz Waldron, seconded by Laura and all approved

Ellen made a motion to adjourn at 8:30; Caitlin seconded and all approved.

Respectfully submitted by Laura Stibich, Secretary of the Library Board of Trustees.
1/15/15