

Metuchen Public Library

Board of Trustees Meeting

June 11, 2013

The meeting was called to order by President Liz Waldron at 7:06 pm in accordance with the Open Public Meetings Act. Also in attendance were Melody Kokola, Marian O'Connell, Ellen Greenberg, Linda Koskoski, Kelly Jaques, Laura Stibich, Caitlyn Mollison, Patricia Glave, Sondra Flite and Pete Cammarano.

The minutes for the May meeting were approved.

Financial Report

The voucher and check lists were reviewed. The board also reviewed an unexpected expense of \$2,790.15 in order to repair cooling unit.

Pete Cammarano noticed that Ron's Floor Waxing, the library cleaning service, was billing close to the threshold that would require a bid. He will check with Bill or Becky to see who cleans boro hall. Melody is to follow up with 2 other cleaning companies.

A motion to pay bills and approve checks was approved.

Director's Report –

Personnel - John McBride will be out one more week. Two pages have returned for the summer but will be returning to school in August. To replace them, it will require new pages at 10 hours per week each at minimum wage. Ideally they would be brought in around 8/1/13. The board agreed to table this discussion until the July board meeting.

Friends

Sondra Flite gave a brief review of what is happening with the Friends. A radio play fundraiser, The Great Gatsby by Raconteur Ventures, is scheduled for 8/1/13.

David Copperfield made a \$500 donation to the Friends.

The friends are looking for someone to manage a grant request from the Lemelson Foundation for STEM (Science, Technology, Engineering and Math) to inspire interest in these areas. It was decided that it made sense to wait until the new director is in place in order to direct the process but Pete Cammarano agreed to field an initial phone call from the Foundation.

The Friends will have a table at the Metuchen Farmer's Market and they are also in the process of planning for their fall book sale.

Caitlyn informed the board that Campbell school will be doing a family literacy event and the PTO would like to work with the Friends on this. Caitlyn will send contact info to Sondra.

Old Business

Sneak Preview of Children's Room – is scheduled for 6/28 from 6-8pm. Kelly has worked with the friends to create a passport game which will help kids locate different sections in the library. There will also be balloons, coloring activities and Mango Juice to help promote the Mango Language lessons that the Friends have made available for free.

New Business

Personnel

A Public announcement went out for the position of Director and Bill Boerth is collecting resumes. The ad will run until the end of June

Between 8:17 and 8:46, the meeting moved to a closed session.

The board discussed when would be the right time to have the interim director begin duties. Liz will check with Margaret at ProLibra as to the optimum time. A motion to move forward with the interim director was approved. Liz will double check funding with Bill Boerth.

A motion was approved for an initial budget of \$300 for search consultation.

The next meeting is scheduled for June 11, 2013.

Meeting Adjourned at 8:57pm.

Respectfully Submitted by,

Linda M. Koskoski