

Metuchen Public Library
Board of Trustees Meeting
January 10, 2012

The meeting was called to order by President Marian O'Connell at 7:10pm in accordance with the Open Public Meetings Act. Also present were Melody Kokola, Library Director, Liz Waldron, Ellen Greenberg, Linda Koskoski, Councilman Pete Cammarano and Sondra Flite, President Pro Tempore of The Friends of the Library.

The meeting started with the reorganization of the Board of Trustees. Liz Waldron was nominated for President and approved. Ellen Greenberg was nominated for Vice President and approved. Marian O'Connell was nominated for Treasurer and approved. Linda Koskoski was nominated for Secretary and approved.

Meeting Dates for 2012 were approved as follows:

February 15	All meetings to start at 7pm.
March 13	No Meetings scheduled for July and August
April 10	
May 8	
June 12	
Sept 11	
Oct 9	
Nov 13	
Dec 11	

Councilman Pete Cammarano was welcomed as the Council Liaison to the Library Board. Ellen Greenberg was welcomed as a re-appointed Library Trustee for a 5 year term.

The meeting minutes for December 13, 2011 were approved after the addition of the Meeting Adjourned time of 8:45.

The Board approved the Depositories of Library Funds, the Holiday schedule and Melody Kokola was approved as Purchasing Agent.

The financial report was reviewed and approved. Ms. Kokola explained that the expense for Electricity in January reflected 2 months. She also explained how she was setting aside funds for ebooks which led to an explanation of how ebooks are lent out and the limitation on some ebooks for how often they can be lent. A motion was made and approved to pay the bills.

Ms. Kokola reported that Gabriel Ramos, Junior Library Assistant, received the Master of Library and Information Science from Rutgers University in December 2011. She proposed raising his hourly salary to 14.75 and no objections were raised by the board.

Sondra Flite gave an update on the Friends business. Currently she is working with the Shade Tree Commission to get a replacement tree for one that died.

Ms. Flite also relayed that Dr. Anthony Arlotto made a posthumous donation of a percentage of an IRA. Treasurer Alisa Schlieff will work with Charles Schwab on accepting this donation.

Ms. Flite informed the board that The Friends would to meet the board. A tentative date of March 13 was discussed.

There was no update on the painting since the painter cancelled on 1/10/12 due to illness. Ms. Kokola was scheduled to call him by 1/20/12 to reschedule.

The next meeting is scheduled for February 15, 2012. The meeting was adjourned at 7:55.

Respectfully Submitted

Linda M. Koskoski