

# Metuchen Public Library Board of Trustees Meeting March 8, 2011

The meeting was called to order by President Marian O'Connell at 7:15 p. m. in accordance with the Open Public Meetings Act. Also present were Melody Kokola, Library Director, Stanley Lease, Ellen Greenberg, Elizabeth Waldron, Linda Koskoski, and Sondra Flite liaison from the Friends Group.

Ms Koskoski was welcomed as our new trustee for the 2011-2015 term, and Mr. Lease was welcomed as this year's liaison to the Borough Council.

The approval of minutes from January was tabled; there was no meeting in February. The election for secretary was tabled and Ms. Kokola offered to take minutes.

The oath of office form was given to Ms. Koskoski for completion. There were no new agenda items.

The list of vouchers, checks, and the financial report were reviewed, and the Board authorized the payment of all items presented. Following a discussion on current interest rates, Ms. O'Connell moved to invest two certificates of deposit in two new 7 month certificates of deposit at Northfield Bank (Milltown). The motion was seconded by Ms. Waldron and passed unanimously. These certificates,

which will earn 1.25% APY, are in the amounts of \$11,050.50 and \$54,500.57, and represent the entire Marjorie Risk Memorial Fund and a portion of the Library Board of Trustees Endowment Fund, respectively.

Ms. Kokola summarized her report by noting the completion of the lighting upgrade by Tri-State, the change in business hours due to several snow and ice storms, the announcement of a 2-part strategic planning workshop sponsored by the N J State Library, and activities planned for National Library Week, April 10 - 16.

Sondra Flite reported that the Friends have new people serving as newsletter editor and bus trip coordinator.

Mr. Lease left at 7:50 p. m. in order to attend another meeting.

Under Old Business, Ms. Waldron and Ms. Greenberg reported on their activities. Ms. Waldron summarized their findings on a road trip to several children's departments last fall, and listed areas for improvement of our space. Ms. Greenberg then described the results of a public survey of users of the children's room. Discussion will continue but the Board is determined to make significant improvements in this department this year.

The next meeting will take place on Tuesday, April 12, 2011. The meeting was adjourned at 8:30 p m.

Respectfully submitted,  
Melody Kokola