

**METUCHEN PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REORGANIZATION MEETING  
TUESDAY, JANUARY 17, 2023**

1. Appointment of Temporary Chair

Daniel Hirsch was appointed Temporary Chair and opened the meeting at 7:02 pm in compliance with the Open Public Meetings Act. In attendance were Samina Ali (President), Hsihsi Chung (Library Director), Brian Hajjar (Vice President), Karen Alexander (member), Karen Chaplin (Secretary) via Zoom, Caitlin Mollison (Treasurer), Sue Cea (member), Carol Gaffney (Superintendent's representative) via Zoom, Daniel Hirsch (Council Liaison), Sondra Flite (Friend of the Library), and Spencer Dreher (via Zoom).

2. Election of Officers

- The following officers were elected:
  - President: Samina Ali
  - Vice President: Brian Hajjar
  - Treasurer: Caitlin Mollison
  - Secretary: Karen Chaplin
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3. Meeting Dates, 2023 and 2024 Reorganization

- Samina to take over the meeting and go through the agenda.

4. Designation of Official Newspapers

- Resolution 2023-1 Official Newspapers
  - Motion to approve the resolution, Samina; second, Caitlin; all present approved.

5. Designation of Official Depositories of Money/Authorized Signatures

- Resolution 2023-2 Official Depositories
  - Motion to approve the resolution, Brian; second, Caitlin; all present approved.
- Resolution 2023-3 Authorize Signatures on Checks
  - Motion to approve the resolution, Samina; second, Brian; all present approved.

6. Designation of Annual Auditing Company

- Resolution 2023-4 Official Library Auditor
  - Motion to approve official auditor as Suplee, Clooney & Company, Samina; second, Sue; all present approved.

7. Designation of Library Attorney

- Resolution 2023-5 Official Library Attorney
  - Motion to approve official attorney as Michael A. Cerone, Jr., Brian; second Karen A.; all present approved.

8. Designation of Committees

- The following committees were created:
  - **PPP**
    - Chair: Karen Chaplin
    - Karen Alexander
    - Carol Gaffney
    - Samina Ali
  
  - **Building and Grounds**
    - Chair: Sue Cea
    - Spencer Dreher
    - Brian Hajjar
    - Daniel Hirsch
  
  - **Finance**
    - Chair: Caitlin Mollison
    - Samina Ali
    - Brian Hajjar
    - Daniel Hirsch

9. Designation of Liaison to Friends of the Library

- Hsihsi to circulate the list for sign-up.

10. Adjournment

- Motion to end the meeting at 7:34 pm, Samina; second, Brian; all present approved.

Respectfully submitted by Karen Chaplin, February 5, 2023.