

**Metuchen Public Library
Board of Trustees Reorganization Meeting
Minutes from January 12, 2016**

John Koskoski volunteered to serve as Temporary Chair. Caitlin made a motion to accept John as temporary chair, Patricia seconded and the motion passed with all in favor. In attendance from the Board of Trustees were Linda Koskoski, Laura Stibich, Caitlin Mollison, Patricia Glave, John Koskoski, Ellen Greenberg, and Kelly Jaques. Liz Waldron was absent.

Election of Officers:

Laura made a motion to reelect Linda Koskoski as President. Patricia seconded and motion passed with all in favor. Patricia made a motion to reelect Ellen Greenberg as Vice President. Linda seconded and motion passed with all in favor.

Linda made a motion to reelect Caitlin Mollison as Treasurer. Ellen seconded and motion passed with all in favor.

John made a motion to reelect Laura Stibich as Secretary. Caitlin seconded and motion passed with all in favor.

Meeting dates for 2016: Meetings will continue to be held at the library on the second Tuesday of the month except for August (no meeting), October 18 (instead of October 11) and November 15 (instead of November 8).

Linda made a motion to designation the *Home News Tribune* and the *Star Ledger* as the Official Newspapers; Ellen seconded and the motion passed with all in favor.

Caitlin made a motion to make the Metuchen Savings Bank Checking Account and the Metuchen Savings Bank Endowment Fund/Money Market Fund the Official Depositories of Money with the Authorized Signatures being Caitlin Mollison (Treasurer), Linda Koskoski (President), Ellen Greenberg (Vice President) and Susanna Chan (Library Director). Motion was seconded by Kelly Jaques and passed with all in favor.

Linda made a motion to authorization the Director to transact business on behalf of the Trustees. Ellen seconded and the motion passed with all in favor.

Linda made a motion to approve the resolution of the designation of the annual auditing company. John seconded and the motion passed with all in favor.

Discussion of the committees and appointees was held resulting in the following structure:

Finance, chair Caitlin, with John and Ellen

Buildings and Grounds, chair, Kelly, with Caitlin and Laura

Personnel, chair Liz, with John and Laura

Policy, chair Ellen, with Patricia and Liz

Linda made a motion to approve the committees and members as described; John seconded and the motion passed with all in favor.

Linda made a motion to designate Kelly Jaques as the liaison to the Friends of the Library; Reed seconded, and motion passed with all in favor.

Laura made a motion to adjourn at 7:37pm Patricia seconded and motion passed with all in favor.

Respectfully submitted by Laura Stibich, Secretary to the Library Board of Trustees.