

**Minutes of the Metuchen Historic Preservation Committee Regular Meeting
March 3, 2022***

**Metuchen Borough Hall
500 Main Street, 2nd Floor
Metuchen, New Jersey**

* The date of the February 24, 2022, regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) was changed to March 3, 2022; public notice of this change was posted to the borough website.

Chair Nancy Zerbe called the March 3, 2022, meeting to order at 7:42 p.m. The chair announced that the Borough of Metuchen had posted public notice of the meeting in accordance with New Jersey's Open Public Meetings Act.

Attendance: Suzanne Andrews, Lori Chambers, Brian Keenan, Isaac Kremer, Lisa Michaloski, Tommy Mullins, Steven Patrick, Nancy Zerbe; and Tyler Kandel (council liaison).

Public Comment: No members of the public were present.

Review of Minutes: The minutes of the January 27, 2022, regular meeting were reviewed; Brian Keenan/Steve Patrick (M/S/C, unanimous) to approve.

Historic Preservation Ordinance Project

Nancy Zerbe reviewed the status of our grant-funded project to develop a draft historic preservation ordinance for Metuchen. Subcommittee members Suzanne Andrews, Steve Patrick, and Nancy Zerbe continue to review the draft ordinance submitted by our consultant, Barton Ross, and weigh issues for revision and resolution. In addition, the subcommittee, in consultation with our council liaison, Tyler Kandel, has reached out for initial discussions to various stakeholders, including:

- Representatives of the state's Certified Local Government (CLG) Program, administered by the New Jersey Historic Preservation Office,
- Eric Erickson, chair of the Metuchen Planning Board, and
- Mayor Jonathan Busch.

The full committee continued the discussion begun at the January meeting of several key elements covered by historic preservation ordinances, including, among others, the appropriate structure of a historic preservation commission for Metuchen. Subcommittee members agreed to collate comments on the draft and return it to the consultant with requests for revisions.

Outreach Efforts

Isaac Kremer presented ideas for a proactive communication plan with the following strategic goals: 1.) build public awareness of and a constituency for historic preservation in Metuchen; and 2.) communicate key information about Metuchen's historic preservation ordinance project as appropriate. The committee discussed these and other ideas and agreed on a short-term goal of creating several Facebook posts and completing the video project in time for the celebration of May as National Historic Preservation Month.

Adjournment: There being no further business, the meeting was adjourned at 8:41 p.m.

Respectfully submitted by:
Lori Chambers, HPC Secretary

2022 Meetings

Mar 24
Apr 28
May 26
June 23
July 28
Aug 25
Sept 22
Oct 27
Dec 1 (combined Nov/Dec meeting)