

**Minutes of the Metuchen Historic Preservation Committee Regular Meeting
March 24, 2022**

**Metuchen Borough Hall
500 Main Street, 2nd Floor
Metuchen, New Jersey**

Chair Nancy Zerbe called the March 24, 2022, regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:37 p.m. The chair announced that the Borough of Metuchen had posted public notice of the meeting in accordance with New Jersey's Open Public Meetings Act.

Attendance: Suzanne Andrews, Lori Chambers, Isaac Kremer, Steven Patrick, and Nancy Zerbe

Public Comment: Metuchen residents Laura and Larry Weiss attended and had no comments.

Review of Minutes: The minutes of the March 3, 2022, meeting, which had been rescheduled from February 24, 2022, were reviewed; Isaac Kremer/Suzanne Andrews (M/S/C, unanimous) to approve.

Historic Preservation Ordinance Project

Nancy Zerbe reviewed the status of our grant-funded project to develop a draft historic preservation ordinance for Metuchen. Following the review of the current draft ordinance by the full committee, the subcommittee has marked up the draft and has returned it to the consultant for changes. The consultant, Barton Ross, has agreed to produce a revised draft for committee review before the April 28, 2022, meeting and to attend that meeting.

Outreach Efforts

HPC Video: Nancy Zerbe shared a preliminary version of our video, which is being produced in collaboration with Metuchen's media specialist, Brandon Uhlig. Committee members reviewed the video and made suggestions to be considered for the next version. Committee members also discussed strategies for debuting and distributing the final video to the Metuchen community. It was agreed that it would be ideal to have the final version in time to debut it in May, which is National Historic Preservation Month.

National Historic Preservation Month: Committee members discussed the possibility of 1.) hosting an event in May for National Historic Preservation Month, potentially to debut the video; and 2.) working with the Mayor and Borough Council on a proclamation or other appropriate recognition of historic preservation in May.

Adjournment: There being no further business, the meeting was adjourned at 8:21 p.m.

Respectfully submitted by:
Lori Chambers, HPC Secretary

2022 Meetings

Apr 28
May 26
June 23
July 28
Aug 25
Sept 22
Oct 27
Dec 1 (combined Nov/Dec meeting)