

## **Minutes of the Metuchen Historic Preservation Committee Regular Meeting**

**March 8, 2016**

**Metuchen Borough Hall  
500 Main Street, 2nd Floor  
Metuchen NJ**

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Chair Nancy Zerbe called the March 8, 2016, regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:39 p.m.

### **Attendance**

Suzanne Andrews, Michele Clancy, Tyreen Reuter, Richard Weber, Nancy Zerbe, and Jay Muldoon (council liaison)

### **Public Comment**

No members of the public were in attendance.

### **Review of Minutes**

The minutes of the February 9, 2016, meeting were reviewed. Suzanne Andrews/ Michele Clancy (M/S/C, unanimous) to approve.

### **Old Business**

#### ***National Register Nomination***

- Tyreen had mailing labels made up from tax dept records. Michele is holding them for the mailing to be done later this month
- Jay reserved the room for the public meeting on April 25h
- Letter for the public meeting to be mailed out the week of March 21. It will include a copy of the National Register fact sheet and our Committee's brochure
- Nancy to draft letter and all members will be listed
- Jay will make copies of the brochure
- Nancy will print copies of the fact sheet
- Nancy will email letter to the Town (Jennifer) to print out about 170 copies on Boro letterhead and the Town will provide envelopes
- At the April 25 meeting we will do a Power Point presentation and have Brainy Boro booklets available, but there will be no other handouts
- Tyreen has a map that can be incorporated into a Power Point slide
- There will be an informational meeting at Suzanne's on April 17 from 2-4. In addition to discussing the Woodwild/HPC National Register nomination there will also be discussions on horse trough fundraising
- Status of additional work on the Nomination:
  - History section nearly complete
  - Individual buildings section: Tyreen is reviewing dates and needs Lori's description reviews
  - Discussed inclusion of 40 photos
  - By the April 12 HPC meeting Nancy will have a Nomination packet draft together

- Timing: once the packet is submitted to the State it may take approximately 1 year before they come for review

### ***Historic Preservation Workshop***

This March 5 workshop was attended by 4 of our members (Nancy, Becky, Tyreen and Richard Miller). Of the 60 or so people in attendance, our group from Metuchen was the largest group. Some of the topics discussed were municipal land lease law, demo by neglect, and redevelopment. The workshop was held in Camden and was sponsored by the New Jersey Historic Trust, the Mid-Atlantic Regional Center for the Humanities, and Friends of New Jersey Heritage for the benefit of local historic preservation commissions.

### ***Public Outreach***

- On March 7 Nancy presented to the Town Council a background and what is coming regarding the Nomination. Tyreen and Michele were in attendance. There were no questions from the Council or the public.
- On March 10 Nancy and Jay are going to meet with the Mayor to discuss future grants to the HPC and the work of the HPC

### ***Metuchen Parking Authority Signage/Way-Finding Project***

At the March 2 kick-off meeting attended by Nancy and Tyreen NJ DOT requested a letter of support from the HPC regarding locations of the planned “blinking” crosswalks. It was discussed that there would be nothing permanent with the crosswalks and that only 1 of the 5 proposed crosswalks is in the proposed Historic District (at Middlesex and Oak). Nancy brought the motion to send the letter and Suzanne/Richard (M/S/C, unanimous) to approve.

### ***New Business***

No new business was introduced.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Michele Clancy  
HPC Deputy Secretary

Lori Chambers  
HPC Secretary