

# **Minutes of the Metuchen Historic Preservation Committee Regular Meeting**

**January 12, 2016**

**Metuchen Borough Hall  
500 Main Street, 2nd Floor  
Metuchen NJ**

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Chair Tyreen Reuter called the January 12, 2016, regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:40 p.m.

## **Attendance**

Suzanne Andrews, Lori Chambers, Michelle Clancy, Richard Miller, Tyreen Reuter, Becky Seely, Richard Weber, Nancy Zerbe, and Jay Muldoon (council liaison)

## **Review of Minutes**

The minutes of the December 8, 2015, meeting were reviewed. Richard Miller/Richard Weber (M/S/C, unanimous) to approve.

## **Old Business**

### ***Current Grant Project***

Tyreen Reuter shared updates on the booklet *Metuchen: The Brainy Borough*. She reported receipt of a \$100 honorarium from Garden State Legacy, which posted the booklet with permission. The funds were applied toward mailing the booklet to appropriate repositories (archives, historical societies, etc). She reported that with the distribution of the booklet the committee has now fulfilled its grant obligations.

### ***Review of Designation Surveys***

Tyreen Reuter reported her ongoing progress in reviewing the existing designation surveys and compiling all information into one resource. She reported that additional materials relating to past historic preservation efforts have been located in the basement of borough hall and are also being reviewed.

### ***National Register Nomination***

Nancy Zerbe reviewed a plan for the committee to assist with fieldwork and other tasks required to finalize the draft nomination. The plan was approved and members volunteered for assignments; details and process were reviewed. The committee agreed on a deadline of February 9 for completion of the assignments.

## **New Business**

### ***Public Meeting***

Preliminary ideas for a public meeting for homeowners in the potential historic district were discussed. A need for funds to pay for invitations and postage was identified; this need will be coordinated with the borough through Councilman Muldoon.

***Local History Day***

The question was raised whether the committee should have a table at Local History Day on February 14; a decision was tabled to the next meeting on February 9.

***Scavenger Hunt***

Tyreen Reuter proposed organizing the annual Scavenger Hunt by subcommittee. The possibility of not holding the event this year, in order to conserve resources for work on the nomination, was discussed. Ideas for reenergizing the hunt, including holding it in conjunction with the annual Country Fair, were discussed.

***Business from the Borough***

Councilman Muldoon reported on the reorganization of borough government, under the new mayor and council members. Committee members were sworn in for the upcoming year. Nominations for committee officers were motioned and seconded, and the following officers were elected by unanimous vote:

- Nancy Zerbe, chair
- Suzanne Andrews, vice chair
- Lori Chambers, secretary

In addition, Michelle Clancy volunteered for the unofficial position of back-up secretary.

There being no further business, the meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Lori Chambers  
HPC Member