

## **Minutes of the Metuchen Historic Preservation Committee Regular Meeting**

**May 13, 2014, 7:30pm, Borough Hall, 2nd floor, 500 Main Street, Metuchen, NJ**

Chairperson Tyreen Reuter called the May 13, 2014 regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:44 pm.

### **Attendance**

Tyreen Reuter

Nancy Zerbe

Suzanne Andrews

Becky Seely

Lori Chambers

Richard Miller

Councilman Jay Muldoon

### **Grant Project**

The Committee discussed the consultant's preliminary submission and the process for completing this year's work. Tyreen Reuter explained that the application was submitted to the New Jersey Historic Preservation Office and comments are due by June 9, 2014. The product is due to the County by June 30, 2014. If needed, the Committee could request an extension.

The Committee decided to ask for the draft nomination from the consultant by June 1. In addition, it was agreed that the Committee as a whole will have an opportunity to review the product before it is forwarded to the Borough for submission to the State.

Next year's grant idea: public education related to the historic district, such as a booklet on the district's history and architecture, a public meeting about the district. Costs will primarily be used for publication. We could use the Metuchen-Edison Historical Society's historic Grimstead photos.

### **Review of Minutes from the March 11, 2014 Meeting**

The minutes from the March 11, 2014 meeting were reviewed. Richard Miller / Suzanne Andrews (M/S/C, unanimous) to approve the minutes. As the Committee did not have a quorum for the April 8, 2014 meeting, there were no minutes prepared.

### **Public Outreach**

Tyreen reported that the Committee's brochure has been prepared and the website has been updated, and she thanked Councilman Muldoon.

### **Scavenger Hunt (June 2014)**

The Metuchen Area Chamber of Commerce has agreed to donate four \$25 gift certificates; Suzanne Andrews will reach out to the anonymous donor from previous years.

The Committee reviewed the photographs submitted by the photographer from *Metuchen Living*.

The Committee will announce the winners at the July 21, 2014 Borough Council meeting.

### **New/Old Business**

There was no further business; the meeting was adjourned at 8:55 pm.

### **Next Meetings**

June 10, 2014

July 8, 2014

August 12, 2014

September 9, 2014

October 14, 2014

November 11, 2014

December 9, 2014

Respectfully Submitted,

Nancy Zerbe, HPC Member