

Minutes of the Metuchen Historic Preservation Committee Regular Meeting

October 8, 2013, 7:30pm, Borough Hall, 2nd floor, 500 Main Street, Metuchen, NJ

Chairperson Tyreen Reuter called the October 8, 2013 regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:44pm.

Attendance

Tyreen Reuter

Nancy Zerbe

Richard Miller

Suzanne Andrews

Council Liaison Jay Muldoon

Review of Minutes from the September 10, 2013 Meeting

The minutes from the September 10, 2013 meeting were reviewed. Richard Miller/ Suzanne Andrews (M/S/C, unanimous) to approve the minutes.

Grant Projects

2012-2013: Tyreen Reuter reported that consultant Margaret Newman has been paid.

2013-2014: Tyreen Reuter reported that she sent a letter to the County Cultural and Heritage Commission in reply to the grant committee's comments. The Borough has submitted the necessary paperwork to the County. Tyreen will contact Margaret Newman to get her started on the preliminary form.

Public Outreach

Meeting with the realtors. The Committee discussed names of realtors who should be invited. The Committee decided to invite the realtors to the Committee's regularly scheduled January 14 meeting. Committee members will develop possible text and forward it to Richard Miller who will prepare a flyer.

Homeowners' meeting in April or May. Suzanne Andrews is willing to host it. The Committee would send invitations to homeowners, with individual committee members writing notes to homeowners they know.

Scavenger Hunt (May 2013) Debrief: Several of the prizes (10% discount coupons) were turned in at the Country Fair.

New/Old Business

Brochure about the National Register: Richard Miller reported that he is working on it and will email out a draft to Committee members.

December 4, 2013 workshop: Nancy Zerbe reported that there will be a workshop at Middlesex County College on "Capacity-Building for Boards."

The meeting was adjourned at 8:30 pm.

Next Meetings

November 12, 2013

December 10, 2013

Respectfully Submitted,

Nancy Zerbe, HPC Member