

**Minutes of the Metuchen Historic Preservation Committee Regular Meeting**  
**May 14, 2013, 7:30pm, Borough Hall, 2nd floor, 500 Main Street, Metuchen, NJ**

Chairperson Tyreen Reuter called the May 14, 2013 regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:40pm.

**Attendance**

Tyreen Reuter  
Nancy Zerbe  
Richard Miller  
Lori Chambers  
Suzanne Andrews  
Council Liaison Jay Muldoon

**Review of Minutes from the April 9, 2013 Meeting**

The minutes from the April 9, 2013 meeting were reviewed. Richard Miller/ Lori Chambers (M/S/C, unanimous) to approve the minutes.

**Grant Projects**

**2012-2013**

Margaret Newman is about 99% done with her work; she sent two examples of the building descriptions she has prepared. Margaret knows that the Committee would like to see her draft product by the end of May.

Suzanne Andrews asked about the source of the "Brainy Borough Connection"; Tyreen Reuter is checking on this, but believes that it was Dennis Bertland's information. Councilman Muldoon suggested that Margaret only put the positive information, i.e., where this is a connection.

**2013-2014**

The Committee has received the application for next year's grant, but does not have the date for when this year's report is due. There is a grant workshop on May 22, 6:00pm at East Jersey Old Town. New applications are due June 13.

For next year's project, the Committee discussed that we:

- Involve Borough Planner Jim Constantine
- Incorporate the New Jersey Historic Preservation Office's preliminary questionnaire into next year's grant project (as a first step in the project)

Tyreen Reuter circulated next year's draft application. She will circulate a PDF of the final draft.

### **Scavenger Hunt**

Tyreen Reuter reported that there was a good article in the Sentinel; the material was sent to the schools and is on the Borough's webpage; there are posters around town. A copy of the newspaper article was circulated.

To announce the winners, there is only one Council meeting in June: June 17.

Money spent will be less this year, so there will probably be more money left for prizes.

### **Public Outreach**

Tyreen Reuter handed out posters for "Explore Metuchen" day Saturday May 18 at the BIL. The Committee will have scavenger hunt forms there, information about the June 11 public meeting, and information on the history of Woodwild Park.

The Committee will host a meeting on June 11<sup>th</sup> about the work on the historic district. St. Luke's is reserved; Margaret Newman said she will attend.

The Committee discussed if we would have any hand-outs; Nancy suggested that the Committee look at the New Jersey Historic Preservation Office's hand-outs re the National Register program. Nancy volunteered to do a summary of the Committee's efforts to date.

### **New/Old Business**

The Committee was pleased about the quick response we received about the poles near the Lake Avenue bridge.

The meeting was adjourned at 8:30 pm.

### **Next Meetings**

June 3, 2013 (Committee to review Scavenger Hunt forms and discuss any preparations for June 11.)

June 11, 2013 (public meeting)

Respectfully Submitted,

Nancy Zerbe, HPC Member