

**Minutes of the Metuchen Historic Preservation Committee Regular Meeting
March 30, 2011, 8:00 PM, Borough Hall, 2nd Floor, 500 Main Street, Metuchen, NJ**

Chairperson Tyreen Reuter called the March 30, 2011 regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 8:05 PM.

Attendance

Committee Members:

Suzanne E. Andrews
Lori Chambers
Councilman Jay Muldoon
Tyreen Reuter
Becky Seely
Nancy Zerbe

Review/recap of Minutes from the February 8, 2011 Meeting

After review, the Committee reviewed and approved the minutes (Suzanne Andrews / Becky Seely M/S/C, unanimous).

Previous Grant Work

The Committee has still not been able to find the three-ring binder with Linda McTeague's final report. Jay Muldoon reported that it is not in the Clerk's Office; he will check about the Mayor's Office.

Scavenger Hunt

- The Committee decided on three prizes:
 - Grand Prize \$100
 - Second Prize \$60
 - Third Prize \$40
- The Committee will purchase \$140 in gift certificates and will ask the Chamber to donate a \$60 gift certificate. Jay will write to Helene Zahn, copying Caroline to ask for the donation.
- Re the photography:
 - Becky Seely agreed to go with David Glasofer; Tyreen will call David to coordinate.
 - The Committee will show him the Annapolis form.
- Tyreen will work on our form.
- We will ultimately put the Answer Key on the Borough website.
- The Committee discussed how to turn in the form: to Borough Hall? Area businesses?
- Nancy offered her office for making copies.
- We should get the info on METV, in the Criterion, and on Metuchen Matters. Lori Chambers will coordinate publicity. We should get in the Criterion for 4/27.
- Becky will work on the flyer layout. Suzanne will distribute the flyer; we'll need about 25-40 flyers.

- By the April 12 meeting, we need to have in draft the flyer and the photographs and form.
- Jay will announce the Scavenger Hunt at the April Council meeting.

Current Grant Project

Nancy Zerbe explained conversation with Linda McTeague and Dennis Bertland. Nancy will send everyone Linda's email re the Brainy Borough.

We will ask Dennis Bertland to attend the April 12 meeting.

Tyreen Reuter reported on the research she has been conducting on the "brainy borough" theme.

Nancy Zerbe will follow-up with Marty Jessen about the bank's research material.

Next Meetings

The Committee's future meetings are (all on Tuesdays at Borough Hall):

5/10, 7:30 PM

6/14, 7:30 PM

No meetings in July and August?

Adjournment

There being no further business, the meeting adjourned at 9:28 PM.

Respectfully submitted,

Nancy L. Zerbe
HPC Member