

**Minutes of the Metuchen Historic Preservation Committee Regular Meeting  
June 14, 2011, 7:30 PM, Borough Hall, 1<sup>st</sup> Floor, 500 Main Street, Metuchen, NJ**

Chairperson Tyreen Reuter called the June 14, 2011 regularly scheduled meeting of the Metuchen Historic Preservation Committee (HPC) to order at 7:43 PM.

**Attendance**

Committee Members:

Suzanne E. Andrews  
Richard Weber  
Tyreen Reuter  
Becky Seely  
Nancy Zerbe

**Review/recap of Minutes from the May 24, 2011 Meeting**

After discussion, the Committee reviewed and approved the minutes (Suzanne Andrews / Richard Weber M/S/C, unanimous) to approve.

**Previous Grant Work**

The Committee discussed the need to continue to look in Borough Hall for the three-ring binder with Linda McTeague's final report.

**Middlesex County Grant**

The Committee reviewed the draft report from Historian Dennis Bertland. Nancy Zerbe explained that Dennis is waiting to receive some additional research material (incorporation papers) from the Middlesex County Clerk; these will be incorporated into his final report.

After discussion, the Committee accepted the report and agreed that the Committee would give Dennis any needed technical comments. Once he submits any corrections, a copy of the report will be submitted to Middlesex County with the final report (due June 20, 2011).

Nancy gave to Tyreen Reuter Dennis Bertland's second invoice and reported that Dennis had not yet received his first payment.

**Scavenger Hunt**

The Committee discussed the presentation of the awards. Tyreen Reuter reported that she had communicated with all 32 participants and will be mailing out the *Crumbs of Comfort* cookbook in the coming week to all of the participants who got the answers 100% correct.

The Committee discussed the budget for the program; there are still some outstanding expenses that need to be reimbursed.

Committee Secretary Nancy Zerbe will prepare thank you letters to Marty Jessen and David Glasofer for their help with the project.

**Next Year's Grant**

After discussion, the Committee agreed to apply for an additional grant to work on the history of the potential historic district. Tyreen and Nancy will work on the application, which is due June 29. Tyreen will discuss with Councilman Muldoon the need for the Borough to commit to the cash match.

**Next Meetings**

The Committee's next meeting will be September 13, 2011.

**Adjournment**

There being no further business, the meeting adjourned at 8:50 PM.

Respectfully submitted,

Nancy L. Zerbe  
HPC Member