



IA Case Number: _____

INTERNAL AFFAIRS REPORT FORM

Person Making Report (Optional, but helpful)

Full Name _____ Phone (Preferred) _____

Address _____ Email (Preferred) _____

City, State _____ DOB _____

Officer(s) Subject to Allegation (Provide Whatever Info is Known)

Officer(s) _____ Badge No. _____

Incident Location _____ Date/Time _____

In the space below, describe the type of incident (traffic stop, street encounter) and any information about the alleged conduct. If you cannot fit your response below, feel free to use extra pages and attach them to this document. If you do not know the Officer's name or badge number, provide any other identifying information.

How was this reported? _____ In Person _____ Phone _____ Letter _____ Email _____ Other

Any physical evidence submitted? _____ Yes _____ No If yes, describe: _____

Was incident previously reported? _____ Yes _____ No If yes, describe: _____

To Be Completed by Officers Receiving Report

Officer Receiving Complaint Badge No. Date/Time

Supervisor Reviewing Complaint Badge No. Date/Time

MINOR COMPLAINTS ONLY:

I understand that this incident will be addressed by a Superior Officer from within the Metuchen Police Department (i.e. counseling of Officer) and that I am satisfied with that result.

Signature of Complainant

Date