

**METUCHEN PARKING AUTHORITY**  
**NOVEMBER 17, 2015 MINUTES**

**PRESENT:**

Commissioners: Leonard Roseman, John DeFoe, Sean Massey, and Richard Dyas  
Borough Council Liaison:  
Chamber Liaison:  
Legal Counsel:  
Executive Director: Thomas Crownover

**SPECIAL GUEST:**

Daria Venezia, Esq. was introduced to the commissioners by Chairman Roseman.

Also in attendance were: Cesar and Corazon Del Rosario of 55 Robbins Place; Geoffrey and Miwa Peterson of 32 Highland Avenue; Evelyn Grant of 36 Highland Avenue and David Aitken of 24 Highland Avenue.

Members of the public were addressed by Mr. Roseman. He said that the house that previously existed at 52 Inn Place was blighted and that the end game would be much more satisfactory than what had been there. Mr. DeFoe said that the next step is to have our engineer develop a plan for the lot. Zoning was not an issue but a planning board hearing will be had. A member of the public observed that the Global lot is full during the day and asked how that would help creation of a joint lot. The right of way is an engineering issue. Increasing traffic on Inn Place was a safety problem for children living on the Street. Mr. Petersen asked if his easement to use the Global lot would be a problem. Mr. Massey asked if a title search had occurred. Issues of privacy and security were raised. Concern for young children in the neighborhood was emphasized and adequate traffic control was requested. Mr. Dyas said that we would accommodate the concerns expressed and arrange for a public meeting with the engineer.

Art Mohr of the Authority asked for consideration of purchasing a parking lot sweeper. He emphasized the need for a lot sweeper rather than a street sweeper. Salt deterioration of asphalt is aggravated by failing to sweep it off. Leaf and debris pickup is needed. Mr. Mohr also asked to purchase a Billy Goat leaf cleaning device that would be inexpensive and mount on a tailgate. Sharing a sweeper with Nexus was suggested. Mr. DeFoe discussed capital items purchasing and Borough approval. The Borough has in recent years purchased capital items for the Authority. He asked that we seek Borough approval of a sweeper purchase. Ms. Venezia noted that certification of money in the 2016 budget was needed before such a purchase.

**MINUTES:**

The minutes of October 20, 2015 meeting were discussed. Mr. Massey asked that they be modified to show his comment that the dirt had already been moved and Nexus should have consulted with the Authority before doing so and his opposition to the Inn Place project. Mr.

DeFoe moved approval of the Minutes including closed session and was seconded by Mr. Dyas and approved unanimously.

### **BILL LIST:**

The bill list was moved for approval by Mr. DeFoe, seconded by Mr. Dyas and approved unanimously.

### **CORRESPONDENCE:**

Mr. Roseman questioned the use of Halsey in August 2016 by Mr. Deutshman. Mr. Crownover was asked to confirm details of this request.

Mr. DeFoe expressed concern about the transaction fees imposed by Parkmobile at the Durham Avenue interim parking lot. He also questioned the engineering report on deck construction progress and also the accessibility report. Mr. DeFoe asked about remediation at the new American Legion site and what responsibility the Authority has. Mr. Roseman recommended a review of the legal documents to sort out that issue.

Mr. Roseman indicated that a meeting to discuss accessibility was requested by Mr. Grayzel.

The award of the signage bid was discussed. Mr. Muldoon was to meet with Studio L'Image to discuss signage and wayfinding.

Mr. Roseman again introduced Daria Venezia and asked for consideration as counsel for the Authority. She noted this was a fair and open process. Her appointment was moved by Mr. Dyas, seconded by Mr. DeFoe and approved unanimously.

On the appointment of the auditor, Mr. Roseman said that financial arrangements had been made as he had been authorized to do at the October meeting.

Mr. Roseman commented on investing funds of the Authority.

Mr. Massey asked if traffic control modification at New and Pearl had been discussed with the police chief. A four way stop, new crosswalk paint and additional lighting were discussed. Mr. Roseman said that he and Mr. Crownover would talk with the chief.

### **FINANCIAL REPORTS (Subject to Audit):**

Mr. Roseman asked about the Expense Report. Mr. Crownover advised that it had been updated. Mr. DeFoe asked about the annual budget and if the September amendment was included. Mr. Roseman noted that our new Auditor recommended the use of an accounting software package to run alongside our Access system. Mr. Defoe asked if the expenses shown on the license fee statements were absorbed by Nexus.

**OCTOBER INCOME: \$81,494.58; YEAR TO DATE INCOME: \$945,529.15**

**EXECUTIVE DIRECTOR'S REPORT:**

**OLD BUSINESS:**

Resolution 2015 – 24 was acted upon with prior approval by the Borough of Inn Place improvement funding to proceed with planning.

Mr. Roseman – yes; Mr. DeFoe – yes; Mr. Dyas – yes; Mr. Massey – no; Mr. Campisi – absent. The resolution was approved.

Mr. DeFoe asked that a separate meeting be held for public input on Inn Place. December 8<sup>th</sup> was settled upon for a special meeting at Borough Hall with public notice and notice to neighbors.

Ms. Grant commented on maintenance of the cemetery walk from Halsey to the station. She said cigarette butts were a problem along the walk. Receptacles were discussed.

**NEW BUSINESS:**

Resolution 2015 – 26 for approval of the 2016 Budget and submission to the state. A roll call vote was had:

Mr. Roseman – yes; Mr. DeFoe – yes with comment; Mr. Dyas – aye; Mr. Massey – yes; Mr. Campisi – absent. The 2016 budget was thereby approved.

A Late Budget Resolution 2015 - 27 was offered and voted upon by roll call: Mr. Roseman – yes; Mr. Dyas – yes; Mr. DeFoe – yes; Mr. Massey – yes; Mr. Campisi – absent. The resolution was approved.

**REPORT OF COUNCIL LIASION**

**CHAMBER OF COMMERCE:**

**ADJOURNMENT**

Mr. Massey moved adjournment was seconded by Mr. DeFoe and approved unanimously.

Respectfully submitted,  
/s/ Thomas Crownover