

METUCHEN PARKING AUTHORITY
SEPTEMBER 16, 2014 MINUTES

PRESENT:

Commissioners: Leonard Roseman, John DeFoe, Anthony Campisi, Sean Massey and Rick Dyas
Borough Council Liaison: Jay Muldoon
Chamber Liaison:
Legal Counsel: James Graziano
Executive Director: Thomas Crownover

MINUTES:

Mr. Dyas moved the minutes as amended, was seconded by Mr. DeFoe and approved unanimously.

Mr. Dyas moved to suspend the regular order of business to hear from Councilperson Rasmussen, was seconded by Mr. DeFoe and approved unanimously.

BEAUTIFICATION PROJECT:

The regular order of business was suspended to hear from Councilperson Rasmussen. She requested help in beautifying Transit property at the corner of Penn Ave and Main Street. Signage promoting town wide events was mentioned. Turning an eyesore into something beautiful would benefit the town. Mr. Graziano suggested landscaper contributions to the project. Mr. DeFoe said that the Authority probably had no authority by lease or ownership over this property. Financial support from the Authority was requested. Mr. Campisi described this property as the doorway to Metuchen. The consensus of the Commissioners was to support this effort. Mr. Dyas moved to return to the regular order of business, was seconded by Mr. DeFoe and approved unanimously.

BILLS:

Mr. Roseman noted that \$600.00 was paid to Elizabethtown Gas to terminate service at 52 Inn Place. Mr. Massey moved with second by Mr. DeFoe to pay the bills as set forth on the requisition. It was approved unanimously.

CORRESPONDENCE:

Mr. Massey moved to approve the Fall Country Fair use of Pearl lot, was seconded by Mr. Dyas and approved unanimously. Mr. Massey then moved to approve use of Pearl lot by the Fire Department for its new engine dedication, was seconded by Mr. Dyas and approved unanimously.

FINANCIAL REPORTS (Subject to Audit):

Mr. Roseman noted the completed Memorial project brought 31 spaces back into our system. It was decided that the resident rate of \$115/quarterly would continue for these spaces.

Mr. DeFoe urged the sale of these Memorial spaces to new permit holders. Mr. Graziano suggested marketing the spaces on our website.

Mr. Critelli's report of Revenue and Expense for the first 6 months of 2014 was discussed.

Mr. Roseman commented on 52 Inn Place and the possible availability of 50 spaces with a cost of \$150,000 to create parking on 52 and the adjacent Global property. Our engineer, Mr. Herits projected the cost of resurfacing, drainage and lighting.

Mr. Dyas moved for closed session to discuss a contract, was seconded by Mr. Massey and approved unanimously.

Following this discussion, Mr. Dyas moved to return to open session, was seconded by Mr. Massey and approved unanimously.

AUGUST INCOME: \$102,419.97; YEAR TO DATE INCOME: \$818,928.55

EXECUTIVE DIRECTOR'S REPORT:

Mr. Crownover advised that the preparation for demolition of the residence at 52 Inn Place was moving along.

Pay By Cell should commence within several weeks.

Replacement of a truck body due to salt corrosion concluded that stainless steel would not be economical due to the expected life expectancy of the vehicle.

The purchase of a vacuum truck for lot cleaning was discussed. Mr. Dyas anticipated that the deck would reduce our need for lot cleaning. Mr. Massey suggested that we buy time by considering an outside vendor to clean our lot. Mr. Muldoon asked that we consider outside vendors for snow removal and that failure to prepare would be intolerable. Mr. Campisi suggested that the company that services the Metuchen Savings Bank is very good.

OLD BUSINESS:

Mr. Massey discussed Parking Day, an annual event to promote alternates to parking a car in town. Mr. DeFoe asked about interim parking. Mr. Roseman discussed developing aspects of the plan. Construction staging of concrete forms for Pearl development was discussed. Mr. Graziano noted that there had been no development on the contribution arrangement.

NEW BUSINESS:

Mr. DeFoe moved securing authority to respond to the anticipated development commission proposal, seconded by Mr. Dyas and approved unanimously.

Mr. Massey suggested using Nelson / Nygaard for implementation of recommendations. Signage was focused on by Mr. DeFoe. Mr. Roseman stated that PILOP was a planning issue and not a parking management issue. Mr. Massey said that the planner was looking to us for guidance. Mr. Massey said that future parking needs might be an increase or a decrease in parking space and we should be looking 20 years down the road.

REPORT OF COUNCIL LIASION

None.

ADJOURNMENT:

Adjournment was moved by Mr. Dyas, seconded by Mr. Massey and approved unanimously.

Respectfully submitted,

/s/ Thomas Crownover