

METUCHEN PARKING AUTHORITY
JUNE 17, 2014 MINUTES

PRESENT:

Commissioners: Leonard Roseman, John DeFoe, Rick Dyas, Anthony Campisi and Sean Massey
Borough Council Liaison: Jay Muldoon
Chamber Liaison:
Legal Counsel: James Graziano
Executive Director: Thomas Crownover

The usual order of business was suspended for Ernie Docs who recommended placing "PEO" behind the name of our enforcement officers' names on our violation forms. Upon receiving a violation he thought PEO was the first name of our officer. He also complained that the start time of our meetings wasn't known by our clerk.

MINUTES:

Mr. Roseman and Mr. DeFoe asked for amendments to the May 20th minutes. Mr. Roseman noted his advice to Mr. Boerth of a reduced first installment of the Borough contribution to allow purchase of 52 Inn Place. Mr. Dyas moved the minutes as amended, was seconded by Mr. DeFoe and approved unanimously.

BILLS:

Mr. Dyas moved the bill list for approval. Mr. Campisi seconded the motion which was followed by unanimous approval.

CORRESPONDENCE:

Mr. Muldoon discussed the Borough Ordinance 2014-8.

Mr. Roseman asked for details about the "Right to Know" program. He also noted that the pipeline correspondence did not affect the Authority.

FINANCIAL REPORTS (Subject to Audit):

Comments on the reduced curb collection led to the subject of enforcement on Main Street. Mr. Dyas cautioned that we need to approach this subject with appropriate consideration. Mr. DeFoe asked that we take this up under New Business.

Correspondence from the state complains about the audit format used by Mr. Critelli. He has twice responded to this complaint. Mr. DeFoe asked Mr. Crownover to get a written statement indicating compliance with their requirements.

June Income: \$109,979.95; Year to date Income: \$617,330.59.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Crownover advised that two brands of vacuum sweepers mounted on pickup trucks are both available on the Houston-Galveston contract. Mr. Roseman questioned the ability of these sweepers to clean sidewalks. The Director felt they would not be suited for that purpose. However the pickup truck used for meter collections needs to be replaced. The sweeper would do double duty for meter collections.

The Director voiced the concern of the Authority staff about moving from our building. Mr. Roseman advised that construction was not likely to begin for several months and possibly as late as next Spring. Staffing changes were not expected. Housing the offices in the deck is one possibility. Mr. Graziano said that a better idea on timing would develop after planning board approval. DOT and other approvals are also needed.

Mr. DeFoe inquired about the response to our contact form mail out. Mr. Crownover advised that several hundred customers had provided updated information. The use of reverse 911 was discussed as a possible method of contact. Nexus should have an interim parking plan prior to the planning board meeting on July 15.

OLD BUSINESS:

Pay By Cell resolution 2014-18 requires the Director's review to confirm the inclusion of terms that had been promised by ParkMobile. Mr. DeFoe initially opposed deployment of PBC on Main Street. Schedule 3 sets forth deployment of services. He was opposed to PBC on Street meters due to lack of enforcement capability. There was a consensus that an enforcement plan had to be implemented before deploying PBC. The Director will determine a wage range for this work and budget for this service. Mr. Dyas moved the resolution without deployment details until a future date, was seconded by Mr. Massey and approved unanimously.

NEW BUSINESS:

A motion to move to closed session for attorney-client material was made by Mr. Dyas, seconded by Mr. Massey and approved unanimously.

A motion to return to open session was made by Mr. Dyas, seconded by Mr. Massey and approved unanimously.

Mr. Dyas then moved to authorize payment of \$260,041.82 to close on Inn Place. Mr. Massey seconded the motion and it was approved unanimously.

REPORT OF COUNCIL LIASION

Mr. Muldoon discussed the June 23 presentation of the Parking Plan to Mayor and Council.

ADJOURNMENT:

Adjournment was moved by Mr. Dyas, seconded by Mr. Massey and approved unanimously.

Respectfully submitted,

/s/ Thomas Crownover