

METUCHEN PARKING AUTHORITY
AUGUST 12, 2014 MINUTES

PRESENT:

Commissioners: Leonard Roseman, John DeFoe, Anthony Campisi and Rick Dyas
Borough Council Liaison: Jay Muldoon
Chamber Liaison:
Legal Counsel: James Graziano
Executive Director: Thomas Crownover

MINUTES:

Mr. DeFoe moved the minutes, was seconded by Mr. Dyas and approved unanimously.

BILLS:

Mr. Dyas moved with second by Mr. DeFoe to pay the bills as set forth on the requisition. It was approved unanimously.

CORRESPONDENCE:

Resolution 2014-17 was noted as approved by DLGS. JIF investments were reviewed and the litigation arising from a personal injury claim was discussed. The Department of Labor notice did not require any action. Zoning notice for St. Joseph's High School was discussed.

FINANCIAL REPORTS (Subject to Audit):

The revenue fall off for July was noted and discussed. Mr. Roseman observed that such fluctuations occur with some regularity. Mr. Roseman also noted that June's revenue was higher than normal. Mr. DeFoe asked that overselling be reviewed but said that our waiting list was already paying a premium to park at our meters. Memorial is back on line and 30 new permits will be issued. Mr. Graziano urged new signage at Memorial as soon as possible.

Mr. Roseman advised that demolition of Inn place can be done within the \$17,500 bid threshold. He also met with Global Insurance and discussed joint effort in improving parking on Inn Place. The engineer has been asked to estimate the cost of improvements. Mr. DeFoe inquired about easements by Global residential neighbors who may park on that lot. It appears that Global needs only 9 spaces. Mr. Roseman also commented on interim parking and concluded that shuttle bus parking would not be economical. He also visited the Chamber of Commerce to discuss Pearl development and discussed the Parking Plan Study. Outreach to the Chamber is important to implement changes in enforcement.

JULY INCOME: \$99,177.99; YEAR TO DATE INCOME: \$716,508.58

EXECUTIVE DIRECTOR'S REPORT:

Mr. Crownover discussed the 3 proposals on Inn Place demolition. Mr. Graziano asked that newspapers and debris be removed at the site.

OLD BUSINESS:

Ms. Zawartkay confirmed by Email her satisfaction with the 2013 audit format. Pay By Cell had been authorized previously and a contract is ready for ParkMobile. It was decided that all the lot meters and the long term street meters become pay by cell. Mr. Crownover said that pay by cell would improve revenue collection and reduce issues arising from meter mechanism malfunction.

NEW BUSINESS:

Resolution 2014-19, annual report to state of New Jersey was done by roll call vote with all commissioners in turn voting favorably.

A motion authorizing the chairman to contract for the demolition of the residence at 52 Inn Place was moved by Mr. Dyas, seconded by Mr. DeFoe and approved unanimously.

Mr. Graziano discussed the status of the Borough Contribution agreement review. The present formula is silent on income from the sale of property.

Mr. Dyas commented on our healthcare premium and asked that he be presented with the cost figures.

REPORT OF COUNCIL LIASION

None.

ADJOURNMENT:

Adjournment was moved by Mr. Dyas, seconded by Mr. DeFoe and approved unanimously.

Respectfully submitted,

/s/ Thomas Crownover