

METUCHEN PARKING AUTHORITY
JANUARY 15, 2013 MINUTES

PRESENT:

Commissioners: Len Roseman, Rick Dyas, John DeFoe, Anthony Campisi and Sean Massey
Borough Council Liaison:
Chamber Liaison:
Legal Counsel: James Graziano, Esq.
Executive Director: Thomas Crownover

This reorganizational meeting of the Authority commenced with the swearing in of Sean Massey and the election of officers. Leonard Roseman was elected chairman; John DeFoe was elected vice Chairman; Sean Massey was elected treasurer and Anthony Campisi was elected secretary.

Chairman Roseman then summarized 14 resolutions 2013-1 through 14. Mr. DeFoe asked if the professionals were being retained on the same basis as last year. Mr. Graziano advised that these resolutions empowered the Authority to use their services. Mr. Massey questioned the dollar limitations. Mr. Dyas moved approval of the 14 resolutions was seconded by Mr. Campisi and approved unanimously.

MINUTES:

Mr. Massey asked that Mr. Rockefeller's comments include his being in favor of a parking plan and Mr. Massey's handout be included in the minutes of the December meeting. Mr. Massey moved approval of the minutes and was seconded by Mr. Campisi and approved unanimously.

BILLS:

Mr. Massey moved to pay the bills, seconded by Mr. Campisi and approved unanimously. Mr. DeFoe asked about amending the budget due to the several thousand dollars of expense in excess of the budget. It was concluded that the authority would wait for the 2012 audit to make a determination on whether there was expense in excess of budget.

A discussion ensued regarding reserve funds and having a surplus account. Mr. Dyas questioned the use of funds that may be available in the future. A discussion of related topics ensued.

Lighting in the Pearl lot was to be discussed with the incoming engineer. Mr. Graziano noted the communication from PSE&G seemed to say that they could put fixtures on authority poles. Mr. Crownover explained that Bob Hughes said they could only use their own poles. The Pearl lot needs new fixtures for half of its lights. The safety aspect requires immediate attention.

CORRESPONDENCE

Pension bill due 4/1/13 was questioned by Mr. Roseman. Mr. Crownover said that a reduced payment was billed in past years and now we are catching up on prior shortfalls.

The MLK breakfast was noted. The Department of Community Affairs notice talked about website requirements. Resolutions have been added to the list of required documents. Mr. DeFoe asked if anyone looked at our website. Mr. Dyas thought that few residents understood that the Authority contributed 8 points to the tax base.

Mr. Graziano suggested a motion regarding the Eagle Scout project. Mr. Massey moved to approved the scout project, was seconded by Mr. Campisi and was unanimously approved.

FINANCIAL REPORT:

Mr. Roseman said that our revenue was \$45,000 over budget for 2012. A deficit of less than \$3,000 was noted in our expense budget. The commissioners will wait for the 2012 audit to determine if an amendment, filed with DCA is needed. A discussion followed comparing the Balance Sheet of Deposits with the December Income Statement, and that about \$13,000 of miscellaneous items were not included in the Income Statement.

December Income: \$108,362.42; Year to date Income: \$1,253,508.30.

EXECUTIVE DIRECTOR'S REPORT:

The salt spreader repairs were covered under warranty.

Mr. Sharlow whose property is adjacent to the Station Place lot reminded the Director about the hanging branch that is near a line going into his building. Fred Hall had been advised, reminded of it and will take care of it.

The fireworks barricading was done early causing confusion among commuters. They parked in Pearl lot going around barricades.

OLD BUSINESS:

Mr. Roseman asked Mr. Massey and Mr. DeFoe to work on a parking plan.

The Memorandum of Understanding has moved along. Woodmont and Nexus will be at a Council meeting next Tuesday.

NEW BUSINESS:

REPORT OF COUNCIL LIASION

ADJOURNMENT:

Mr. Dyas moved to adjourn, seconded by Mr. Massey and approved unanimously at 9:54 P.M. The next meeting of the Authority is scheduled for February 19, 2013.

Respectfully submitted,

