

**METUCHEN PARKING AUTHORITY**  
**OCTOBER 20, 2015 MINUTES**

**PRESENT:**

Commissioners: Leonard Roseman, John DeFoe, Sean Massey, Anthony Campisi and Richard Dyas  
Borough Council Liaison:  
Chamber Liaison:  
Legal Counsel:  
Executive Director: Thomas Crownover

**MINUTES:**

The Minutes of the September 15, 2015 meeting were moved for approval by Mr. Massey, seconded by Mr. Dyas and approved unanimously.

**BILL LIST:**

The Director noted that Interim Parking license fees increased our expenses significantly. Nexus will be absorbing Lake Avenue access fees payable to Mr. McPherson and Parkmobile transaction fees. Mr. DeFoe asked why all expense related to Interim Parking was not absorbed by Nexus. Mr. Roseman said that we adopted an arrangement similar to our long standing leases for the station lots and the A&P lot. Mr. DeFoe stated that sharing of expense wrapped into construction costs of the deck would split expense 70% by Nexus and only 30% by the Authority. Mr. Roseman responded that only three items would be paid by Nexus: Durham shuttle bus; McPherson Lake Avenue access; and Parkmobile transaction fees. Mr. DeFoe moved the bill list for approval, was seconded by Mr. Dyas and approved unanimously.

Mr. Roseman asked the Director to provide copies of license fee calculations to the Commissioners.

**CORRESPONDENCE:**

Maser's proposal for Inn Place engineering is \$48,000 allowing the reduction of the resolution maximum to \$50,000. The resolution was moved to new business. Zoning notices were reviewed. The Request for Qualifications for legal counsel was moved to new business.

**FINANCIAL REPORTS (Subject to Audit):**

Mr. DeFoe asked if Parkmobile revenue was also included in the Income statement. The income statement does not include that revenue. It is shown in the Daily revenue on the Revenue Comparison Report.

**SEPTEMBER INCOME: \$94,570.34; YEAR TO DATE INCOME: \$864,034.57**

## **EXECUTIVE DIRECTOR'S REPORT:**

The 2016 budget would normally be approved at the October meeting but was intentionally delayed for further consideration and will be taken up at the November meeting.

## **OLD BUSINESS:**

Mr. Crownover commented on the summary he prepared on the four signage bids received. The Director described the meetings he, Mr. Muldoon and Mr. Ciesielka had prior to publishing the Bid. Mr. Roseman felt the location planning was crucial to this work. Mr. Massey and Mr. Dyas said they had reviewed the bid responses and were impressed with the experience of Studio L'Image. Mr. Roseman noted that the location planning figure of Suburban was so far below the others that it did not seem appropriate and the overall difference was not much. Mr. Dyas moved to award the signage work to Studio L'Image, was seconded by Mr. Massey and approved unanimously.

Ms. Grant, a neighbor of 52 Inn Place inquired about its development. She asked to have access to the property for historical preservation purposes. Mr. Roseman recommended that our engineer advise us of the most appropriate time for the Historical Society to be on the property. Safety was the primary concern of the Commissioners.

At this point, Mr. Dyas moved a closed session to discuss contractual matters, was seconded by Mr. DeFoe and approved unanimously. After lengthy discussion the Commissioners moved and unanimously approved returning to open session.

## **NEW BUSINESS:**

Traffic controls, shuttle bus reliability and a shelter to protect commuters from the weather were discussed. The status of the A&P Liquor store was discussed. Mr. DeFoe asked if Nexus had a plan of distribution for the coming deck. Mr. Roseman noted that Metuchen residents would be favored but indicated that non-residents would be in the deck.

Mr. Roseman mentioned that Zip cars were doing well in Manhattan and felt the concept would work in Metuchen. Mr. Massey said that Metropark has several. Mr. Dyas said Uber cars were available in Metuchen.

Remediation is an issue Mr. Roseman had asked engineer, Lou Myerson to review expenses. Mr. Massey said that the dirt had already been moved and Nexus should have consulted with the Authority before doing so. Mr. Massey stated that he was opposed to the Inn Place project.

Resolution 2015 – 24 authorizing the award of engineering services to Maser Consulting was discussed. Mr. DeFoe supported asking Borough Council for approval of the Inn Place project. Mr. Crownover will prepare correspondence for this purpose.

## **REPORT OF COUNCIL LIASION**

**CHAMBER OF COMMERCE:**

**ADJOURNMENT**

Mr. Dyas moved adjournment was seconded by Mr. DeFoe and approved unanimously.

Respectfully submitted,  
/s/ Thomas Crownover